



# Michael Asistin

**Business Intelligence & Automation Specialist**

**Quantity Surveyor | Cost Consultant**

## Key Information

**Quantity Surveyor  
Cost Consultant  
Data & Business Analyst**

### Education/Qualifications

- AssocRICS, Quantity Surveying - **Royal Institution of Chartered Surveyors**
- Certified Project Management Practitioner, **APMG International**
- BS Civil Engineering, **Licensed Civil Engineer - Philippines**

### Contact

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Experienced in modernizing the construction industry through project management, cost consulting, and digital transformation. Passionate about creating efficient, sustainable solutions and constantly driven to upskill and explore emerging technologies.

## Suitability to Role

Michael Asistin brings a strong blend of expertise in project management, cost management, and digital transformation, making him well suited for roles at the intersection of engineering and modernization. Since starting his career in 2015 as a Civil Engineer, Michael has delivered impactful results by integrating tools like Smartsheet, VBA, and Power Platform across diverse infrastructure and utility projects.

His adaptability and focus on automation have streamlined workflows, optimized cost planning, and minimized manual tasks, allowing teams to concentrate on strategic priorities. Michael's continuous drive for process improvement and innovation positions him as a valuable contributor to agile, cross functional teams.

## Relevance of Experience

Michael has a strong background in project management, quantity surveying, cost consulting, and digital transformation. He has delivered accurate pre-tender estimates, cost plans, and process improvements across infrastructure and utility projects.

One of the leaders in the DataFrame initiative, a Smartsheet based Common Data Environment that improved tracking and reporting. By automating tasks with VBA, Power BI, and Smartsheet, he reduced manual work and improved data accuracy.

Michael works well with cross functional teams and aligns digital tools with project goals to drive efficiency, collaboration, and continuous improvement.

## Professional Experience Timeline

### Workstaff360 – Construction Virtual Assistant (Part-Time, Remote)

(2025 – Present)

#### Project Management & Coordination

Support U.S.-based construction projects with remote project coordination and documentation. Prepare RFIs, submittals, meeting notes, and tracking logs for the Director of Construction and site teams. Assist with procurement, scheduling, and progress tracking using online project management and collaboration tools.

### Arcadis – Business Intelligence & Automation / Quantity Surveying

(2019 – 2025)

#### Project Management & Smartsheet Development

- DataFrame – Digital Common Data Environment (2023–2025)
  - Built and deployed a Smartsheet-based CDE used across Sizewell C, Thames Water Lot 4, Southern Water SSP Core, and Scottish Water SR21 Commercial.
  - Automated tracking, reporting, and cross-team collaboration processes.
- Siemens Gamesa – Financial Automation (2023)
  - Created a centralized Smartsheet-Power BI financial reporting system integrating multiple spreadsheets and forms.
- SiFi & Environment Agency – Project Automation (2022–2023)
  - Developed Smartsheet databases, forms, and dashboards to automate reporting and streamline project decision workflows.

#### Power BI Development

- SSEN ASTI Onshore Benchmarking Tool (2024)
  - Co-developed a Power BI dashboard comparing transmission project costs using historical data.
- CX Survey Tracker – Compliance Dashboard (2024)
  - Designed a real-time RAG tracker improving visibility on survey compliance across projects.
- LFFN Cost & Defect Dashboards (2023)
  - Built interactive dashboards for live project cost and defect monitoring.
- A66 & M4 Cost Tracker – Client Dashboard (2022–2023)
  - Delivered financial performance dashboards visualizing cost forecasts and resource allocations.

#### SharePoint Solutions

- Siturn Program – Project Hub Development (2023)
  - Designed a SharePoint hub integrating PowerApps for document control, versioning, and team navigation.

#### VBA Automation

- HS2 – Timesheet Bot (2022)
  - Automated Oracle-based timesheet generation with PDF outputs by team/cost center.
- Magnox AfP – Delta Matching Tool (2021)
  - Built a reconciliation tool aligning submission and actual logs, reducing manual review time.
- ACT & OPPAS – Costing & Scheduling Tools (2021)
  - Developed Excel-based tools using Solver for baseline program generation and cost summaries.

#### Cost Planning & Quantity Surveying

- Pre-Tender Estimates – Infrastructure Projects (2020–2025)
  - Produced estimates for Birmingham International Station, Bishops Cleeve, Leicester City Council, and Mansfield.
- Guaranteed Standards Scheme (GSS) – Southern Water (2020)
  - Audited thousands of service records to verify compliance and accuracy.
- HE A66, M4 Cost Tracker & DMRB Review (2020)

### **GOEL Construction**

(2021 – 2025)

- Assisted in demolition project estimation and cost planning.
- Supported manpower management, ensuring labor allocation efficiency.
- Helped manage and respond to RFIs from subcontractors, facilitating clear communication and timely issue resolution.

### **Mega M Builder / Freelance Projects**

(2016 – 2019)

- Managed LGU school and road projects, hospital expansion, and commercial buildings.
- Oversaw planning, budgeting, and construction supervision.

### **Convergence Realty / ESL Construction**

(2015 – 2016)

- Quantity Surveyor for large-scale developments (Bel-Air Residences, Camaya Coast).
- Handled cost control, contractor payment certification, and financial reporting.

### **Sta. Clara International Corporation**

(2014 – 2015)

- Tendering & Site Engineer for JTI and SEMPHIL buildings.
- Contributed to major infrastructure bids (~₱3.2 B PHP highway).
- Promoted from cadet to junior QS through consistent performance.

### **Early Career: Manolo Fortich Hydro & Subic Bay Flour Mill**

(2013 – 2014)

- Supported material control and quantity surveying operations on-site.