

Maria Geneva D. Averia

SEO SPECIALIST



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CAREER OBJECTIVE

To leverage my experience while continuing to be challenged. My goal is to be able to work in a career oriented and challenging environment that promotes personal growth, and development. I am also looking to establish a long-term employment in a friendly environment. I am a consistent, hardworking, highly motivated person.

EDUCATIONAL ATTAINMENT

People Skills and Management Institute (ESL Center)
Contact Center Services NCII
Units 103 & 105 Ground Flr., Bandera Bldg., Cervantes St., Dumaguete City, Negros Oriental

Ong Che Tee Bacong High School
Sacsac, Bacong, Negros Oriental
S.Y. 2003-2007

PERSONAL SKILLS

- Good verbal and written communication skills
- Motivated and always willing to learn new things
- Independent and self-sufficient in handling tasks
- Can work with minimal supervision
- Collaborative and able to work in teams or groups

Operating Systems: Windows and Linux

Programming: HTML, JavaScript, CSS, Python

Applications: MS Office, Visual Studio, Dreamweaver, Github Desktop, PyCharm

Database Systems: MySQL - Beginner

TECHNICAL SKILLS

- Familiar with Internet Applications such as MS Office, Excel, Spreadsheets
- Social Media Experience, Knowledgeable in SEO and Blogging
- Web Development
- Application programming

WORK EXPERIENCE

LILO ONLINE MARKETING (former LEASE A SEO)
iguestblog.com | egoseoservices.com
SEO link Builder Associate
2012 - Dumaguete City

CORE CONVERSION ONLINE MARKETING SOLUTION
2016 - PRESENT | SEO Specialist/Link Builder
Westgate Tower Condominium, Madrigal Business Park, Ayala Alabang, Muntinlupa City, Philippines

CHARACTER REFERENCES

Available upon request.