



**JH CERILLES STATE COLLEGE**

Mati, San Miguel, Zamboanga del Sur

[jhcscmainlib2020@gmail.com](mailto:jhcscmainlib2020@gmail.com)/[library@jhcsc.edu.ph](mailto:library@jhcsc.edu.ph)

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## **JHCSC LEARNING RESOURCE CENTER**

# *Annual Report*

**2021**

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# **JHCSC VISION**

**Leading public higher education institution serving the ASEAN community with quality, innovative and culture-sensitive programs.**

# **JHCSC MISSION**

- Provide relevant and responsive programs in Agriculture, Education and other courses deemed necessary for the fulfillment of its vision.
- Undertake applied research, extension and production services that yield workable and durable solutions to sector specific challenges, thus improving the socio-economic well – being of identifies communities.

# **LIBRARY MISSION STATEMENT AND OBJECTIVES**

The key mission of the College Library is to support the teaching, learning, research, extension services, and in the promotion of quality life of the people of Zamboanga Del Sur and in the region. It is committed to provide accessible, cost, effective and innovative information services and programs.

The College Library exists to support the research; teaching and curricular needs of faculty; graduate and undergraduate students of the JHCSC community. Other current and emerging technologies will be provided as funding permits. User needs in the area of library service will be assessed periodically, and materials and programs will be provided to meet such needs. To achieve this goal, the library will:

- A. Build collections to support current and future needs;**
- B. Provide quality services and seek continuous improvement;**
- C. Provide a safe and secure physical environment, which encompasses the best traditional library practices and state-of-the-art resources and study facilities;**
- D. Listen and respond to customers' needs promptly and efficiently;**
- E. Treat all Library customers with fairness and courtesy;**
- F. Provide appropriate training courses and guidance to enable each reader make the most productive use of all information resources; and**
- G. Cooperate with resource sharing, research and other initiatives at regional, national and international levels.**

# JHCSC Library Annual Report

## 2021 Main Campus

### I. Collections

The library's primary concern is the selection, acquisition and organization of library collection whether in print or non-print. The library acquired books, online resources and other materials thru its funding source from Fiduciary and GAA share.

#### Total Acquired Library Collections 2021

##### A. Printed and non-printed materials based on PR

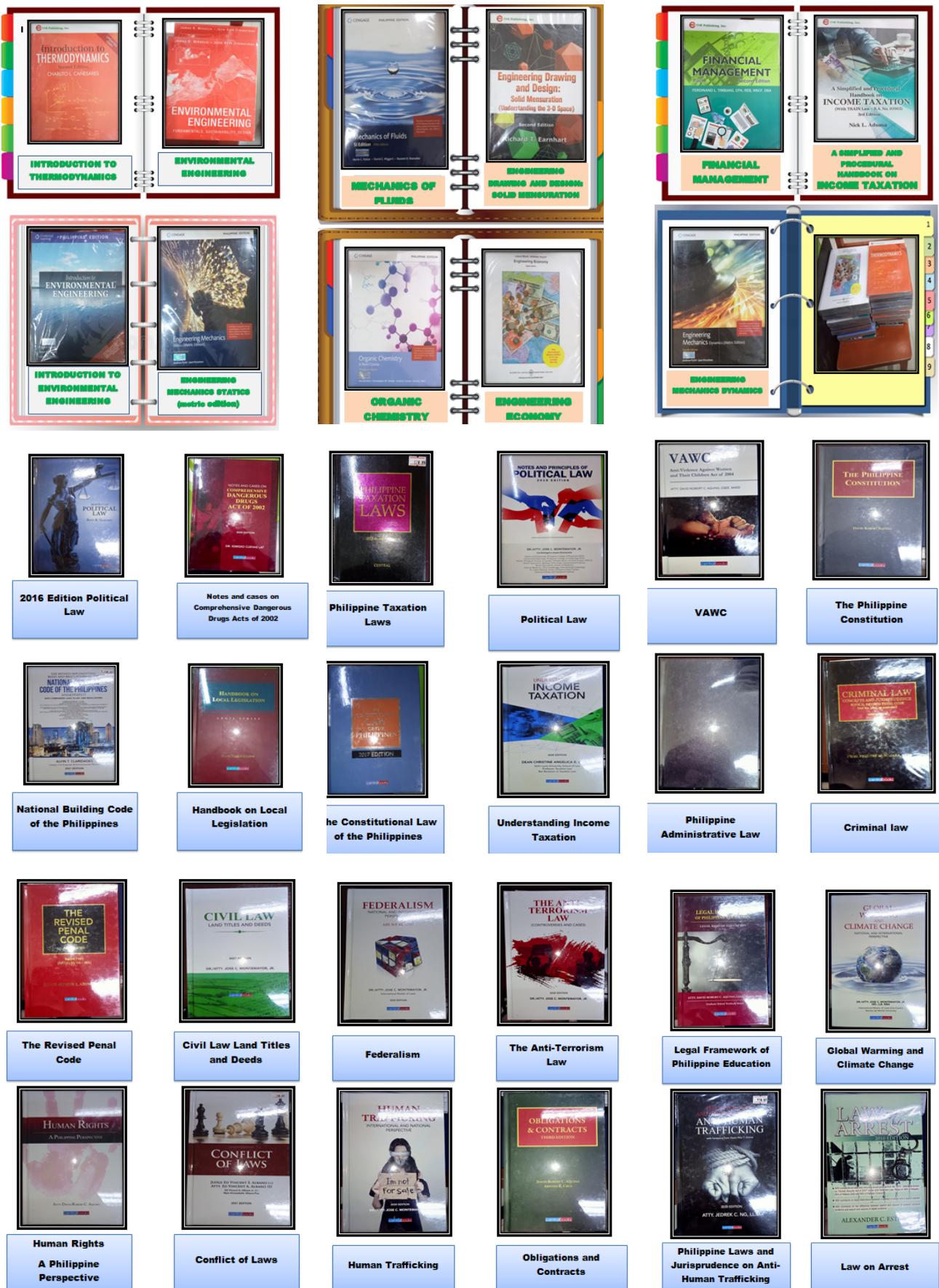
DESCRIPTION	Titles/Vol.	VOLUME/S
Education/Filipiniana	17	398
Books for College of Law, Criminology and Political Science Program	112	188
Books and Journals for Graduate School Dumingag	51	62
HM books	17	79
Books and E-books for Education, HM & Criminology Programs	43	141
Books for HM Program	43	107
Books for Engineering, Nursing and BTVTED Programs	24	53
Online Database on Gale Reference Complete	Package	Activated
Online Database on Philippine e-Journals	Package	Activated
Online Database on ProQuest	Package	Activated
Dewey Decimal Classification 2021	Set	
Assorted Filipiniana Books	52	459
<b>TOTAL</b>	<b>316</b>	<b>1,487</b>

## B. Printed materials acquired year 2021

Classification	No. of Book Titles	No. of Volume	No. of Copyrighted books (within the last 5 years)	
			Title	Volume
Generalities	17	47	10	37
Philosophy	9	33	5	21
Religion	23	24		
Social Sciences	109	256	73	210
Languages	5	8	2	5
Pure Sciences	33	57	24	49
Applied Sciences	65	91	20	43
Arts	6	11	4	9
Literature	49	61	4	9
Geography and History	27	34	15	22
<b>Total</b>	<b>343</b>	<b>622</b>	<b>157</b>	<b>405</b>

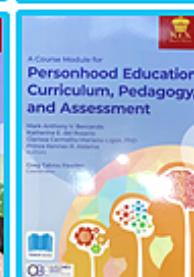
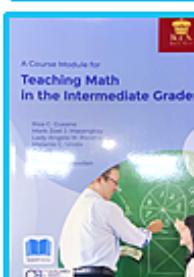
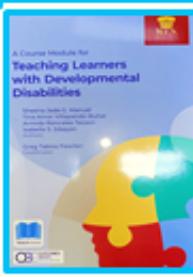
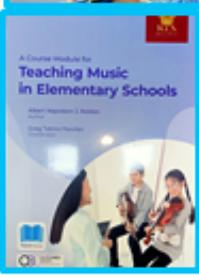
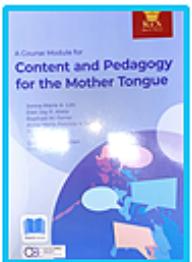
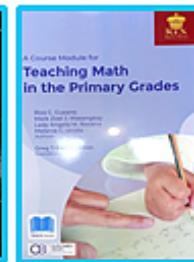
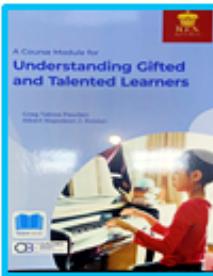
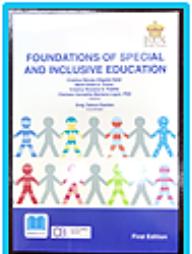
# 2021 books posted on FB Page

## Engineering, Political Science and Law Books



# Education, IT, GEC Books

## NEW ARRIVALS



## NEW ARRIVALS



PHYSICAL EDUCATION 1-4

ART APPRECIATION



FUNDAMENTALS OF  
PYTHON PROGRAMMING,  
WEB APPLICATION  
PROGRAMMING

C++ PROGRAMMING,  
JAVASCRIPT  
PROGRAMMING, JAVA  
PROGRAMMING



ETHICS,  
SCIENCE, TECHNOLOGY &  
SOCIETY

LIFE AND WORKS OF  
RIZAL



LIVING IN THE INFORMATION  
TECHNOLOGY ERA, MANDARIN 1,  
LABORATORY MANUAL LINEAR  
ALGEBRA WITH MATLAB



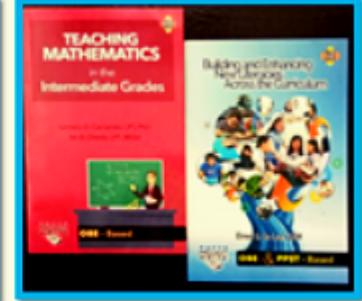
SOCIAL, ETHICAL, LEGAL  
AND PROFESSIONAL ISSUES  
IN COMPUTING,  
ENTREPRENEURSHIP  
FUNDAMENTALS

## NEW ARRIVALS



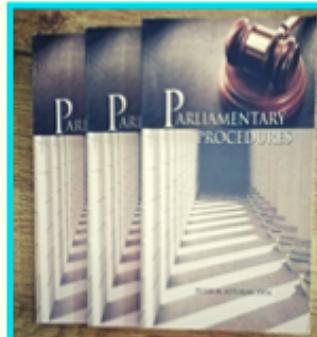
- Philippine History
- Home Economics
- The Teacher and the School Curriculum
- Facilitating Learner-Centered Teaching

- Technology for Teaching and Learning 1
- Home Economics
- The Teacher and the School Curriculum
- Facilitating Learner-Centered Teaching

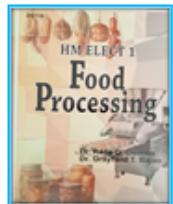


- Action Research
- Action Research Primer
- Science, Technology & Society
- Teaching Science in Elementary Grades

- Understanding the Self
- Ethics
- Field Study 1
- School Culture with Organization Vignettes
- Parliamentary Procedures

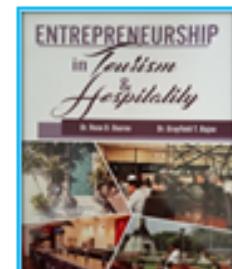
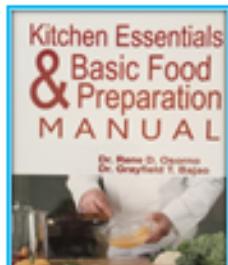
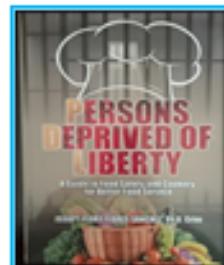


