|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  | Gerald & CO |  |  |  | INVOICE |  |
|  | **gerald@geraldco,com** |  |  |  |  |
|  | 5th street Avenue |  |  |  |  |
|  |  | Tel:00007733 |  |  |  | **Invoice Date: [Invoice Date]** |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | **INVOICE NO:[Invoice Number]** |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  | |  |
|  |  |  |  | *<Payment terms (due on receipt, due in X days)>* | | |  |
|  | **BILL TO** | |  | **SHIP TO** |  |  |  |
|  | [Partner ] | |  | [Name / Dept] | | |  |
|  | [Partner Street] | |  | ]Client Company Name] | | |  |
|  | [Partner Zip City Country] | |  | [Address] | | |  |
|  | [Phone] | |  | [Phone] | | |  |
|  | [Email] | |  |  |  |  |  |
|  |  |  |  |  | | |  |
|  |  |  |  |  |  |  |  |
|  | **DESCRIPTION** | | | **QTY** | **SINGLE PRICE** | **TOTAL** |  |
|  |  | | |  |  | 0.00 |  |
|  | [Service Description] | | | [Amount] | [Single Price] | [Full Amount] |  |
|  |  | | |  |  | 0.00 |  |
|  |  | | |  |  | 0.00 |  |
|  |  | | |  |  | 0.00 |  |
|  |  | | |  |  | 0.00 |  |
|  |  | | |  |  | 0.00 |  |
|  | Remarks / Payment Instructions: | |  |  | **SUBTOTAL** | 0.00 |  |
|  |  |  |  |  | **DISCOUNT** | 0.00 |  |
|  |  |  |  |  | **SUBTOTAL LESS DISCOUNT** | 0.00 |  |
|  |  |  |  |  | **TAX RATE** | 0.00% |  |
|  |  |  |  |  | **TOTAL TAX** | 0.00 |  |
|  |  |  |  |  | **SHIPPING/HANDLING** | 0.00 |  |
|  |  |  | |  | **Balance Due** | **$ -** |  |
|  |  |  | | | | |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |