

GEOFFREY NOLAN WALCHAK

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Phone: (734)330-7681

Salient technical skills

- Collaborative online tools: Figma, Miro, Asana, Discord
- Two years' experience coding, Python, HTML, CSS - Interested in learning other languages
- Two years' experience in Technical Writing and Communication
- Adobe Photoshop, Illustrator, Premiere Pro & RoboHelp, Madcap Flare, Microsoft Word, Excel, PowerPoint
- 100 WPM typing, working experience in transcribing audio-to-text

University of Michigan School of Information

2018-2021

- Bachelor of Science in Information
- Focus on User Experience. Additional coursework in:
- Python (8 credits)
- Organizational and systems thinking (7 credits)
- Graphic design and HCI (4 credits each)
- Web design and development (8 credits)

Washtenaw Community College

2015-2018

- Associate's in Technical Writing/Technical Communication
- Learned the foundational skills of technical writing with additional coursework in:
- Interface Design and UX (8 credits)
- Photoshop (3 credits)

Educational experiences

- Created a portfolio of my projects and ideas using HTML, CSS, and JavaScript
- Worked closely with CEO of start-up company Zonder to solve both UX and UI concerns, new design ideas, and expanding gamification into their travel app
- Lead a small team of students tasked with surveying consultants currently working in UX and Digital Transformation. We provided the class with robust answers to questions pointed at what could be SI 345's "learning objectives" going forward

Prior Work Experience (most recent first)

2003 – 2020

- Restaurant cook at Beezy's in Ypsilanti (6 months)
- Restaurant server at Gratz & The Broken Egg in Ann Arbor (4 years)
- New/used vehicle sales at Tennyson Chevrolet in Livonia (8 months)
- Assistant manager at Gamestop in Westland (1 year)
- Full-time rental agent at National/Alamo in Romulus (1 year)
- General manager, assistant manager at Radio Shack in Pontiac (1 year)
- Assistant manager, department manager at Guitar Center in Canton (2 years)

Additional Skills

Soft skills, customer-facing work
Adaptability
Speed and professionalism
Upward and downward communication

Teaching and coaching
Creative problem-solving
Writing schedules and plans
Commission sales

I'm seeking full-time employment in a technology-related field which allows for learning on the job. Internal consulting opportunities are welcome, as well as any work that will expand my programming knowledge.