## NEW ARRIVALS



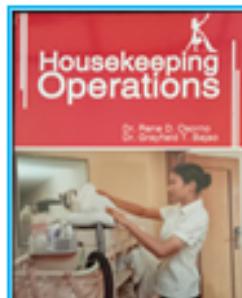
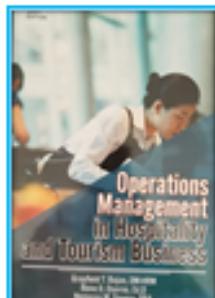
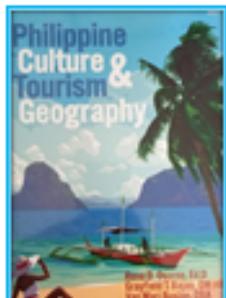
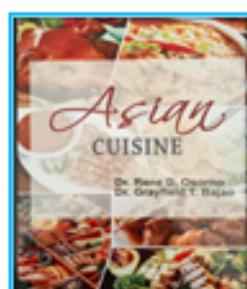
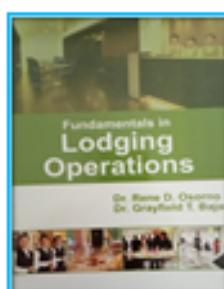
- Bread and Pastry
- Catering Management
- Food Processing

- Front Office Operations
- Persons Deprived of Liberty
- Kitchen Essentials & Basic Food Preparation Manual



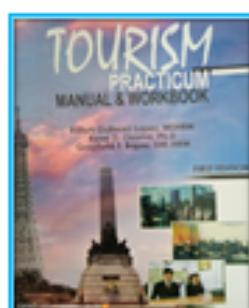
- Risk Management as Applied for Safety, Security and Sanitation
- Applied Business Tools and Technology
- Entrepreneurship in Tourism & Hospitality

- Fundamentals of Lodging Operations
- bar & Beverage Management
- Asian Cuisine

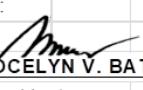


- Philippine Culture & Tourism Geography
- Operations Management in Hospitality and Tourism Business
- Housekeeping Operations

- Tourism Practicum Manual & Workbook
- Introduction to Meetings, Incentives, Conferences & Events Management



## B. Online Databases: (One (1) year subscription) Gale Reference Complete, ProQuest, and Philippine eJournal

 <p align="center"><b>PURCHASE REQUEST</b></p> <p align="center">J.H. CERILLES STATE COLLEGE Mati, San Miguel, Zamboanga del Sur, 7029 www.jhcscmain.edu.ph; Telefax (062) 945-0025 Email add: jhcsc.main@yahoo.com</p>			
Department:	JHCSC Main		
Section:	Library		
Item No.	Quantity	Unit of Issue	Item Description
			Online Journals
1	1	package	<p>Gale Reference Complete Renewal a 1-year subscription that includes:</p> <ul style="list-style-type: none"> <li>• 6 Databases</li> <li>• Over 33,000 periodicals including 4,595 titles from the JCR Impact Factor Science list</li> <li>• Over 2,070 eBook editions (4,000 volumes) including award-winning encyclopedias and directories</li> <li>• Over 13 million pages of historical primary sources from the 13th to the 21st centuries</li> <li>• Over 1.5 million items of literature criticism and full-text literary works with unlimited access 24/7 access anywhere</li> </ul>
			399,000.00
			399,000.00
<b>***NOTHING FOLLOWS***</b>			
			<b>TOTAL</b> <b>399,000.00</b>
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<b>Designation:</b>	College Librarian		
<b>Approved:</b>			
<u>MARY JOCELYN V. BATTUNG, Ph.D.</u>			
President			

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Empowering users of all academic levels, Gale Reference Complete provides users with access to the most extensive package of primary and secondary sources available to libraries today.

Access your Gale Library at [https://bit.ly/jhcsc\\_gale](https://bit.ly/jhcsc_gale) using this password: **competence**

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<b>ARCHIVES UNBOUND</b> Archives Unbound is a vast resource comprising more than 4 million pages of historical primary sources from the medieval period to the new millennium.	<b>ACADEMIC ONEFILE</b> Academic Onefile offers researchers 17,000 journals and the lower tier journals, over 11,000 peer-reviewed and 8,000 full-text titles.	<b>GALE EBOOKS</b> Gale eBooks is an award-winning eBook platform designed for students and researchers. This is the first complete package on offer including all of Gale reference guides.
<b>GENERAL ONEFILE</b> General Onefile enables students to search a general interest news source but curated list of general interest publications. Gale General Onefile coverage is drawn from over 1,000 journals with insights from mainstream press, trade and industry publications.	<b>GALE LITERATURE CRITICISM</b> Gale Literature Criticism is the largest, most comprehensive collection of literary criticism available. The ten Gale Literature Criticism collections online represent a range of modern and historical views on authors and their works in all areas of literature.	<b>LITERATURE RESOURCE CENTER</b> Literature Resource Center is Gale's most extensive online resource for literature and online literature database. It offers the most comprehensive representation of authors and their works, including a large collection of full-text critical and literary analysis.


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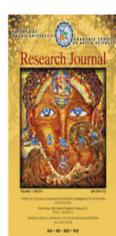
				PR NO.:	Date:	
Department:				SAI No.:	Date:	
Section:				ALOBS No.:	Date:	
Item No.	Quan tity	Unit of Issue	Item Description	Stock No.	Estimated Unit Cost	Estimated
<b>Online Journals</b>						
1	1	package	<p>A 1-year subscription of Philippine E-Journal Unlimited Simultaneous Access (With Remote Access) suitable for all academic student levels that contains:</p> <ul style="list-style-type: none"> <li>• 201 Journals</li> <li>• 14,596 Articles</li> <li>• 17,444 Authors</li> <li>• 106 Publishers</li> <li>• 3,339 Citations</li> </ul> <p>Subjects Covered:</p> <ul style="list-style-type: none"> <li>• Business Management including economics, finance and marketing</li> <li>• Electronic and Telecommunication including Computer Science, Technology and Applications</li> <li>• Agriculture, Biology and Environmental Sciences including Aquatic Sciences, Animal Science and Agronomy</li> <li>• Arts and Humanities including History, Arts, Literature and Philosophy</li> <li>• Clinical Medicine including Nursing, Public Health, and other Health Sciences</li> <li>• Engineering and Computing Technology such as Civil Engineering and Information Technology</li> <li>• Social and Behavioral Sciences such as Ethics, Cultural Studies, and Anthropology</li> <li>• Law</li> <li>• Educations</li> <li>• Many more</li> </ul>			
					210,000.00	210,000.0
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				<b>TOTAL</b>	<b>210,000.00</b>	

**Purpose:** For the unlimited access on the online resources that could be used for our faculty and students.

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Designation: College Librarian

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- Business & Economics
- Business Law & Reviews

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Department:	JHCSC	Main	PR NO.:	Date:		
Section:	Library		SAI No.:	Date:		
Item No.	Quantity	Unit of Issue	Item Description	Stock No.	Estimated Unit Cost	Estimated
<b>Online Journals</b>						
1	1	package	One Year subscription of Proquest Research Library which includes: Research Library on Business; Health & medicine; History; Literature & Languages; Science & Technology; Social Sciences and the Arts. The subject areas include: Arts, business, education, health and medical, history, law, literature and languages, multicultural, psychology, natural sciences, social sciences, engineering and technology and women's studies.		274,635.00	274,635
***NOTHING FOLLOWS***						
<b>TOTAL</b>						<b>274,635.</b>
<b>Purpose:</b>	For access on the online resources that could be used for our faculty and students.					
<b>Signature:</b>						
<b>Printed Name:</b>	<u>RUDYLYN C. DAYANAN, RL.MLIS</u>					
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Advanced Search
Publications
Change Databases (3)

All
Scholarly Journals
Books
Videos & Audio
Dissertations & Theses
More

🔍

Full text
 Peer reviewed
?
Search tips

You are searching 3 databases containing scholarly journals, books, videos & audio, dissertations & theses, newspapers and more.

**C. Electronic Books (E-Books): Total number of eBooks # 4, 666 titles. Both procured and free access eBooks from Libgen.is (website), Pdf Books (FB Page), Linguistics Library (FB Group) and others.**

- Bachelor of Arts major in English (BAELS) – 349 titles
- Bachelor of Arts major in Political Science (BAPOLS) – 224 titles
- BS Agriculture major in Animal Science (BSA An. Sci.) – 235 titles
- BS Agriculture major in Crop Science (BSA Crop Sci.) – 233 titles
- BS Information Technology (BSIT) – 381 titles
- BS Civil Engineering (BSCE) – 509 titles
- BS Environmental Science (BSES) – 195 titles
- Bachelor of Secondary Education major in English (BSED English) – 270 titles
- Bachelor of Secondary Education major in General Science (BSED Gen. Sci.) – 251 titles
- Bachelor of Secondary Education major in Mathematics (BSED Math) – 227 titles
- Bachelor of Elementary Education (BEED) – 146 titles
- Bachelor of Arts major in Mathematics – 146 titles
- BS Agricultural Engineering – 229 titles
- BS in Criminology (BSC) – 230 titles
- Bachelor of Science in Forestry (BSF) – 220 titles
- Master of Science in Environmental Resource Management (MSERM) – 111 titles
- Linguistic Library – 590 titles
- Research – 68 titles
- Encyclopedia – 52 titles

## II. IT EQUIPMENT

The library makes sure that additional IT equipment will be added every year to come up with our target of at least 25 computer units by 2022 both for Main and Dumingag Campuses.

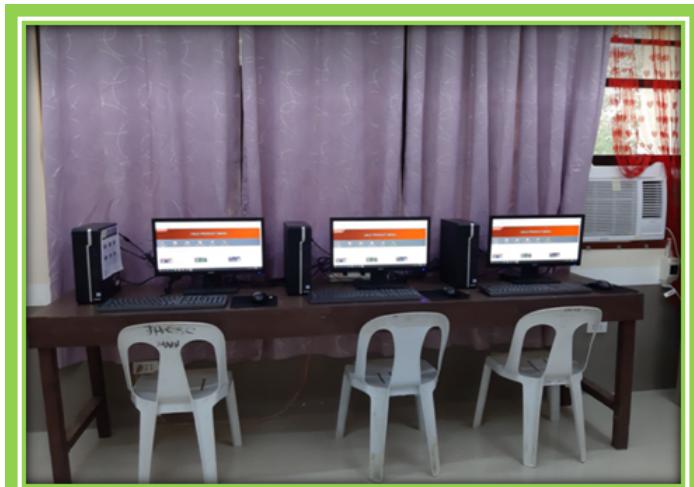
1. Desktop Computers: acquired 20 units desktop computers

(9 Main, 9 Dumingag, 1 Canuto, 1 Pagadian)

