



## Waste Elimination (MUDA) Observation Sheet

**Instructions:** Observe process and record in each column of activity observed for every second.

Observer										
Date										
Station/Process Description										
Model or Unit Observed										
		VAA	SVAA	Non Value Added Activity (NVAA)						
		Value Added Activity	Semi-Value Added Activity	Walking/Material Transport	Handling Material	Repair/Inspection	Other labour losses	Losses due to Over-Production	Waiting In Process (Process Time)	Insaturation Waiting (Unbalance)
Task Number	Task Description									
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
	Process Total									

Comments During Observaion/ Suggestions For Improvement
Use this box to describe any "Other" categories you have or suggestions for ideas or general comments regarding observed problems.

0,00 Minutes

Takt Time	Min
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