
GEORGE PEDROSO-DIAZ

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EDUCATION

Florida International University

Hialeah, FL

February 2021- Present

MIAMI DADE COLLEGE

Hialeah, FL

Associates in Arts in Mechanical Engineering, GPA: 3.04

August 2018 –January 2021

American Senior High School

Hialeah, FL

August 2014- July 2018

EXPERIENCE

ALFA GAMMA SEAFOOD

Medley, FL

Data Entry Clerk

February 2022 – Present

- Managed all paperwork and appointments for outgoing and incoming shipment
- Planned the routes for the drivers to make deliveries in a timely manner
- Input data on incoming and outgoing product

HOME DEPOT

Hialeah, FL

Deliveries Associates

May 2020 – February 2022

- Accomplished daily delivery goals through teamwork
- Inspects condition of products before loading or assisting customer with loading
- Managed employee training for all new recruits over a 3 month period and offered continuous guidance, advice, and mentorship on duties and best practices

HOME DEPOT

Hialeah, FL

Plumbing Associates

July 2019 – May 2020

- Maintained and assisted in store inventory control
- Aid consumers in decision making process by utilizing quick thinking and communications skills

FINISH LINE

Hialeah, FL

Sales Associates

June 2018 – July 2019

- Provided exceptional service to customers
- Assisted in handling cash registers, organizing inventory room, labeling products, unloading merchandise
- Stock, Replenish, and Organize inventory with accuracy and efficiency

AWARDS/CERTIFICATION

- College Credit Certified Business Specialist
- Associates in Arts for Mechanical Engineering from Miami Dade College
- 11 Homer Awards – Highlighting proficiency of associates' position

ADDITIONAL SKILLS

- Computer Languages: HTML, CSS, and JavaScript
- Spoken Languages: Fluent in English and Fluent in Spanish
- Technical: Microsoft Office (e.g., PowerPoint, Excel, Word, and Outlook)
- Interpersonal skills: Communication, Leadership, Teamwork, Decision-Making, Work Ethic, Adaptability