2. Laptop- 3 units, Acer



**JHCSC President, Dr. Mary Jocelyn V. Battung visited the E-library and used the newly installed computer desktop.**



**For the year 2021, the JHCSC – Main Library acquired 9 units of desktop computer**

### III. Services: Library Services in the New Normal

#### A. The Library can be accessible thru:

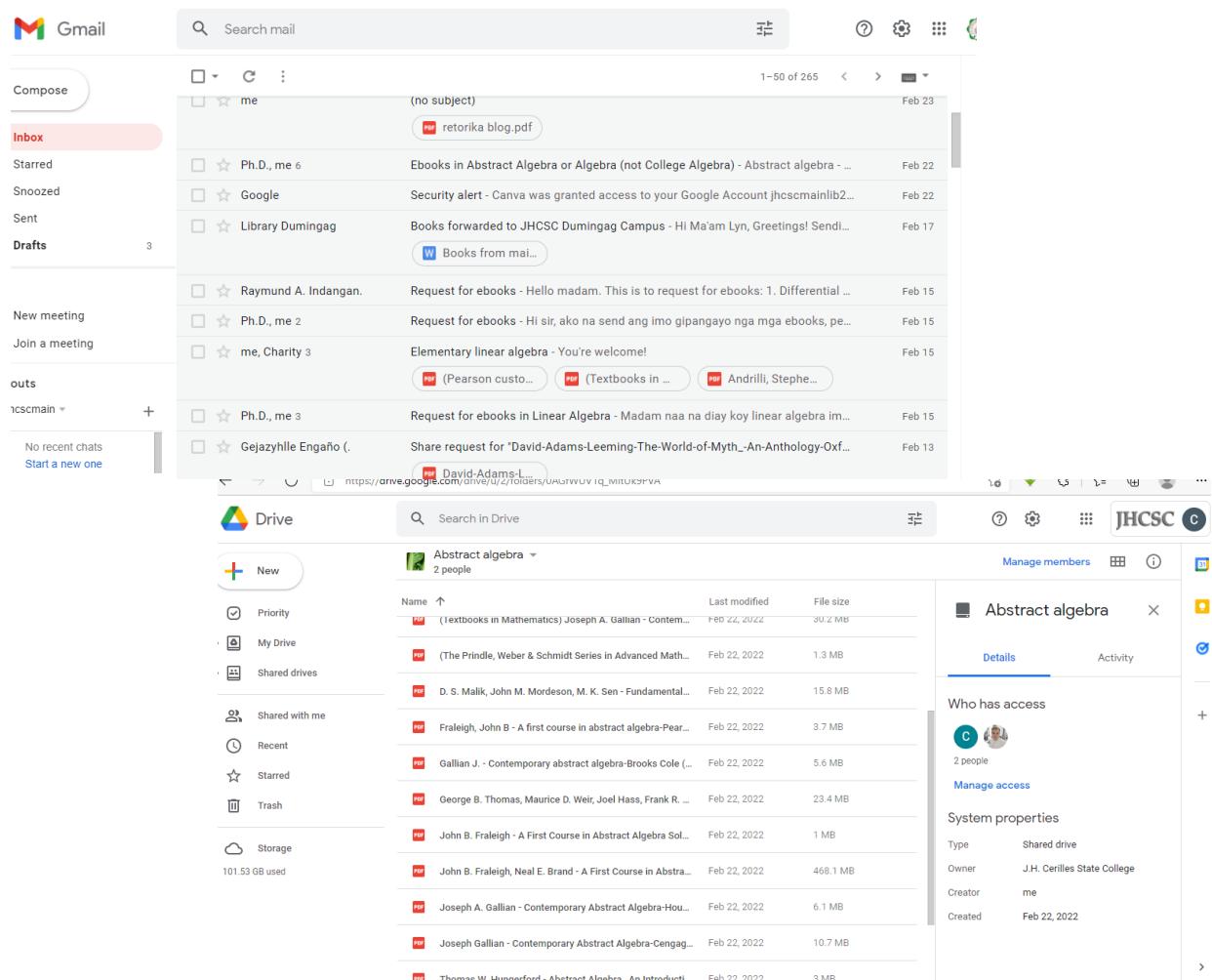
##### 1. Facebook Messenger/ FB Page thru: JHCS Main Library



**JHCSC Main Library**  
Create @Username · Library

3,531 people like this  
3,742 people follow this

##### 2. Email Address: [jhcscmainlib2020@gmail.com](mailto:jhcscmainlib2020@gmail.com)/[library@jhsc.edu.ph](mailto:library@jhsc.edu.ph)



Compose

Inbox

Starred

Snoozed

Sent

Drafts

New meeting

Join a meeting

Outs

jhscmain

No recent chats

Start a new one

Search mail

1-50 of 265

Feb 23

me (no subject) Feb 23

retrika blog.pdf

Ph.D., me 6 Ebooks in Abstract Algebra or Algebra (not College Algebra) - Abstract algebra - ... Feb 22

Google Security alert - Canva was granted access to your Google Account jhcscmainlib2... Feb 22

Library Dumingag Books forwarded to JHCSC Dumingag Campus - Hi Ma'am Lyn, Greetings! Sendi... Feb 17

Books from mail...

Raymund A. Indangan. Request for ebooks - Hello madam. This is to request for ebooks: 1. Differential ... Feb 15

Ph.D., me 2 Request for ebooks - Hi sir, ako na send ang imo gipangayo nga mga ebooks, pe... Feb 15

me, Charity 3 Elementary linear algebra - You're welcome! (Pearson custo... (Textbooks in ... (Andrilli, Stephen...

Ph.D., me 3 Request for ebooks in Linear Algebra - Madam naa ni diay koy linear algebra im... Feb 15

Gejazyhille Enagaño ( Share request for "David-Adams-Leeming-The-World-of-Myth-An-Anthology-Oxf... Feb 13

David-Adams-L... https://drive.google.com/drive/u/0/folders/UAQzWUUV1Q\_MIUzCPV...

Drive

New

Priority

My Drive

Shared drives

Shared with me

Recent

Starred

Trash

Storage

101.53 GB used

Search in Drive

Abstract algebra

2 people

Last modified

File size

(Textbooks in Mathematics) Joseph A. Gallian - Contem... Feb 22, 2022 30.2 MB

(The Prindle, Weber & Schmidt Series in Advanced Math... Feb 22, 2022 1.3 MB

D. S. Malik, John M. Mordeson, M. K. Sen - Fundamenta... Feb 22, 2022 15.8 MB

Fraleigh, John B - A first course in abstract algebra-Pear... Feb 22, 2022 3.7 MB

Gallian J. - Contemporary abstract algebra-Brooks Cole (... Feb 22, 2022 5.6 MB

George B. Thomas, Maurice D. Weir, Joel Hass, Frank R. ... Feb 22, 2022 23.4 MB

John B. Fraleigh - A First Course in Abstract Algebra Sol... Feb 22, 2022 1 MB

John B. Fraleigh, Neal E. Brand - A First Course in Abstra... Feb 22, 2022 468.1 MB

Joseph A. Gallian - Contemporary Abstract Algebra-Hou... Feb 22, 2022 6.1 MB

Joseph Gallian - Contemporary Abstract Algebra-Cengag... Feb 22, 2022 10.7 MB

Thomas W. Hungerford - Abstract Algebra: An Introducti... Feb 22, 2022 3 MB

Manage members

Details

Activity

Who has access

2 people

Manage access

System properties

Type: Shared drive

Owner: J.H. Cerilles State College

Creator: me

Created: Feb 22, 2022

**3. Mobile Phone: 0907-677-1755**

## **4. Online Database Subscription:**

### **A. Gale Reference Complete**

Gale helps libraries connect to researchers who are in search of credible, timely content. Our wide range of online databases offers faculty, researchers, students, and adult learners open access to scholarly, peer-reviewed content they would not otherwise have access to.

**Access URL: <https://go.gale.com/ps/start.do?p=GDCS&u=phjhcsc>**

**Access Code : competence**

The screenshot displays the Gale Reference Complete platform. At the top, there are six promotional boxes for different databases: Archives Unbound, Gale Academic OneFile, Gale eBooks, Gale General OneFile, Gale Literary Index, and Gale Literature Criticism. Below these is a large search bar with the text 'GALE GENERAL ONEFILE'. Underneath the search bar are 'SEARCH OPTIONS' with 'Advanced Search' (which is underlined) and 'Subject Guide Search', 'Publication Search', and 'Topic Finder'. The main search results are for 'Academic Journals'. The results list shows '55 ACADEMIC JOURNALS' sorted by 'Relevance'. The first result is for 'Canadian Journal of Civil Engineering' (Vol. 40, Issue 1), which is described as 'Peer-Reviewed'. The result includes a thumbnail, the title, authors (T.A. Sayed and F.M. Bartlett), publication date (Jan. 2013), word count (1,163 words), and a link to the 'Article'. On the right side of the search results, there are 'FILTER YOUR RESULTS' options for 'Publication Date', 'Subjects', 'Document Type', 'Publication Title', and 'Search Within', along with checkboxes for 'Full Text Documents', 'Peer-Reviewed Journals', and 'Document Contains Images'. There is also a 'TOPIC FINDER' section with a 'Start the Topic Finder' button.

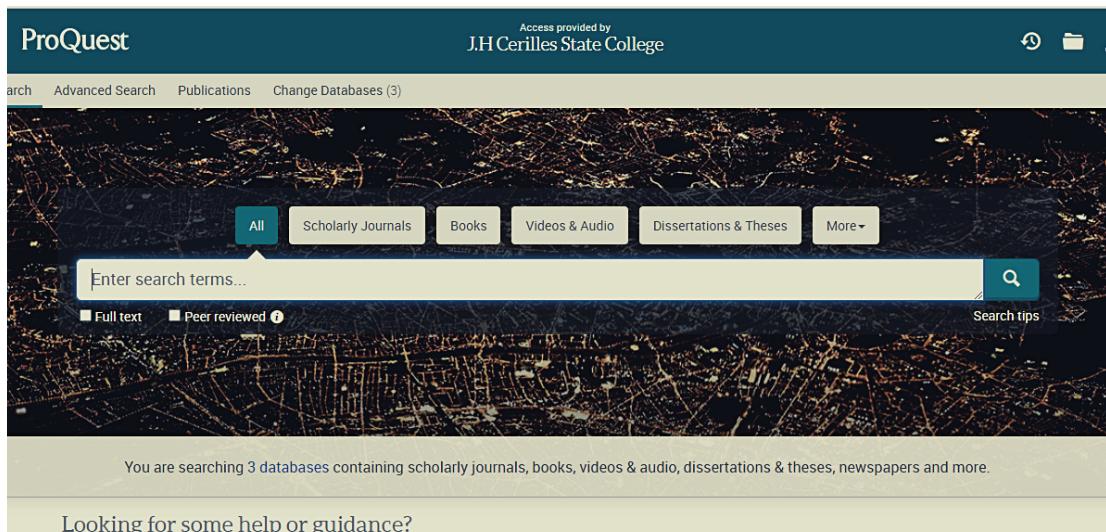
## B. ProQuest Research Library

Proquest Research Library helps libraries to connect researchers, faculty, students and adult learners to search for Foreign resources/ thesis and dissertations:

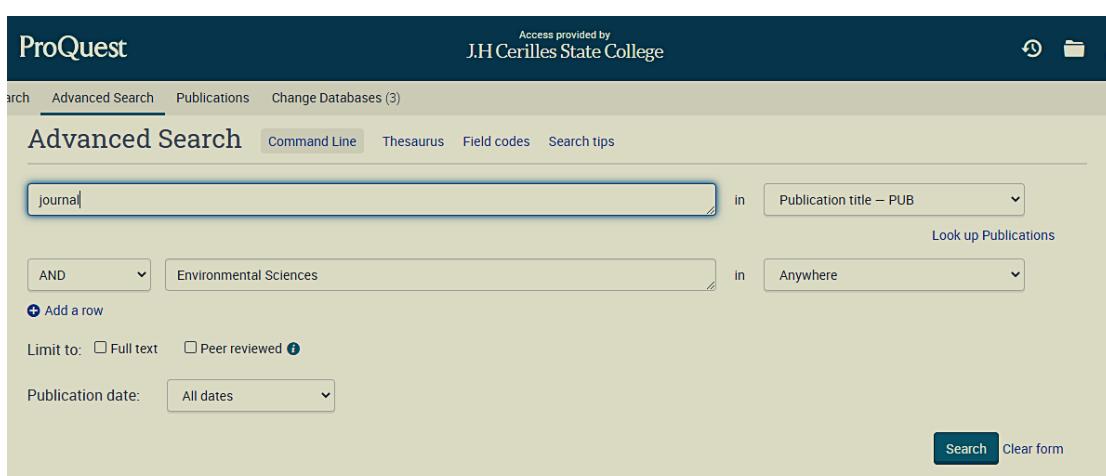
[search.proquest.com](http://search.proquest.com)

