#### **NOTIFICATIONS**

#### ADMIN PANEL

-Out of Stocks

SKU number Chocolate muffin 50ml is out of stock. Please re-stock as soon as possible.

-Running out of stocks

SKU number Buko Salad 100ml has reached the stock threshold. Please re-stock as soon as possible

-Client Deactivation

Client ID Carlo Dalisay failed to transact for two months. He is now added to the deactivated list.

-New Registrations

There are 10 registrations. Click here to manage clients. (Ma route sa pending registration page didto sa manage clients)

-Cancellations

There are 10 order cancellations today. Click here to manage undelivered orders. (Ma route sa undelivered tab sa orders page)

#### STAFF PANEL

-Activation and Deactivation of clients

Client ID Carlo Dalisay is now activated as one of your clients.

Client ID Carlo Dalisay is now added to the deactivated list. He is removed as one of your clients.

-Automatic Cancellation of orders if no action done after the date of delivery

There are 10 orders that were automatically cancelled and added to the undelivered list. It has passed the delivery date and no actions were done. Please contact your administration for clarification.

# **CLIENT PANEL**

#### ON-SITE

-Activated

Welcome to Creamline Carlo Dalisay! Your client ID is \_\_\_\_\_. You can now start ordering.

-Orders approved and declined

Your order invoice number was approved. Delivery is scheduled on delivery date.

Your order invoice number was declined. Please contact the staff assigned in your store area.

-Replacement approved and declined

Your replacement invoice number was approved. Delivery is scheduled on delivery date.

Your replacement <u>invoice number</u> was declined. Please contact the staff assigned in your store area.

### -Orders cancelled

Your order <u>invoice number</u> was cancelled by <u>staff ID staff name</u>. Please contact the staff assigned in your store area. (if gi cancel sa staff manually sa todays delivery)

Your order invoice number is added to the undelivered list. It has passed the delivery date.

Please contact the staff assigned in your store area. (if na cancel tungod walay actions gi click ang staff unya nahuman na ang adlaw, nilabay na ang delivery date niya automatic na add sa undelivered list didto sa admin panel)

Your order <u>invoice number</u> was cancelled by the admin in the undelivered list. Please contact the staff assigned in your store area. (if gi cancel ni admin didto sa undelivered list)

-Orders rescheduled

Your order invoice number was rescheduled. The new delivery date is on delivery date.

#### **TEXT**

-Registering

Hi, Carlo Dalisay

Thank you for registering as one of our retailers. Your details are going to be reviewed along with your submitted requirements. Please wait for the updates and we will be back at you as soon as possible.

Best regards,

**Charpling Square Enterprise** 

Creamline Authorized Distributor

-Declined Registration

Hi, Carlos Dalisay,

We are sorry to inform you that you did not pass the screening as one of our retailers. Please contact the staff assigned in your area for further details.

Best regards,

**Charpling Square Enterprise** 

Creamline Authorized Distributor

-Activated

Welcome to Creamline Carlo Dalisay! Your client ID is \_\_\_\_\_. You can now start ordering on our website.

Best regards,

Charpling Square Enterprise

Creamline Authorized Distributor

-Deactivated

Hi, Carlo Dalisay

Your account has been deactivated. You did not transact with us for two months. Please contact the assigned staff in your area if you wish to reactivate your account.

Best regards,

**Charpling Square Enterprise** 

Creamline Authorized Distributor

-Orders approved and declined

Your order invoice number was approved. Delivery is scheduled on delivery date.

Your order <u>invoice number</u> was declined. Please contact the staff assigned in your store area.

-Replacement approved and declined

Your replacement invoice number was approved. Delivery is scheduled on delivery date.

Your replacement <u>invoice number</u> was declined. Please contact the staff assigned in your store area.

-Orders cancelled

Your order <u>invoice number</u> was cancelled by <u>staff ID staff name</u>. Please contact the staff <u>assigned in your store area</u>. (if gi cancel sa staff manually sa todays delivery)

Your order invoice number is added to the undelivered list. It has passed the delivery date.

Please contact the staff assigned in your store area. (if na cancel tungod walay actions gi click ang staff unya nahuman na ang adlaw, nilabay na ang delivery date niya automatic na add sa undelivered list didto sa admin panel)

Your order <u>invoice number</u> was cancelled by the admin in the undelivered list. Please contact the staff assigned in your store area. (if gi cancel ni admin didto sa undelivered list)

-Orders rescheduled

Your order invoice number was rescheduled. The new delivery date is on delivery date.

-New promos

Hi, Carlo Dalisay

Creamline has new promo sales for this week. Check them out on our website.

Best regards,

Charpling Square Enterprise

Creamline Authorized Distributor

### **EMAIL**

-Registering

Hi, Carlo Dalisay

Thank you for registering as one of our retailers. Your details are going to be reviewed along with your submitted requirements. Please wait for the updates and we will be back at you as soon as possible.

Best regards,

**Charpling Square Enterprise** 

Creamline Authorized Distributor

-Declined Registration

Hi, Carlos Dalisay,

We are sorry to inform you that you did not pass the screening as one of our retailers. Please contact the staff assigned in your area for further details.

Best regards,

**Charpling Square Enterprise** 

Creamline Authorized Distributor

## -Activated

Welcome to Creamline Carlo Dalisay! Your client ID is \_\_\_\_\_. You can now start ordering on our website.

Best regards,

**Charpling Square Enterprise** 

**Creamline Authorized Distributor** 

## -Deactivated

Hi, Carlo Dalisay

Your account has been deactivated. You did not transact with us for two months. Please contact the assigned staff in your area if you wish to reactivate your account.

Best regards,

**Charpling Square Enterprise** 

**Creamline Authorized Distributor**