

Georgia Marie Vrana

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EDUCATION

Notre Dame Catholic High School

157 McKenzie St, Carleton Place, ON K7C 4P2

GPA: 4.0, High School Diploma (Expected Graduation February 2025), Intro to Computer Science, All Academic Courses

Awards: First Class Honors with Distinction Grade 7, First Class Honors with Distinction Grade 8, First Class Honors with Distinction Grade 9, Top Student in Grade (for 3 years), Voted Most Likely to Succeed, Overall Regional Champion Award for 12 & Under in Swimming (2019), Overall Outstanding Pewee Female Paddler (2018)

Extracurriculars: Basic & Emergency First Aid – Canadian Red Cross, Carleton Place Water Dragons Competitive Swimmer (former), Competitive Soccer Player (former), Carleton Place Canoe Club Paddler, Piano First Class Honors with Distinction Level 6, Babysitting Course

VOLUNTEER EXPERIENCE

Carleton Place Water Dragons

359 Bridge St, Carleton Place, ON K7C 3H9, 3 Sunset Blvd, Perth, ON K7H 0A1

Volunteer at Multiple Swim Meets

September 2016 – July 2019

- Keep track of event times, including race times and elapsed time during game segments, starting or stopping play when necessary.
- Officiate at sporting events, games, or competitions, to maintain standards of play and to ensure that game rules are observed.
- Inspect sporting equipment and/or examine participants to ensure compliance with event and safety regulations.
- Signal participants or other officials to make them aware of infractions or to otherwise regulate play or competition.
- Verify scoring calculations before competition winners are announced.
- Resolve claims of rule infractions or complaints by participants and assess any necessary penalties, according to regulations.
- Start races and competitions.
- Confer with other sporting officials, coaches, players, and facility managers to provide information, coordinate activities, and discuss problems.

Perth Summer Community Fair

50 Arthur St, Perth, ON K7H 3E3

Volunteer Cash Register

July 2015 – July 2018

- Receive payment by cash, check, credit cards, vouchers, or automatic debits.
- Issue receipts, refunds, credits, or change due to customers.
- Assist customers by providing information and resolving their complaints.
- Establish or identify prices of goods, services or admission, and tabulate bills using calculators, cash registers, or optical price scanners.
- Greet customers entering establishments.
- Answer customers' questions and provide information on procedures or policies.
- Sell tickets and other items to customers.
- Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change.
- Sort, count and wrap currency and coins.

Lanark County Food Bank - The Hunger Stop

84 Mill Street, Carleton Place, ON K7C 1T5

Volunteer in Food Sorting & Kitchen Work

March 15, 2019

- Industry-related skills.
- The ability to work in a team.
- Leadership.
- Problem solving and adaptability.
- Communicating with clients and Contributors.
- The ability to plan and prioritise work.
- Sales skills.
- Time management.

SKILLS & INTERESTS

Skills:

- French: Business Level Reading, Writing, and Speaking
- Proficient Understanding in Using Editing Software – Kinemaster, Capcut, Bazzart, etc.
- Extensive Knowledge of Using – Microsoft Office PowerPoint, Excel, and Google Sheets
- Completed National Lifeguard Course for Pool, Standard First Aid, CPR “C”, CPR “B”

Interests:

- Coding (Currently Apart of the Frontend Simplified Group)
- Paddling – Second in C4, Second in C2, and Third in War Canoe at Provincials in 2021
- Swimming – Was Awarded the Overall High Points Award for 12 & Under at Regionals in 2019
- Business Education and Experience – Currently Researching Interrelationships Between Successful People and their Daily Habits
- Piano – Expected to take my Grade 8 Royal Conservatory Exams in May of 2023 (*delayed due to the pandemic*)
 - Expected Grade: First Class Honors with Distinction

PROFESSIONAL REFERENCES

Pat Lester	Katie Short	Brenda
Head Coach of the Carleton Place Canoe Club	Grade 7 and 8 Teacher, and Lifeguard	Life Guarding Instructor
Carleton Place Canoe Club	Notre Dame Catholic High School	Carleton Place Pool, Perth Indoor Pool, etc
179 John St, Carleton Place, ON K7C 3P3	157 McKenzie St, Carleton Place, ON K7C 4P2	359 Bridge St, Carleton Place, ON K7C 3H9
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