**Username: ProQuest#1**

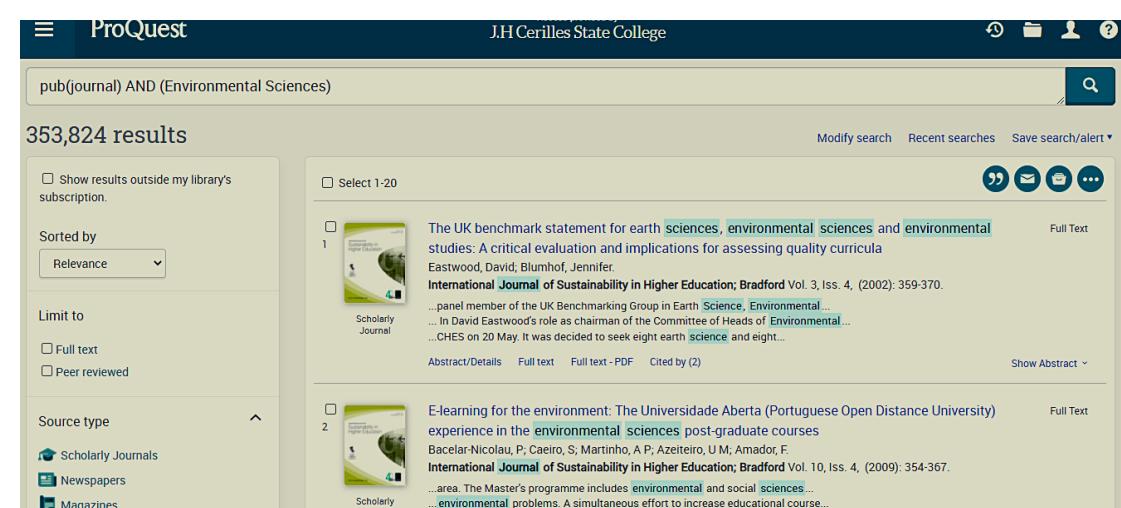
**Password: PQaccess2022!**



The screenshot shows the ProQuest homepage with a dark background featuring a city skyline at night. At the top, the ProQuest logo is on the left, and 'Access provided by J.H Cerilles State College' is on the right. Below the logo is a navigation bar with links for 'Search', 'Advanced Search', 'Publications', and 'Change Databases (3)'. The main search area has a search bar with the placeholder 'Enter search terms...' and a search button. Below the search bar are filters for 'Full text' and 'Peer reviewed'. A message at the bottom of the search area states: 'You are searching 3 databases containing scholarly journals, books, videos & audio, dissertations & theses, newspapers and more.'



The screenshot shows the 'Advanced Search' interface. The search bar contains 'journal' and the dropdown 'Publication title – PUB'. Below the search bar are two rows of search fields. The first row contains 'AND' and 'Environmental Sciences' in the first field, and 'Anywhere' in the second. The second row contains 'Limit to: Full text' and 'Peer reviewed'. Below these are fields for 'Publication date' (set to 'All dates') and a 'Search' button.



The screenshot shows the search results page with the query 'pub(journal) AND (Environmental Sciences)'. The results are sorted by 'Relevance' and show 353,824 results. The first result is 'The UK benchmark statement for earth sciences, environmental sciences and environmental studies: A critical evaluation and implications for assessing quality curricula' by Eastwood, David; Blumhof, Jennifer. The second result is 'E-learning for the environment: The Universidade Aberta (Portuguese Open Distance University) experience in the environmental sciences post-graduate courses' by Baeclar-Nicolau, P; Caero, S; Martinho, A P; Azeiteiro, U M; Amador, F. Both results have 'Full Text' links and 'Show Abstract' buttons.

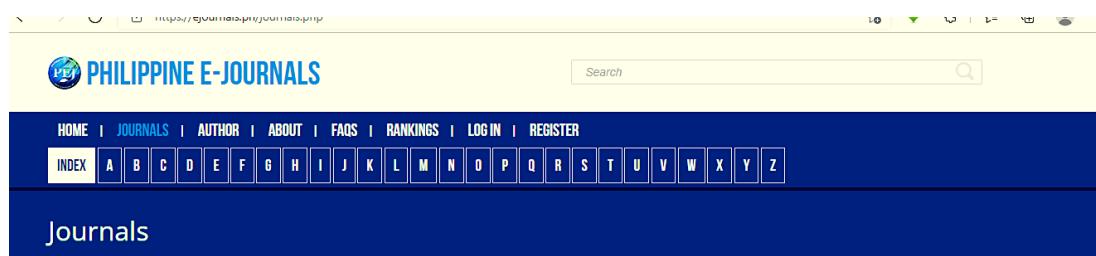
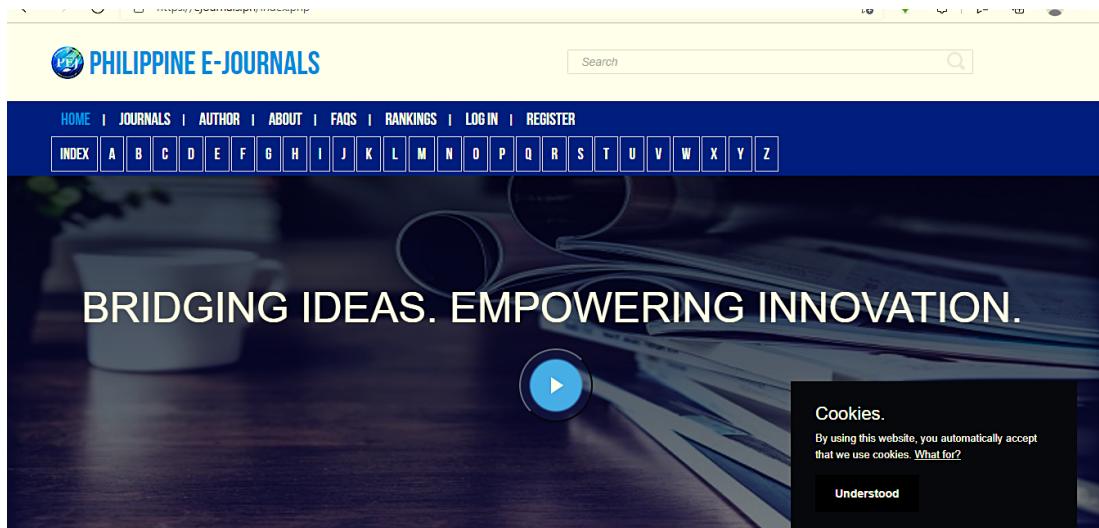
## C. Philippine Ejournal

Philippine E-Journal Unlimited Simultaneous Access (With Remote Access) suitable for all academic student levels that contains Filipiniana resources, theses, dissertations, journals and many others.

### Remote Access

Username: jhcscpej

Password: jhcscpej



## 5. Electronic books delivery (thru email & messenger)

This service is designed to provide access to resources tailored fit to the request of the library users.

Students and faculty may send their suggested books or eBooks to be borrowed and their recommendations to be purchased via e-mail or library social media accounts.

The image displays four screenshots of digital communication platforms used for managing electronic book requests:

- Top Left:** Facebook Messenger inbox. A message from "Jolie D Baguingco" is shown, containing an image of the book "the TEACHING profession" by Jolie D Baguingco, Raymund A. Indangan, and Eddie, me 2.
- Top Right:** Facebook Messenger inbox. A message from "Jan Cabriara" is shown, requesting an e-copy of "English for Specific Purpose".
- Bottom Left:** Gmail inbox. A message from "jhcscmain library" is shown, forwardings books for "Geology for Engineers".
- Bottom Right:** Facebook Messenger inbox. A message from "Jan Cabriara" is shown, requesting an e-copy of "English for Specific Purpose".

## 6. KOHA Library System (opac.jhcsc.edu.ph)

KOHA is an open source integrated library system, used worldwide by academic, public, school and special libraries. The most advanced open source Integrated Library System in use today by hundreds of libraries worldwide.

KOHA is very useful library management system in providing various library services to users including circulation of library material, cataloguing, new arrival etc.

The image shows a screenshot of the KOHA library management system. It consists of three main panels:

- Left Panel (Login):** Displays the KOHA logo and "OPEN-SOURCE INTEGRATED LIBRARY SYSTEM". It includes fields for "Username" (rudylin.dayanan@jhcsc.edu.ph), "Password" (a series of dots), and "Library" (My library). A "Log in" button is at the bottom.
- Top Right Panel (Dashboard):** Shows a green circular progress bar. Below it is a navigation menu with links: Circulation, Patrons, Search, Cart, More, Cataloging, Serials, Advanced search, Lists, Authorities, Reports, Tools, and Koha administration. The "About Koha" link is also present.
- Bottom Right Panel (Catalog):** Shows a search bar with "Enter search keywords:" and a "Submit" button. Below the search bar are buttons for "Check out", "Check in", "Renew", and "Search the catalog". The "Search the catalog" button is highlighted in green. The main content area displays a table of catalog search results with columns: Title, Publication date, Publisher, Collection, Barcode, Call number, Home library, Current library, Shelving location, and Itemtype. The table shows several entries, with the 19th entry highlighted in yellow.

