



# RIZKI ANDI PRATAMA

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Jl. Bratang Gede No. 86, Surabaya, Jawa Timur

I am a final-year student of the Applied Bachelor's Program in Tourism with experience in organizational activities and involvement in MICE (Meetings, Incentives, Conventions, and Exhibitions). I have a strong interest in event management, MICE, and tour and travel. As a communicative, disciplined, and team-oriented individual, I am committed to continuously developing my professional skills and contributing to the tourism industry.

## Work Experience

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**TernakPark Wonosalam - Jombang, Jawa Timur**

Sep 2025

*Tour Development Intern*

- Assisted in designing and developing tour packages to promote educational and recreational tourism experiences.
- Supported the preparation and coordination of events, including venue setup, participant registration, and on-site assistance.
- Helped in the creation and preparation of souvenirs, ensuring product quality and alignment with the event or tour theme.

## Education Level

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**Universitas Airlangga - Surabaya, Indonesia**

Aug 2022

*Bachelor of Tourism, 3.26/4.00*

- Logistics Division during the Community Service Program (KKN) in Sumbermulyo Village, Banyuwangi – responsible for inventory and preparation of logistical needs, and assisted in supporting all activities and events held throughout the program.
- Vice Chairperson of Corporate Social Responsibility (CSR) Workshop with Hendrosari Tourism Village, Gresik – assisted in program planning, facilitated collaboration with lecturers as keynote speakers, and contributed to the creation of a village branding video to promote and enhance the image of Hendrosari Tourism Village.
- Project Logistics Division for the MICE event “Walkabout Peneleh Heritage Surabaya” with the theme seminar and walk in Peneleh Heritage. Responsible for preparing event logistics, including LCD installation, sound system setup, and supporting the smooth execution of both the seminar and the heritage tour in Kampung Peneleh.
- Branding Video Project for the Museum of Education Surabaya as Videographer and Editor – contributed to video shooting and editing processes to support promotion and strengthen the branding of the Museum of Education Surabaya.
- Short Movie Production Project as Runner at Papuma Beach and Aston Hotel Jember – assisted with on-site production needs, coordinated equipment and logistics, and supported the smooth running of the filming process during production.

**SMA Khadijah - Surabaya, Indonesia**

Jun 2019 - Jun 2022

*Senior High School*

## Organization Experiences

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**Event Multikultural Run - Surabaya, Jawa Timur**

Nov 2025

*Volunteer Logistic Staff*

- Assisting in supervising sponsored tenants and checking whether they receive the appropriate number of tables or chairs (ensuring there is no shortage or excess).
- Helping with the relocation or adjustment of tenants or booths.

**Airlangga University Karate Cup - Universitas Airlangga**

Jun 2025

*Staff of Security*

- Maintained the venue's condition and ensured a conducive atmosphere throughout the event.
- Directed participants to designated parking areas and event venues to ensure smooth event flow.

**Himpunan Mahasiswa Destinasi Pariwisata - Universitas Airlangga**

Feb 2024 - Dec 2024

*Staff of Public Relation*

- Served as a liaison overseeing both active and non-active students, maintaining effective communication among members and related stakeholders.
- Facilitated upcoming organizational meetings, including agenda coordination, scheduling, and logistical preparation.
- Facilitated work programs involving collaboration with other universities to expand networks and strengthen inter-institutional relations.

**Symposium "Seminar Nasional Pariwisata" - Universitas Airlangga**

Dec 2023

*Head of Field Coordinator Division*

- Participated in the process of searching and selecting event venues, including field surveys and identification of potential locations for event implementation.
- Collected and evaluated data on several alternative venues prior to final selection.
- Responsible for venue finalization, ensuring the readiness and suitability of the location prior to the event.

- Assisted in directing participants to parking areas and the main venue to ensure smooth movement during the event.

**Community Service - Trawas, Mojokerto**

Aug 2023

*Head of Logistic Division*

- Conducted inventory and documentation of logistics to be prepared and transported, while also handling preparation and procurement of necessary materials and equipment.
- Prepared and organized requirements for upcoming events to ensure smooth execution.

**Himpunan Mahasiswa Destinasi Pariwisata - Universitas Airlangga**

Feb 2023 - Dec 2023

*Staff of Human Resources Development Department*

- Assisted in Preparing Quarterly Evaluation – involved in data collection, report preparation, and supporting the quarterly evaluation process to ensure smooth program implementation.
- Assisted in Preparing the Tourism Open House Event – contributed to organizing a promotional event aimed at increasing high school and vocational school students' interest in the Tourism Destination Study Program

**Skills, Achievements & Other Experience**

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- **Soft Skills:** Teamwork and Collaboration, Communication and Coordination, Problem Solving and Critical Thinking, Time Management, Adaptability and Flexibility, Attention to Detail, Creativity and Innovation
- **Hard Skills:** Tour Package Design and Operation, Tourism Product Development, Travel Itinerary Preparation, Destination Marketing and Promotion, Branding and Promotion, Public Relations and Event Documentation, Photography and Videography
- **Other Skills:** Google Workspace (Docs, Sheets, Drive, Forms), Microsoft Office (Word, Excel, PowerPoint), Canva and Basic Design, SketchUp (Desain Landscape),