



Summary

This document's general purpose is to describe how the team got to a fully working application and a website. Numerous meetings were done with the client to discuss what he thinks would be of help to his shop and how that could be accomplished. For this purpose a team of software developers had to be hired.

Thorough discussions were done, and decision was made to promise a fully-functional application with a few additional features. Along with that to make it easier, there was also one for a working Website. To keep track of the features an URS document was also provided to the client. The team managed to get a lot of Functional requirements done as well as Non-Functional ones. In the software application, depending on the role of an employee, access is granted on different functions. Summarized, in it you can manage everything about employees, departments, view statistics and manage stocks. In addition to that there is a notification system, check-in/out of work and work-shifts. In the website one can view personal information and edit some of it and for their convenience also the schedule on which day and shift he has to work.

Having done numerous meetings the team divided the work equally between themselves and with consideration of personal preferences. Some worked more on the back-end and others on front-end as not everyone excels in the same area as the other. Third party applications helped with splitting the work.

The team stuck to two ways of work in a period of 12 weeks. One was the Waterfall way of working in which once you do something you do not go back to it, meaning that you have to make sure it's finalized. Secondly, the Scrum way of working in which there are Iterations during which you tell the client how many features will be implemented before the end of an Iteration. Once someone started working on a feature he had to update the team daily on what he will be working on.

In the end everyone learned something from this project and had to reflect on themselves, remembering what they have achieved and gained out of it.

I recommend writing this chapter at the end of the project, as it should be written as a stand alone chapter, \ that should summarize the precess in this project, including results and conclusion and future recommendations.

It is always good to start your introduction with an eye-catching fact to attract your reader; you want from the beginning to make your reader enjoy your piece of paper; an example:



“Nowadays, machine learning is used anywhere from research to industry, offering intelligent insights based on data.”

1. Introduction

1.1 Document Purpose

Also, your 'Introduction' chapter should 'introduce' the reader to the topic; hence, do not be so abrupt. Use the general-to-specific pattern. Start from a general statement and gradually go into detail. Read about introduction in the attached document.

This document is a showcase for what it took to get to a finalized software solution, part of the 'Media Bazaar Management' project and an end deliverable to “*Media Bazaar*”, daughter company of “*Jupiter*”. In particular, it describes how we managed to successfully implement a management and administration system plus a website, aimed to improve the workflow within the client’s company.

The purpose of this Process report is to display how did we get to a complete and working version of the client’s envision. The workflow is also included and way of working. It will serve as a reflection document to verify what has been done and how did each of the members progress for themselves. It summarizes the process during a Waterfall way of working and Scrum with two Iterations in the period of 12 weeks.

1.2 Document Overview

This document will go through all sections, considered important to both the developers and the stakeholders of the project, to achieve it’s purpose. Specifically, these sections are:

- **Problem description:** Thorough description of the problems that “Media Bazaar” has. Furthermore, it shows what the client wants and his envisions.
- **Solution approach:** A brief description on what has been promised in the URS document and has been done.
- **Work Division:** Information about how we decided which part is for whom and how we divided the work to be as equal as possible for each member of the team.
- **Process and Results:**
- **Conclusions and Recommendations:**
- **Personal reflection:** Each member of the team expresses what they have achieved for themselves working on this project.

Try to stay away from bullet points, use paragraphs