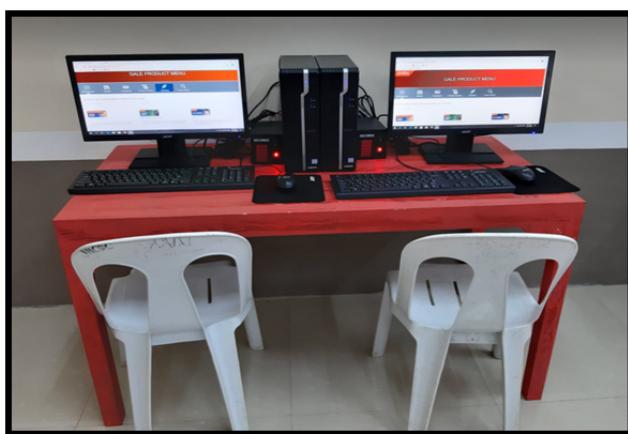
## IV. Physical Improvement

- Physical Set-up



- Main Campus : Additional Tables (10 units), wooden, coffee brown, 4 seaters

- E-lib Main Campus



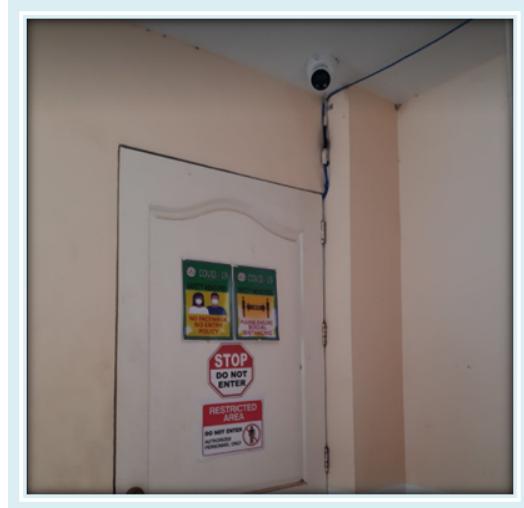
## • **CCTV Installation**

- **MAIN Campus** : Installation of CCTV inside and outside of the library

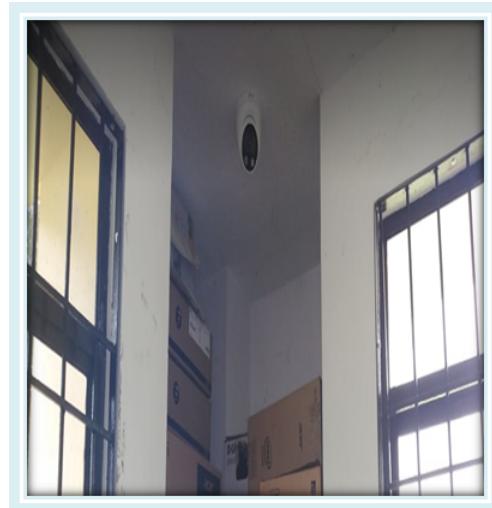
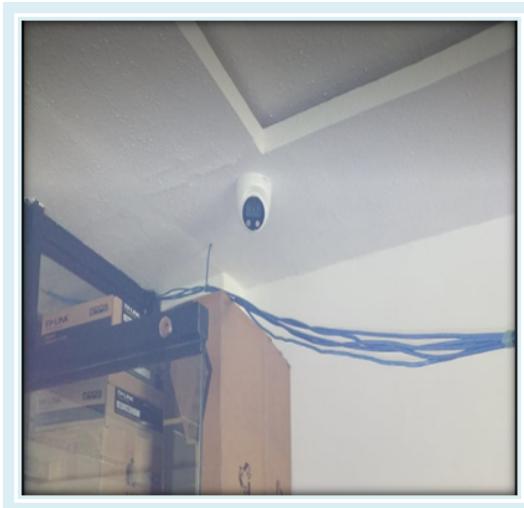
**CCTV 1- inside the library**



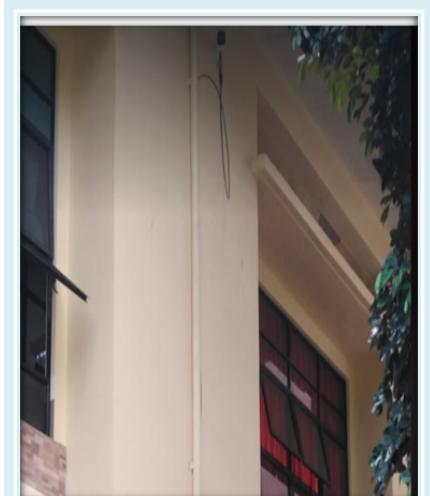
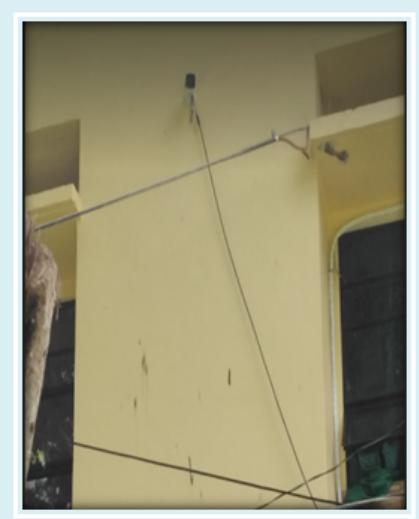
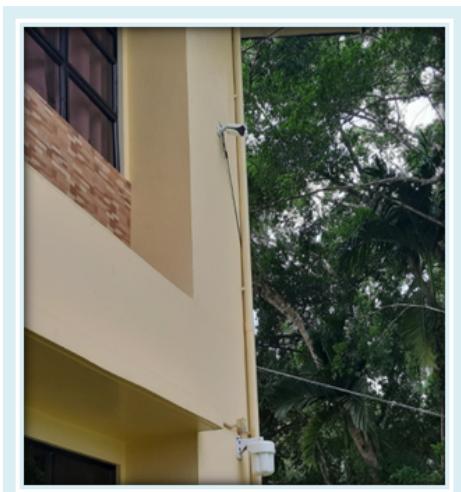
**CCTV 2- ground floor**



**CCTV's- inside the MIS Office**



**CCTV's Outside the library**

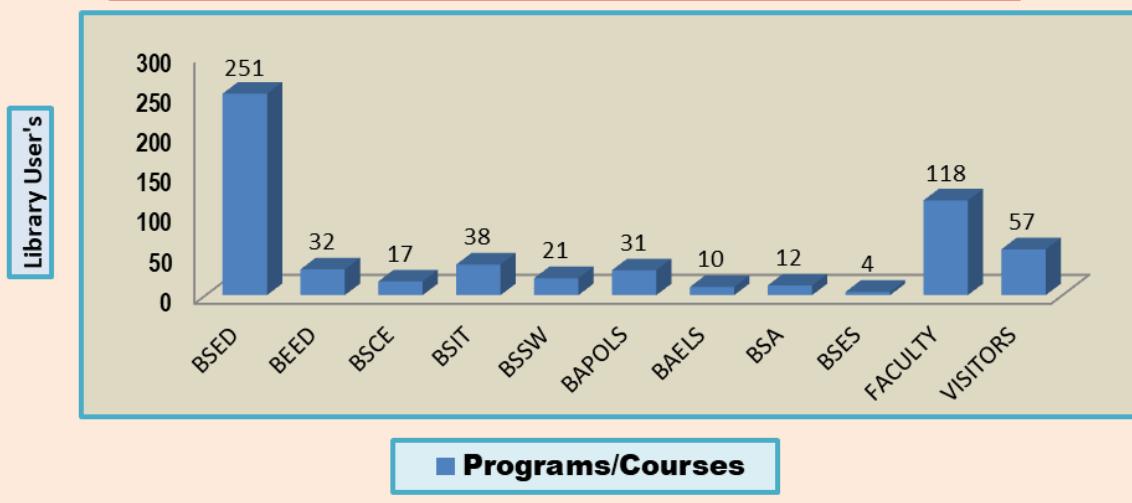


## V. Library Statistics

### 1. Statistical Data of Library User's per Program, S.Y. 2020-2021

MONTH	BSED	BEED	BSCE	BSIT	BSSW	BAPOLS	BAELS	BSA	BSES	FACULTY	VISITORS	Total
JANUARY	27	24	10	5	3	2	4	3		7	3	88
FEBRUARY	6	8	5	2						10		31
MARCH	99	43		82	43	14	23	34		7	2	347
APRIL	21	23	14	20		4	8	12		5	1	108
MAY	9	4	3	2		4	3	2		3		30
JUNE	6	7	1	3		1		2		5		25
JULY	22	8	3	2		6	1	17		2	2	63
AUGUST	15	15	9	16	9	3	21	21		13	6	128
SEPTEMBER	13	9	9	16		7	2	13		6	3	78
OCTOBER	13	19	13	14		6	10	20		7	1	103
NOVEMBER	17	13	4	25		8	10	26		5	2	110
DECEMBER	30	5		8		4	1	1		5	4	58
<b>TOTAL</b>	<b>278</b>	<b>178</b>	<b>71</b>	<b>195</b>	<b>55</b>	<b>59</b>	<b>83</b>	<b>151</b>		<b>75</b>	<b>24</b>	<b>1170</b>

### JHCSC-Main Library Graphical Presentation of User's Statistics per Programs/Courses Year 2021

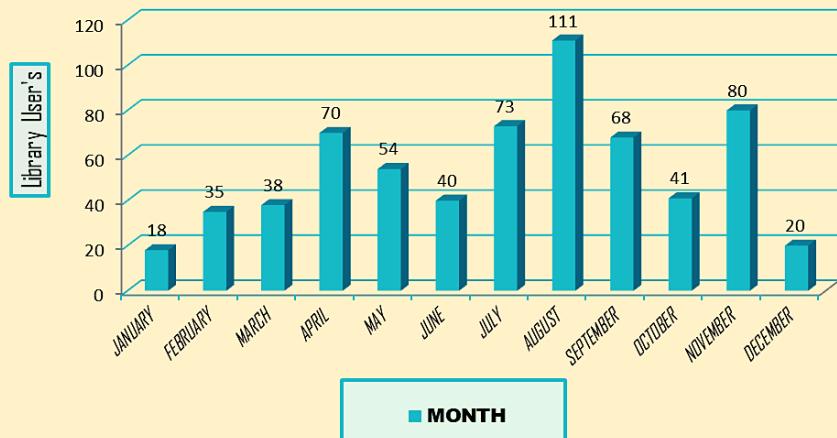


The table above shows the library users for the year 2021. It implies that within this year BSED students recorded as the highest number of library user's, it means that most of the BSED students likes to visit our library and searches the new collections acquired. Based on the graphical statistics BSES students has the least number of library users considering that this course was the latest offered by the institution. On the other hand, March recorded as the highest month of library users while June recorded as the least library user's throughout the year.

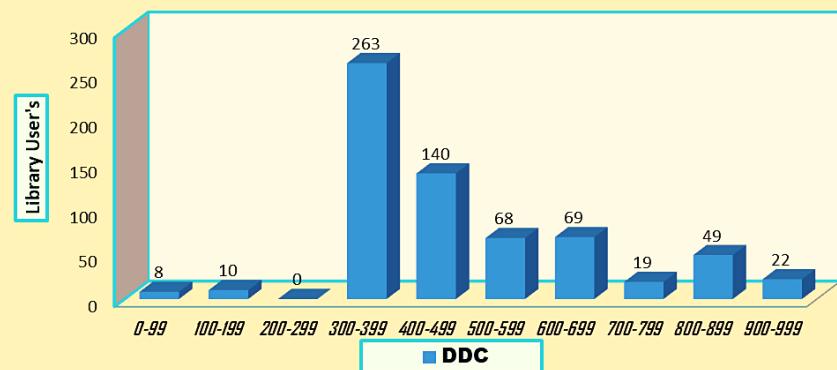
## • Library Service as to its Book Usage

MONTH/DDC	0	100	200	300	400	500	600	700	800	900	TOTAL
JANUARY	-	-	-	9	1	-	7	-	1	-	18
FEBRUARY	-	-	-	10	12	1	-	-	12	-	35
MARCH	-	-	-	2	21	5	9	-	1	-	38
APRIL	-	-	-	20	19	2	11	3	7	8	70
MAY	-	-	-	31	13	7	3	-	-	-	54
JUNE	-	-	-	27	4	6	2	-	1	-	40
JULY	-	-	-	51	14	4	2	-	2	-	73
AUGUST	5	-	-	33	27	11	19	4	12	-	111
SEPTEMBER	2	4	-	35	13	7	-	3	4	-	68
OCTOBER	1	-	-	12	7	15	-	1	5	-	41
NOVEMBER	0	0	-	20	9	10	15	8	4	14	80
DECEMBER	-	6	-	13	-	-	1	-	-	-	20
<b>TOTAL</b>	<b>8</b>	<b>10</b>	<b>-</b>	<b>263</b>	<b>140</b>	<b>68</b>	<b>69</b>	<b>19</b>	<b>49</b>	<b>22</b>	<b>648</b>

