

| LIST OF HOLIDAYS | | |
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| SESSION 2025-26 | | |
| DATE | DAY | HOLIDAY |
| 06 Apr 2025 | Sunday | Ram Navami |
| 10 Apr 2025 | Thursday | Mahavir Jayanti |
| 14 Apr 2025 | Monday | Dr. B. R. Ambedkar Jayanti |
| 18 Apr 2025 | Friday | Good Friday |
| 12 May 2025 | Monday | Budh Purnima |
| 07 June 2025 | Saturday | Eid – ul - Zuha |
| 06 July 2025 | Sunday | Moharram |
| 16 July 2025 | Wednesday | Harela |
| 09 Aug 2025 | Saturday | Raksha Bandhan |
| 15 Aug 2025 | Friday | Independence Day |
| 16 Aug 2025 | Saturday | Shri Krishna Janmashtami |
| 05 Sep 2025 | Friday | Id-a-milad |
| 01 Oct 2025 | Wednesday | Ram Navami |
| 02 Oct 2025 | Thursday | Gandhi Jayanti/Dussehra |
| 07 Oct 2025 | Tuesday | Valmiki Jayanti |
| 20 th Oct to 23 Oct 2025 | Monday & Thursday | Deepawali Break |
| 1 st Nov 2025 | Saturday | Igaas |
| 05 Nov 2025 | Monday | Guru Nanak Jayanti |
| 24 Nov 2025 | Wednesday | Guru Teg Bahadur Birthday |
| 25 Dec 2025 | Thursday | Christmas day |
| 14 Jan 2026 | Wednesday | Makar Sakranti |
| 26 Jan 2026 | Monday | Republic Day |
| 02 Mar 2026 | Monday | Holika Dahan |
| 03 Mar 2026 | Tuesday | Holi |
| 21 Mar 2026 | Saturday | Id-ul – fitr |
| 22 Mar 2026 | Friday | Ram Navami |
| 31 Mar 2026 | Tuesday | Mahavir Jayanti |
| SUMMER VACATIONS 26 May 2025(Monday) to 06 July 2025(Sunday) School will Re-open on 07 July 2025(Monday) | | |
| WINTER VACATIONS 26 Dec 2025(Friday) to 14 Jan 2026(Wednesday) School will Re-open on 15 Jan 2026(Thursday) | | |

| ACADEMIC CALENDAR | | |
|---|----------------------|--|
| SESSION 2025-26 | | |
| Term –I From 01 st April 2025 to 30 th September 2025 | | |
| Date | Day | Event |
| April 2025 | | |
| 1 st Apr | Tuesday | Staff Meeting |
| 03 April | Thursday | Academic Session Commences |
| 12 April | Saturday | English Calligraphy I to XII (Inter House) |
| 19 April | Saturday | Hindi Calligraphy I to XII (Inter House) |
| 25 & 26 Apr | Fri & Saturday | EXCURSION (Nr – XII) |
| May 2025 | | |
| 03 May | Saturday | Science & Math Olympiad (I to VIII) (Inter House) |
| 17 May | Saturday | Splash Colours (Nursery to II) (Inter House)& Poster Making Competition (III to IX)(Inter House) |
| 19& 20 May | Mon& Tues | Class Test (I – XII) |
| 24 May | Saturday | P.T.M. |
| 26 to 31 May | Monday to Saturday | Extra Classes For IX to XII |
| SUMMER VACATIONS | | |
| 26 May 2025(Monday) to 06 July 2025(Sunday) | | |
| July 2025 | | |
| 1 to 4 July | Tue to Friday | Extra Classes For IX to XI |
| 05 July | Saturday | Staff Meeting |
| 07 July | Monday | School will Re-open for all classes after summer break |
| 09 July | Wednesday | Due date for holiday work submission |
| 10 to 19 July | Thursday to Saturday | Unit test – I (Nur to Class XII) |
| 26 July | Saturday | English Debate (IX – XII) (Inter House) |
| 31 July | Thursday | Medical Checkup – 1 |
| August 2025 | | |
| 02 Aug | Saturday | P.T.M. |
| 08 Aug | Friday | Rakhi making competition (Class wise) Nr – Ix (Inter House) |
| 14 Aug | Thursday | Janmashtmi Celebration (Nr – V)(Inter House) |
| 15 Aug | Friday | Independence day Function |
| 25 & 26 Aug | Monday & Tuesday | Class Test (I – XII) |
| September 2025 | | |
| 06 Sep | Saturday | Hindi Debate (IX – XII)(Inter House) |
| 11 to 23 sep | Thursday to Tuesday | Half Yearly Examination Nur to Class XII |
| 27 Sep | Saturday | Eng Debate (VI –VIII Inter House) |
| 29 - 30 Sep | Monday to Tuesday | Trekking (VI – XII) Nature Work (Nr – V) |

