

**DIXIE SCHOOL DISTRICT**  
**Business Services/Administration**  
**BUDGET/ LCAP CALENDAR FOR 2019-2020**

DATE	TASK	RESPONSIBILITY
January 10, 2019	Governor's January Budget Proposal Released	State Governor
January 22, 2019	Meet with stakeholders to consult and revisit Local Control Accountability Plan (LCAP) goals and Annual Update. Stakeholders to include Teachers, Principals, School Personnel, Bargaining Units	Superintendent, Assistant Superintendent, CBO, Admin
February - March 2019	Budget review and analysis based on district goals, updated enrollment projections, budget assumptions and Governor's budget proposal for 2019/20	Superintendent, CBO
February - March 2019	Meet with all site councils and public review and comment on LCAP	Superintendent, Assistant Superintendent, CBO
Tuesday, March 12, 2019	Presentation of 2018/19 Second Interim Financial Report/Multi-Year Projections for approval by Board of Trustees	Superintendent, CBO
March 6, 2019	Meet with DELAC to review and comment LCAP goals	Assistant Superintendent
April - May 2019	Tentative budget refinements based on most recent income and expenditure information including changes in personnel, maintenance needs, etc. Review most current budget information with Superintendent's Budget Committee and Bargaining Teams (Meeting dates TBD)	Superintendent, CBO
April 2, 2019	Meet with Parent Advisory Committee to review and comment on LCAP goals	Superintendent, Assistant Superintendent, CBO, Admin
May 10, 2019	Governor's May Revision Released	State Governor
May 2019	Budget review/revisions based on Governor's "May Revision" budget, community and Board input	Superintendent, Assistant Superintendent, CBO
May 27, 2019	Review of 2019/20 proposed budget	Superintendent, CBO
May 30, 2019	2019/20 Proposed Budget and LCAP Available for Public Inspection	Assistant Superintendent, CBO
June 4, 2019	Presentation of 2019/20 proposed budget to Board of Trustees. Public hearing on Local Control Accountability Plan (LCAP)	Assistant Superintendent, CBO
June 5 through June 19, 2019	Final refinements to Budget and LCAP	Superintendent, Assistant Superintendent, CBO
June 20, 2019	2019/20 Proposed Budget and LCAP available for public inspection	Assistant Superintendent, CBO
June 25, 2019	Approval of Local Control Accountability Plan (LCAP) Board adoption of 2019/20 Budget	Superintendent, Assistant Superintendent, CBO
June 26, 2019	Submission of 2019/20 final budget and LCAP to Marin County Superintendent of Schools	Assistant Superintendent, CBO
45 days after Governor signs Budget Act	The school district shall make available for public review any major revisions in revenues and expenditures that it has made to its budget to reflect the funding made available by the Budget Act	Superintendent, Assistant Superintendent, CBO
August 15, 2019	Marin County Office of Education approves or disapproves adopted budget	MCOE
As needed	Budget revisions and updates, including revised long range projections, presented to Board of Trustees	Superintendent, CBO
September 10, 2019	Presentation of 2018/19 Unaudited Actuals for approval by Board of Trustees	Superintendent, CBO
December 10, 2019	Presentation of 2019/20 First Interim Report/Multi-Year Projections for approval by Board of Trustees	Superintendent, CBO