



CONTACT



Raffles Hall, 19 Kent Ridge
Crescent, 119278 Singapore



(+65) 8751 2329



regini.lee@u.nus.edu



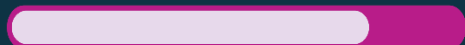
<https://genieelee.github.io/>



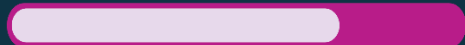
Regini Lee

TECHNICAL SKILLS

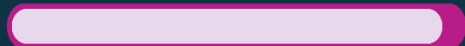
Adobe Illustrator CC



Adobe Lightroom CC



Microsoft Office



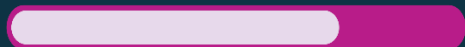
Javascript



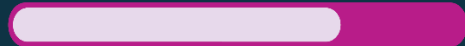
Java



HTML



CSS



REGINI LEE JIN NI

EDUCATION

Aug 2018 – Present

National University of Singapore, Singapore

Bachelor of Computing (Information Systems) with Honours

- Expected Date of Graduation: May 2022

Jan 2017 – Nov 2017

Sunway College, Selangor, Malaysia

Western Australian Certificate of Education (WACE)

- ATAR 96.00 (Top 4% of 2017 WACE Cohort Globally)
- Subjects taken: Accounting and Finance, Business Management and Enterprise, Economics, English as an Additional Language or Dialect, Mathematics Methods

Jan 2012 – Nov 2016

Catholic High School, Selangor, Malaysia

Malaysian Certificate of Education / Sijil Pelajaran Malaysia (SPM)

- 9 subjects with Grade A+, 2 subjects with Grade A

WORK EXPERIENCE

Digital Marketing & Content Designer

Future Ready Academy

May 2020 – Present

- Designed marketing collaterals including web and email banners, Facebook and Instagram posts, brochures, posters, and presentation slides using Adobe Illustrator and Adobe Photoshop.
- Utilized and manage social media platform to promote the digital graphics to increase brand awareness and sales.
- Created, designed and maintained a website for an external client using Wix (Link: <https://jn-capital.com>).
- Developed a curriculum called "Young Leaders Program" focusing on fostering curiosity, confidence, courage and creativity in kids to supplement other classes offered by the company.

CO-CURRICULAR ACTIVITIES

Vice Block Head (Block 7), Raffles Hall

Aug 2020 – Present

- Organized activities for the residents to bond with each other and create a lively and welcoming atmosphere in the residential block.
- Assisted the Head in handling administrative and financial matters.

TRANSFERABLE SKILLS

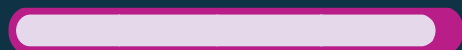
Organizational Leadership
Communication Skills
Creativity Skills

LANGUAGES / DIALECTS

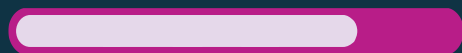
English



Mandarin



Malay



Cantonese



President, Raffles Hall Choir Group

Feb 2019 – Apr 2020

- Displayed strong leadership abilities and communication skills through the management of a choir consisting of 60 members.
- Collaborated with other residential hall's choir and acapella groups to produce a combined-hall concert.

Emcee, 15th School of Computing Term Project Showcase

Nov 2019

- Joined the organising committee for the 15th School of Computing Term Project Showcase (STePS) event in NUS as the emcee.
- The event was participated by 1390 students, professors and industry guests and its aim is to showcase final year projects.

Publicity Department Member, Student Life Fair 2019

Jan 2019 – Aug 2019

- Self-learned and applied knowledge of Adobe Illustrator through designing physical marketing collaterals for NUS Student Life Fair, a large-scale annual event to showcase the vibrant student life and co-curricular activities in NUS.

Secretary, Malaysian Freshmen Orientation Camp

Mar 2019 – July 2019

- Organised a camp with a team of 30 committee members to provide guidance and assistance for 35 Malaysian freshmen in NUS.
- Facilitated and bridged the communication between freshmen, committee members and alumni during the entire project.
- Demonstrated a keen eye for detail by ensuring a smooth flow of events through timely and accurate updates.

VOLUNTEER EXPERIENCE

Volunteering Event Planning Committee, HCA Hospice Care

Feb 2019

- Co-planned and participated in a volunteering event with Raffles Hall Volunteer Corp to spend time with elderly patients under the care of HCA Hospice Care, Singapore.

Book Donation Drive, The Revolving Library

Apr 2015

- Collaborated with The Revolving Library to organise a book donation drive in Catholic High School and donated 120 reading materials to underprivileged children in Malaysia.

OTHER INTERESTS

- Provided musical guidance to the ensemble for Raffles Hall's annual musical production as a Choral Director in 2019.
- Passed ABRSM Grade 8 Music Theory and Grade 8 Piano with merit in 2017.