| ACADEMIC CALENDAR SESSION 2025-26 | | |
|---|---------------------|---|
| Term – II From 01st Oct 2025 to 31st March 2026 | | |
| Date | Day | Event |
| Oct 2023 | | |
| 04 Oct | Saturday | PTM (Half yearly exam result day), Management Meet |
| 11 Oct | Saturday | Inter House G.K. Quiz (I to V) |
| 18 Oct | Saturday | Inter House Rangoli Competition (I-XII) |
| 25 Oct | Saturday | Inter P.T. Competition (Nr – XII) |
| 30-31 Oct | Thursday & Friday | Class Test (I-XII) |
| Nov 2025 | | |
| 08 Nov | Saturday | Inter House Cross-country(III –V & VI – XII) |
| 15 th Nov | Saturday | Annual Function |
| 29 Nov | Saturday | Medical Checkup II (Nr – XII) |
| Dec 2025 | | |
| 04 to 20 Dec | Thur to Saturday | Pre – Board I (X & XII), Unit II (Nr-IX & XI) |
| 26 to 30 Dec | Friday to Tuesday | Extra Classes for IX – XII |
| WINTER VACATIONS 26 Dec 2025(Thursday) to 14 Jan 2026(Wednesday) for Nur – VIII and 31 Dec 2025 to 5th Jan 2026 for IX to XII School will Re-open on 15 Jan 2024(Wednesday) | | |
| January 2026 | | |
| 6 to 12 Jan | Tuesday to Monday | Extra Classes for IX to XII |
| 8 to 30 Jan | Thursday to Friday | CBSE board Practical (XII) , CBSE Internal Assessment (X) |
| 13 Jan | Tuesday | Staff Meeting |
| 16 to 28 Jan | Friday to Wednesday | Pre Board – II (X and XII) & Pre Final Exam IX & XI |
| 19 Jan | Monday | Due Date for Holiday Home Work Submission |
| 26 Jan | Monday | Republic Day |
| Feb 2026 | | |
| 07 Feb | Saturday | Farewell party to Class XII |
| 10 Feb | Tuesday | Good Luck Party To Class X |
| 13 to 27 Feb | Friday to Friday | Final Exam Class IX & XI |
| 14 Feb | Saturday | CBSE Board Exam(Theory) begin for X & XII (tentative) |
| 16 & 17 Feb | Mon & Tues | Class Test (Nr-VIII) |
| March 2026 | | |
| 5 March | Thursday | PTM –(NR – VIII)/Result Day for IX & XI |
| 6 March | Friday | Incoming Classes X & XII Commence |
| 9 to 23 March | Mon to Mon | Final Examination (Nr-VIII) |
| 30 March | Monday | PTM (NR-VIII) |
| 02nd April 2026 (Thursday) School Reopens for the New Academic Session (2026-27) | | |

- Note: 1) Activities as per CBSE, State govt. education department notifications and special assemblies in the morning shall be held from time to time.
- 2) Cock House Trophy shall be presented to the best house on the day of Annual Function.
- 3) Special Excursion shall be arranged for the students securing greater than 90% + Marks in aggregate In Half Yearly exam and for those winning Cock House Trophy.
- 4) It is mandatory for all students to participate in the activities as per annual calendar /circulars to be awarded marks/grades for promotion to the next class as per CBSE norms.
- 5) Activities mentioned in the calendar may fluctuate due to administrative reasons.

Area Of Responsibility

01.04.25 TO 31.03.26

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| 01. Overall Administration/Management | : Management , Principal |
| 02. Implementation of Policies and Co-Ordination | : Ms. Sonakshi Thapa, Mrs. Prema Bisht & MS. Vishakha Thapa Ms. Sonakshi Thapa |
| 03. Admission & Registration | : Mr. Sanjeev Goel |
| 04. Examination In-charge | :Ms. Sonakshi, Mrs. Prema, Mr. Sanjeev Goel, Mrs. Madhu, Ms. Rajani |
| 05. Medical Officer | : Dr. (Mrs) Nidhi Patnaik & Dr. Sanskriti |
| 06. Assembly In-charge | : Co-ordinators, Class Teachers,. P.T.I. & School Council |
| 07. Activity In-charge | : Co-ordinators |
| 08. Sports & Games | : Co-ordinators, P.T.I. |
| 09. Class Maintenance | : Respective Class Teachers |
| 10. School Magazine & Bulletin including Media | : Language Teacher, Mrs. Prema Bisht & Mr. Sanjeev Goel |
| 11. Cultural Committee | : Ms. Sonakshi, Mrs. Prema, Ms. Vishakha, Mrs. Vijaya, Mrs. Ranjita |
| 12. Discipline Committee | : P.T.I., Co-ordinators, Respective Class Teachers |
| 13. POCSO Committee | : Dr. Nidhi Patnaik, Co-ordinators, P.T.I. |
| 14. Excursion/Trekking /Picnic/Outdoor Activities | : Dr. Sanskriti Patnaik, Co-ordinators, Student Council |
| 15. Smart Class/Technical/CBSE Assignments | : Mrs. Sonakshi Thapa, Mr. Sanjeev Goel |
| 16. Annual Day/Sports Day | : All Teaching & Non Teaching Staff |
| 17. Cleanliness And Decoration of Display Boards in all floor of the building | : Mrs. Prema, Ms, Prachi, Ms. Anmol, Mrs. Vandana & All Sub Staff |
| 18. Disaster MAnagement /Anti Drug Cell | : Dr. Nidhi Patnaik, Dr. Sanskriti |
| 19. Parents/Guardian Committee | : 1) 2) 3) 4) |
| 20. Marketing/Purchase Maintenance of School Campus | : Mr. Sanjeev Goel, P.T.I. |
| 21. Security and Safety of all students | : All teaching and non teaching staff including day & night guards. |