**JHCSC MAIN LIBRARY GRAPHICAL PRESENTATION of LIBRARY BOOK USAGE per MONTH**



**JHCSC MAIN LIBRARY GRAPHICAL PRESENTATION of LIBRARY BOOK USAGE BASED on DDC**

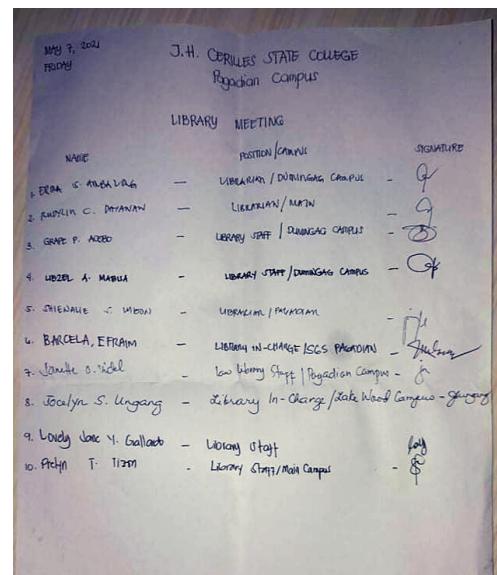
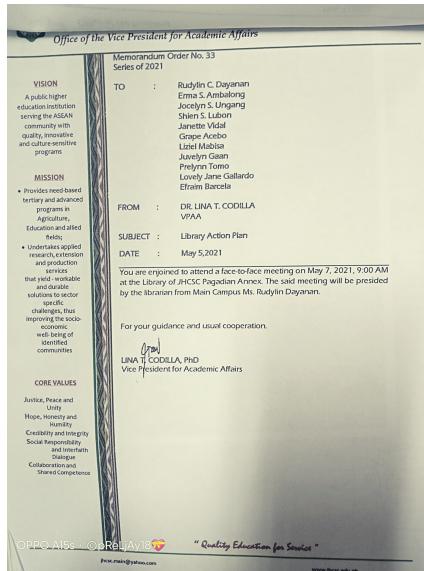


The table above shows the Total Library Book utilization from January – December 2021. The month of August have the highest number of books borrowed while the month January have the lowest number of borrowed books considering the number of school days; January got the lowest utilization of books for the reason of School calendar vacation and enrolment period.

On the other hand, the most frequently borrowed books fall under the classification of 300-Social Sciences where this classification was present /used in all courses and where education books located, while 100 belongs to Philosophy considering that there are only few subjects under this classification. Books under 200-Religion were the least mainly because no subject/program that was offered under it.

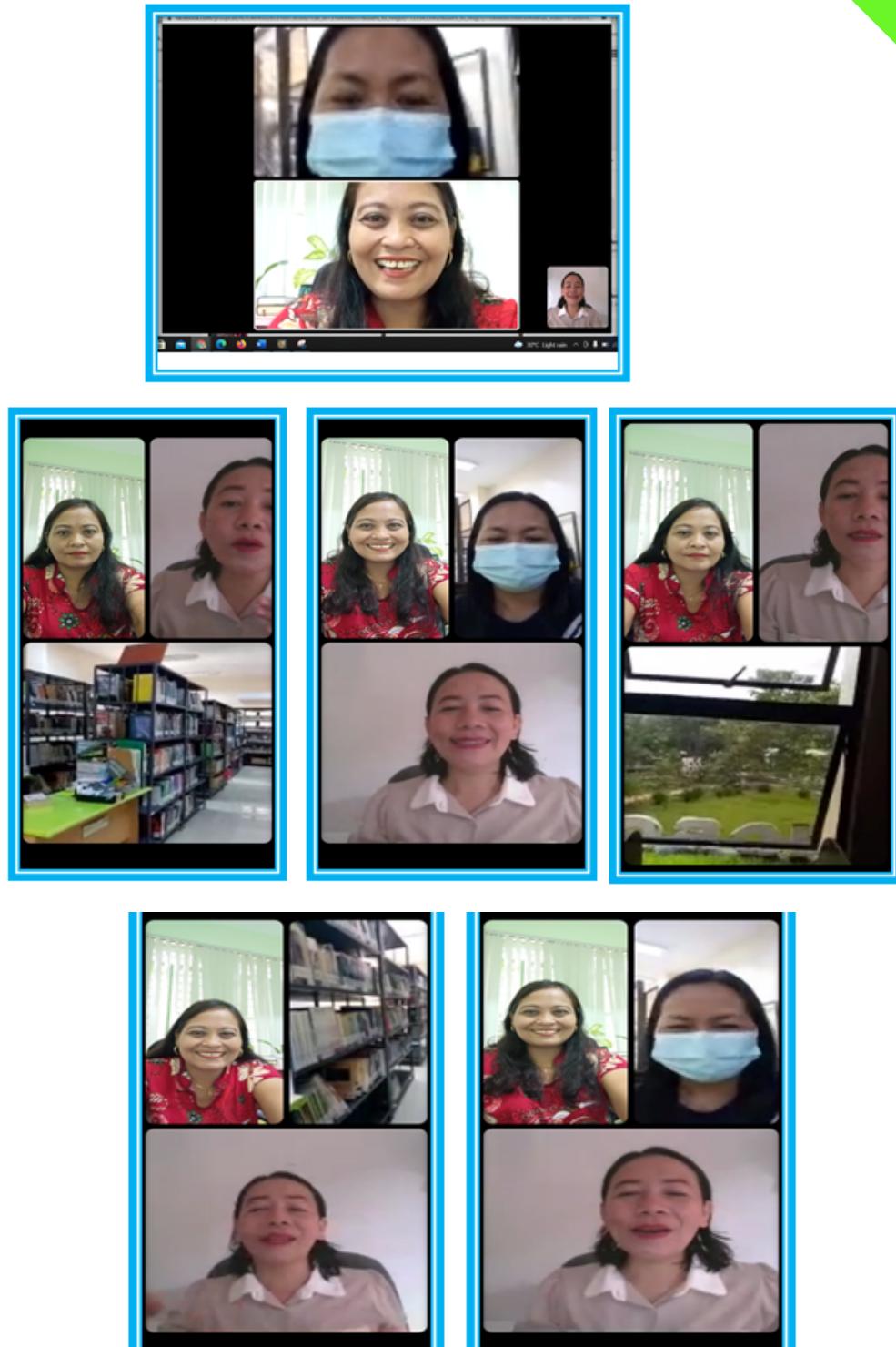
# VI. Library Activities

## 1. Librarian's Meeting



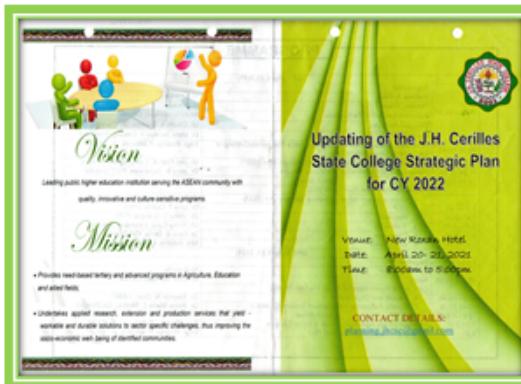
Librarian's from main and organic campuses with their staff conducted a meeting on action planning for the improvement of the library .

## 2. Online Accreditation of BSSW & MSERM Level 1

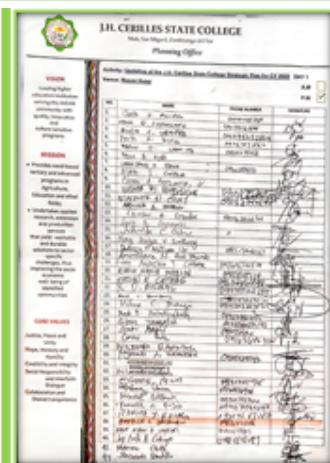
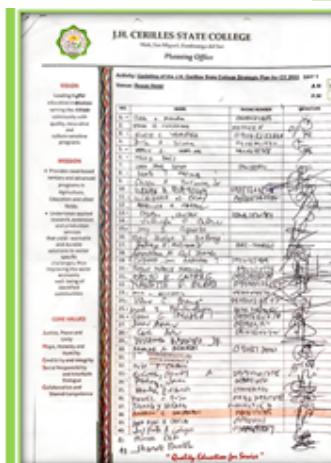


Virtual Tour of the library with Dr. Liza M. Tamargo (accreditor), Ms. Rudylin C. Dayanan (College Librarian) , Ms. Jovey P. Medina Instructor, assigned at AREA VII), and library staff (Prelyn T. Tizon , Juvelyn V. Gaan).

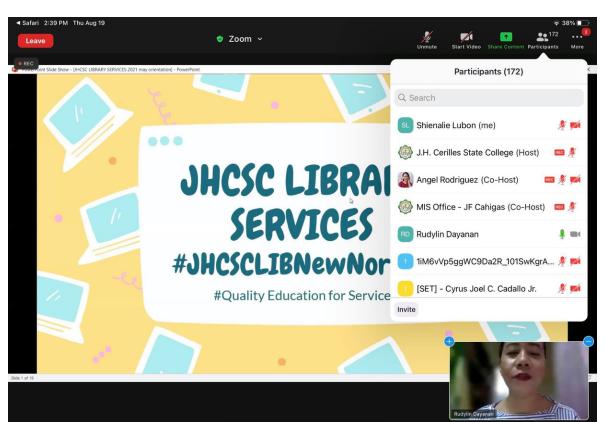
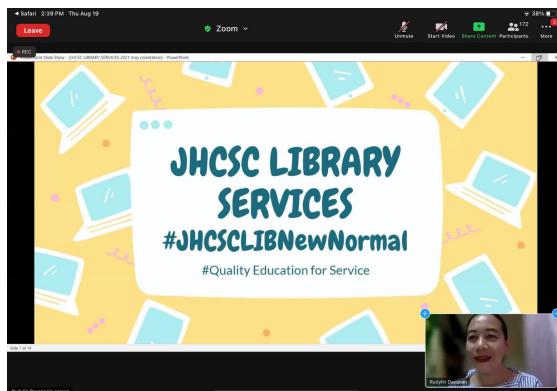
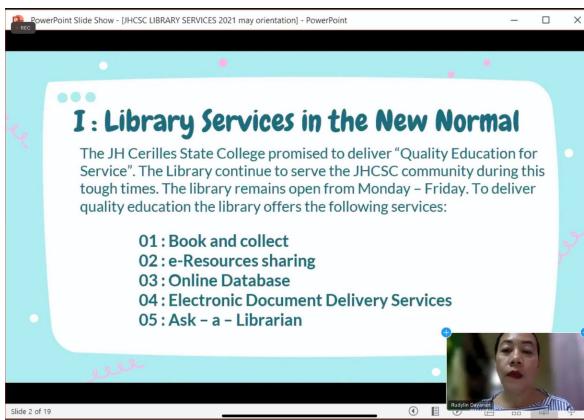
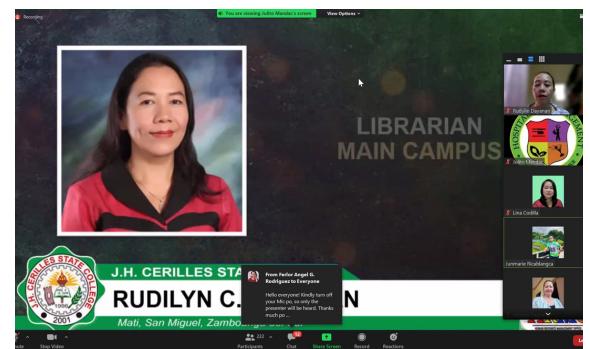
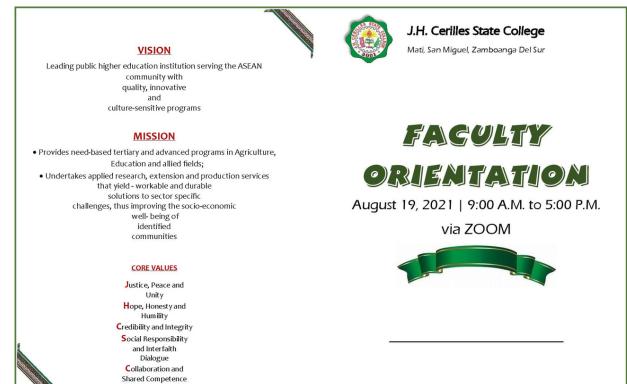
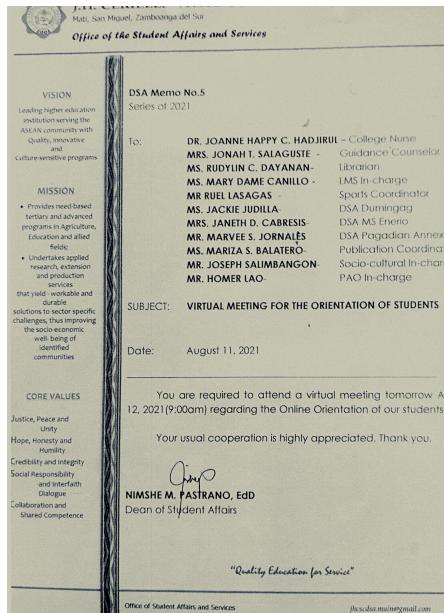
### 3. Strategic Planning



