# Alex Castro

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### **PROFESSIONAL SUMMARY**

Results-driven professional, experience in inbound/outbound sales, customer service, and technical support, complemented by skills in design, video editing, and social media management. Consistently exceeds targets, strong relationship-building skills. Adept at lead conversion. Fluent in English with a talent for explaining complex concepts to diverse audiences. Self-motivated with excellent organizational skills, thriving in remote work environments. Combines sales expertise with technical knowledge, including AI tools and software/web dev, to drive efficiency and performance.

### **SKILLS**

- Technical: Jr Web Development, Network Configuration, Data Recovery, Remote Technical Support
- Communication: Ability to explain complex technical concepts to non-technical audiences
- Software: Microsoft Office Suite, Google Suite, Adobe Creative Suite (Photoshop, After Effects, Premiere), Canva, Airtable.
- AI & Automation: ChatGPT, Claude, Gemini, Make (for automations)
- Sales: SDR, BDR, Appointment Setting, CRM Systems

### **WORK EXPERIENCE**

True BDC Medellín, Colombia

Developer Apr 2024 - Jul 2024

- Developed custom tools that increased agent efficiency, company saw improvements of over 30% in lead
  response times, among other substantial benefits, like a more efficient way to handle MFA codes within a single
  platform.
- Automated repetitive tasks, maximizing agent call time and appointment generation.

Worldwide BDC Medellín, Colombia BDR, Developer Jan 2023 - Apr 2024

- Consistently exceeded performance targets by managing 250+ daily outbound calls and securing 15+ qualified appointments.
- Developed performance analysis tools and automated repetitive tasks, increasing agent efficiency by saving up to 40 minutes per agent shift.
- Evolved from BDR to developer after recognizing CRM limitations, then engineered and deployed custom solutions that streamlined workflows and boosted team-wide productivity.

## BuenaSuerte/Good Lucky SAS Advertising Specialist

Medellín, Colombia Jul 2022 - Oct 2023

- Managed lead prospecting and client outreach for print and online advertising services.
- Consistently met monthly targets and doubled quota performance.

Xtreme Hardware LAB
Manager/Data Recovery Expert

Medellín, Colombia Aug 2018 - Oct 2019

- Led a team of 7 technicians, overseeing device repairs, data recovery, and remote support.
- Established the business as the city's primary resource for computer and gadget repairs.

Xtreme Hardware
Computer Technician/IT Specialist

Medellín, Colombia *Mar 2014 - Aug 2018* 

- Achieved a 90%+ repair rate for all devices, boosting customer satisfaction and retention.
- Implemented and optimized network configurations for diverse clients, ranging from small businesses to individuals.
- Provided comprehensive on-site and remote technical support

### **PROJECT EXPERIENCE**

SuperJuegos Tienda, HDData Recovery

Digital Marketing Consultant

Dec 2019 - Jan 2022

- Managed social media accounts and created Meta AD campaigns.
- Designed static and animated content for social media publications.
- Improved online visibility and customer engagement for both businesses.

### **EDUCATION**

Colegio Parroquial Nuestra Sra. de Chiquinquira

High School Diploma

Medellín, Colombia Graduation Date: Dec 1994

Facebook Ads & Facebook Mastering Course (Udemy)

The Complete Digital Marketing Course 12 in 1 (Udemy)

The Complete 2024 Web Development Bootcamp (Udemy)

### **INTERESTS**

Customer Service, Technical Support, Sales, Artificial Intelligence, Process Automation, Web Development, Data Analytics and Reporting

### **PORTFOLIO**

Some of the work done with video editing or animated motion graphics, created with after effects or premier, some from scratch some editing a template.

https://drive.google.com/drive/folders/1CWB0uxJEZhszleFeRdVeBT\_9QLPnL8E\_?usp=drive\_link