



August 20, 2024

Yuan Iler Ponce A. Ilad
Knowles Training Institute / The Umonics Method

Dear Mr. Ilad:

Greetings!

The Bulacan Polytechnic College (BPC) is a post-secondary school offering Four-Year Bachelor of Science in Information Systems program. The College is managed by the Provincial Government of Bulacan.

All graduating students across different departments are required to undergo On-the-job training. The subsidence of the Covid-19 pandemic, re-opened opportunities for on-site OJT by most companies. Should the company health protocols prefer online training, the Bachelor of Science in Information Systems students need to fulfill their five hundred (500) hours of either on-site or online training before graduation.

In relation to this, I would like to request your good office to allow Ms. Karen Faith R. Torres a Bachelor of Science in Information Systems student to have her OJT in your reputable office/company.

This student was chosen according to her academic performance and technical skills. I would like to assure you that she went through proper orientation and you can expect standard performance required by the school.

Thank you very much in advance and more power to your office.

Respectfully yours,

MR. PAULO A. VICTORIA
Program Head - Bachelor of Science in Information Systems

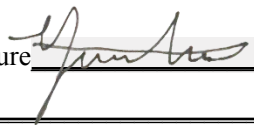
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ACCEPTANCE

Name of the Company: Knowles Training Institute / The Umonics Method

Address: 60 Paya Lebar Road, #07-54 Paya Lebar Square, Singapore 409051

Telephone Number: +6569253620

Contact Person's Name: Yuan Iler Ponce A. Ilad Signature: 

Position of the Contact Person: HR/ IT Systems Manager