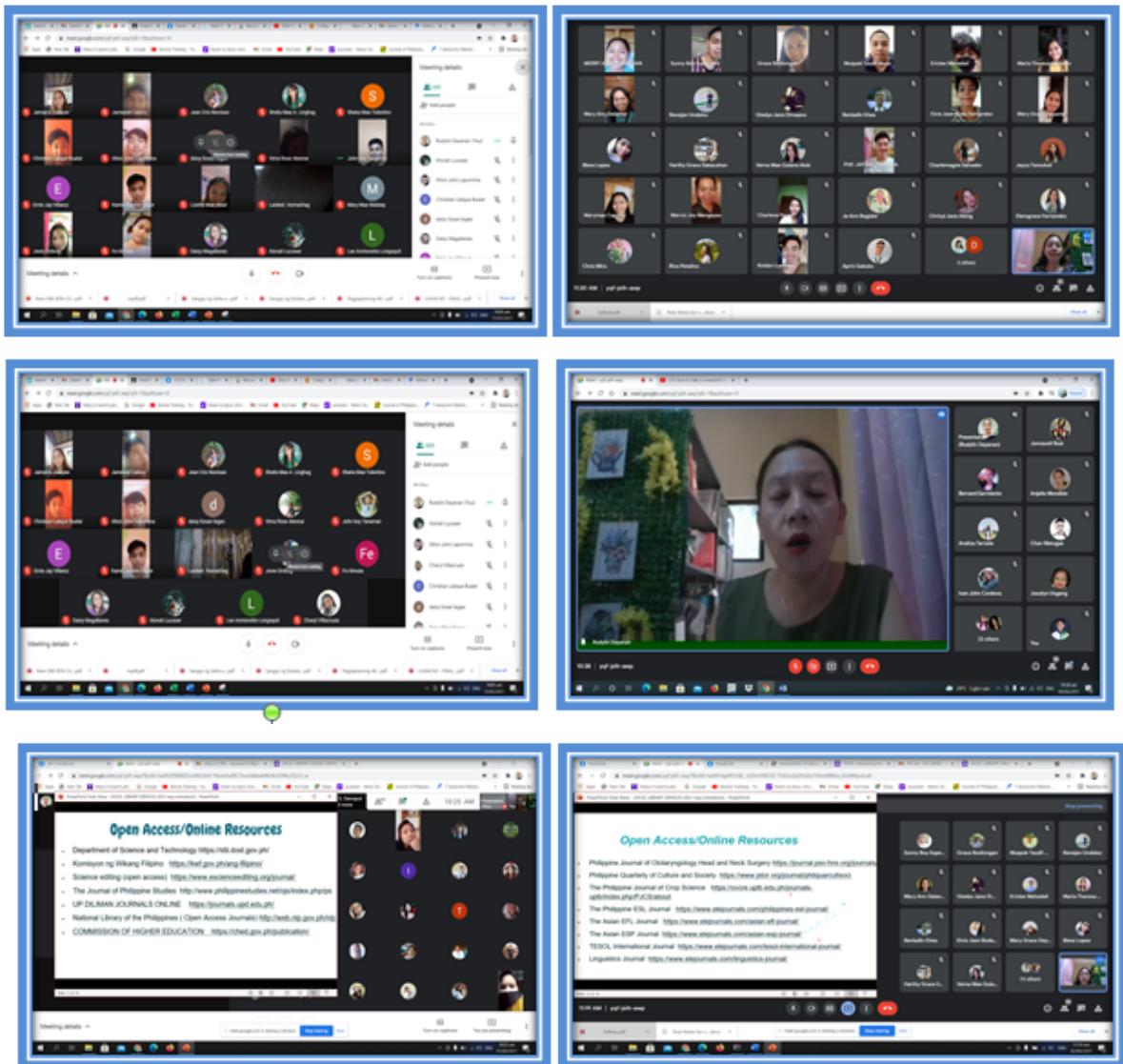
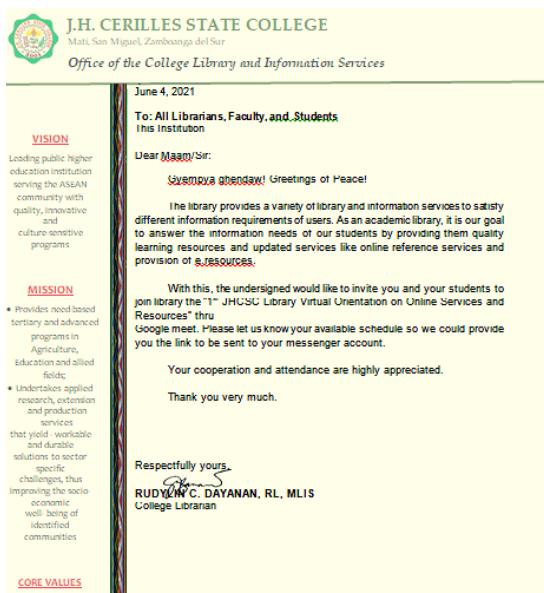
PROGRAMME	
DAY 1 (April 20, 2021)	
08:00 - 08:53	Registration National Anthem Opening Prayer Acknowledgment of Participants Welcome Remarks Message
08:51-11:40	1. Vision & Strategy Plan with the President's Framework/Crafting of the Capacity Development Plan Presentation of the Information System Strategic Plan (ISSP) Presentation of Performance Monitoring Results
11:40-12:00	Lunch Break
12:01-12:50	Presentation of Action Plan for AY 2022 Order of Presentation by Service Delivery Unit (SDU)
1:00-1:40	1. HEP 2. Research 3. Extension 4. Production 5. Governance
1:41-2:20	Dr. Lina T. Cobilla, VRAA Dr. Vilma C. Geron, VRE Mr. Julian Mandac, Emcee Dr. Mary Joelyn V. Bellung, President Eng. Rodger P. Balana, Jr., SACP
2:21-3:00	Dr. Jay Faith A. Canigas, MIS Director Dr. Jerry B. Supera, PDD Director Mrs. Adeline A. Umata, CAO
3:01-3:50	DAY 2 (April 21, 2021)
3:51-4:30	Registration Opening Prayer 9:00-9:10 9:11-10:00 Cont'd. of the Presentation of Action Plan for AY 2022 8. People and Organization 9. Quality Assurance Management System (QUAMS)
10:01-11:00	Lunch Break
11:01-2:30	Introducing Data Analytics Towards a Smart Campus Preparing a Sustainable Financial Plan Eng. Rodrigo P. Milanes, Jr., SACP Eng. Rodrigo P. Milanes, Jr., SACP
2:31-3:00	



## 4. Virtual Meeting for the Orientation of Students and Orientation of the Faculty



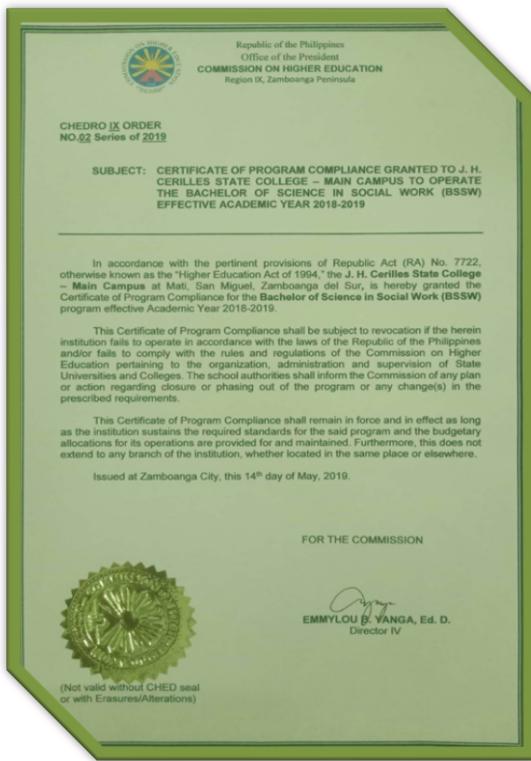
## 5. Library Virtual Orientation of Students'



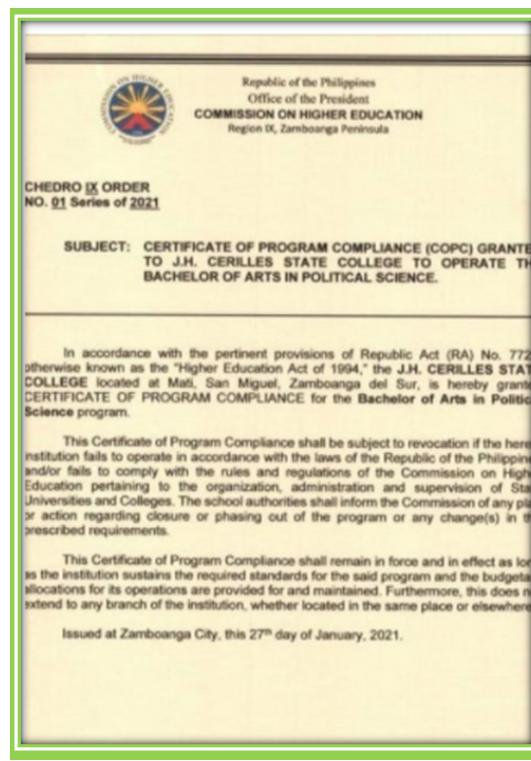
## 6. Certificate of Program Compliance

Commission on Higher Education granted Certificate of Program Compliance to JH Cerilles State College for the full operation of the following Courses.

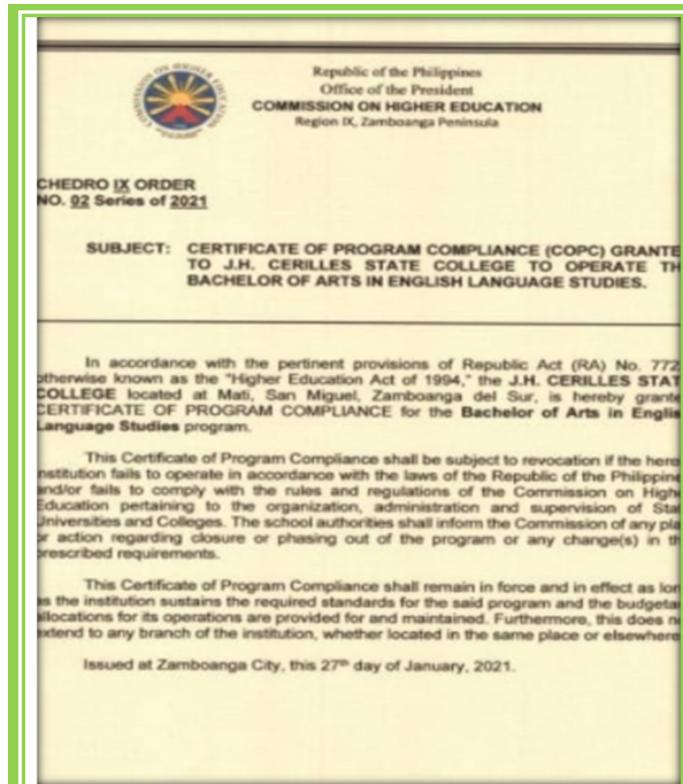
### Bachelor of Science in Social Work (BSSW)



### Bachelor of Arts in Political Science (BAPOLS)



### Bachelor of Arts in English Language Studies (BAELS)



## 7. Procurements

### • Rexbook Store

 <p>Republic of the Philippines J.H. CERILLES STATE COLLEGE Mati, San Miguel, Zamboanga del Sur, 7029 www.jhcsomain.edu.ph; Telefax: (062) 945-0025 Email add: jhcs.c.main@yahoo.com</p>					
<b>PURCHASE ORDER</b>					
Supplier:	REX-ADB STORES & SERVICES, INC.			P.O. No.:	
Address:				Date:	
Gentlemen:					
Please furnish this office the following articles subject to the terms and condition contained herewith					
Place of Delivery:	JHCSC, Main Campus			Delivery Term:	
Date of Delivery:				Payment Term:	
Item No.	Qty.	Unit	DESCRIPTION	Unit Cost	Amount
<b>EBOOK PDF</b>					
01	1	copy	The Contemporary World/2020	495.00	495.00
02	1	copy	Course Module: Mathematics in the Modern World/2019	415.00	415.00
03	1	copy	Course Module: The Life, Works and Writings of Rizal/2019	345.00	345.00
04	1	copy	Course Module: Art Appreciation/2019	375.00	375.00
05	1	copy	Course Module: Purposeful Communication/2019	450.00	450.00
06	1	copy	Understanding the Self/2018	320.00	320.00
07	1	copy	Reading in the Philippine History/2018	320.00	320.00
08	1	copy	Philippine Tourism, Geography, and Culture/2019	420.00	420.00
09	1	copy	Micro Perspective of Tourism and	425.00	425.00
10	1	copy	Sustainable Tourism/2019	405.00	405.00
11	1	copy	Introduction to Meetings, Incentives, Conference/2020	415.00	415.00
12	1	copy	Macro Perspective on Tourism and Hospitality/2018	425.00	425.00
13	1	copy	Introduction to Philippine Criminal Justice System/2019	470.00	470.00
14	1	copy	Fundamentals of Criminal Investigation Intelligence/2019	420.00	420.00
15	1	copy	Theories of Crime Causation/2019	420.00	420.00
16	1	copy	Kitchen Essentials and Basic Food	405.00	405.00
17	1	copy	Introduction to Criminology/2020	475.00	475.00
18	1	copy	Teaching Profession/2019	370.00	370.00
19	1	copy	Field Study 1/2019	420.00	420.00
20	1	copy	Field Study 2/2019	380.00	380.00
21	1	copy	The Teacher and the School Curriculum: A guide to/2019	370.00	370.00
22	1	copy	Embracing the Teaching Profession/2019	575.00	575.00
23	1	copy	Assessment of Learning 1/2020	520.00	520.00
24	1	copy	Assessment of Learning 2/2020	450.00	450.00
25	1	copy	Business Research with Statistical Application: Textbook/2019	420.00	420.00
26	1	copy	Human Resource Management/2019	369.00	369.00
27	1	copy	Facilitating Learner-Centered Teaching/2019	420.00	420.00
28	1	copy	Building and Enhancing New Literacies Skills across the Curriculum/2019	370.00	370.00
29	1	copy	The School and the Community, School Culture and Organizational Leadership/2019	370.00	370.00
					-
<b>PRINTED BOOKS</b>					
30	8	cps	Foundation of Special and Inclusive Education/Aligada-Halal, C., et.al/2020	370.00	2,960.00
31	8	cps	A course Module for understanding Gifted And Talent/Lim, L., et.al/2021	485.00	3,880.00
32	8	cps	A Course Module for language programs and policies/Pawilén, G., et.al/2021	225.00	1,800.00
33	8	cps	A course Module for Teaching Learners with Development/Manuel, S.J., et.al/2021	315.00	2,520.00
34	8	cps	A course Module for Science for Kindergarten/Contreras, J. G., et.al/2021	315.00	2,520.00
35	8	cps	A Course Module of Child Development/del Rosario, et.al/2021	295.00	2,360.00
36	8	cps	A Course Module for Teaching Music in the Elementary/Roldan, A., et.al/2021	305.00	2,440.00
37	8	cps	Personhood Education: Curriculum Pedagogy and Assessment/Bercando, M., et.al/2020	425.00	3,400.00
38	8	cps	Modyul para sa Pagtuturo ng Filipino sa Elementarya/Comiso-Gallo, R. et.al/2020	365.00	2,920.00
39	8	cps	Teaching Math in the Intermediate grades/Gusano, R. et.al/2020	395.00	3,160.00
40	8	cps	Teaching Math in the Primary Grades/Gusano, R. et.al/2020	395.00	3,160.00
41	8	cps	Teaching Social Studies in the Elementary Grades/Andres, B. et.al/2020	450.00	3,600.00
42	8	cps	Teaching Strategies for Elementary Science Physical Science/Alata, E., et.al/2020	410.00	3,280.00
43	8	cps	Content and Pedagogy for Mother Tongue/Lim, J., et.al/2020	405.00	3,240.00
			*****nothing follows*****	53,274.00	
					less 10% <b>5,327.40</b>
Total Amt. In Words:	FORTY SEVEN THOUSAND NINE HUNDRED FORTY SIX & 60/100 ONLY			47,946.60	
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conform:				Very truly yours,	
BRANDON A. VILLAFLOR					
REX-ADB STORES & SERVICES, INC.				MARY JOSELYN V. BATTUNG, Ph.D.	
Signature Over Printed Name				President	

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## PURCHASE ORDER

Supplier:	EDRIC PUBLISHING			P.O. No.:
Address:				Date :
Gentlemen:				
Please furnish this office the following articles subject to the terms and condition contained herewith				
Place of Delivery:				Delivery Term:
Date of Delivery:				Payment Term:
Item No.	Qty.	Unit	DESCRIPTION	Unit Cost
01	3	cps	Applied Business Tools and Technologies/Saycip/2021	495.00
02	2	cps	Biochemistry for allied Health sciences/Ubalde/2021	460.00
03	2	cps	Biochemistry Laboratory manual for Allied Health sciences/Ubalde/2021	455.00
04	3	cps	Bread and Pastry/Aquino/2021	485.00
05	3	cps	Community and Public Health (Book and Manual)/Najorda/2021	900.00
06	3	cps	Culinary Nutrition/Velasquez/2021	485.00
07	2	cps	Cruise Tourism/2021	485.00
08	2	cps	Ergonomics and Facilities Planning for the Hospitality Industry/Mendoza/2021	475.00
09	5	cps	Environmental Science/Santos/2021	485.00
10	2	cps	Entrepreneurship in Tourism and Hospitality/Arenas/2020	470.00
11	3	cps	Financial Accounting & Reporting (Fundamentals)/Millan/2021	520.00
12	3	cps	Food and Beverage labor Cost Control/Velasquez/2021	485.00
13	3	cps	Food Processing/Aquino/2021	485.00
14	2	cps	Foreign Language ( French and Japanese)/Aquino/2021	520.00
15	3	cps	Fundamentals of Food Service Operations/Baliste/2021	480.00
16	2	cps	Fundamentals in Lodging Operations/Baliste/2021	475.00
17	3	cps	Fundamentals of Organic and Inorganic Chemistry (Book and manual)/Patascil/2021	850.00
18	3	cps	General Zoology Lecture/Santos/2021	410.00
19	2	cps	General Chemistry Lecture/Velasquez/2021	410.00
20	3	cps	Global Culture and Tourism Geography/Angeles/2021	485.00
21	3	cps	Introductions to Meeting and Incentives Conferences and Events Management/Arenas/2021	475.00
22	3	cps	Kitchen Essentials and Basic Food Preparation/Velasquez/2021	485.00
23	2	cps	Legal Aspect in Tourism and Hospitality/Bascos/2020	475.00
24	2	cps	Macro Perspective of Tourism and Hospitality/Yeung/2020	465.00
25	2	cps	Masining na Paggapahayag/Centino/2021	420.00
26	3	cps	Meat and Poultry Fabrication/Aquino/2021	485.00
27	2	cps	Micro Perspective of Tourism and Hospitality/Yeung/2020	510.00
28	2	cps	Microbiology and Parasitology for allied Health Sciences/Jaravata/2021	460.00
29	2	cps	Multicultural in Diversity in Workplace/Bascos/2020	460.00
30	2	cps	Operations Management for Tourism and Hospitality Industry/Vizconde/2021	485.00
31	3	cps	Philippine Culture and Tourism Geography/Yeung/2020	495.00
32	3	cps	Professional Development and Applied Ethics/Arenas/2020	470.00
33	2	cps	Quality Service Management in Tourism and Hospitality/Arena/2021	485.00
34	3	cps	Risk Management with HACCP/yeung/2020	465.00
35	3	cps	Strategic Management w/ TQM in Tourism and Hospitality Industry/Vizconde/2021	485.00
36	2	cps	Supply Chain Management in Hospitality Industry/Castro/2021	470.00
37	2	cps	Sustainable Tourism/Angeles/2021	485.00
38	2	cps	Tourism and Hospitality Marketing/Arenas/2021	455.00
39	2	cps	Tourism Policy Planning and Development/Dino/2021	485.00
40	2	cps	Tour and Travel Management/Sarah-Po/2021	535.00
41	2	cps	Tourism Information Management/Velasquez/2021	485.00
42	2	cps	Tour Guiding/Vizconde/2021	485.00
43	2	cps	Transportation Management/Saycip/2021	485.00
*****nothing follows*****				
Total Amt. In Words:	FIFTY-THREE THOUSAND FIVE HUNDRED THIRTY-FIVE PESOS ONLY			53,535.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Conform:

John M. Santiago

EDRIC PUBLISHING

Signature Over Printed Name

Date:

Very truly yours,

MARY JOCELYN V. BATTUNG, Ph.D.

President

Funds Available:

Amount: 53,535.00

ALOBS NO:

• Lorimar Publishing, Inc.

 <p>Republic of the Philippines  <b>J.I.I. CERILLES STATE COLLEGE</b>  Mati, San Miguel, Zamboanga del Sur, 7029  www.jiscmain.edu.ph; Telefax (062) 945-0025  Email add: jiscmain@yahoo.com</p>														
<b>PURCHASE ORDER</b>														
Supplier	LORIMAR PUBLISHING INC.			P.O. No.:	TM-21-03-0019									
Address	BOSTON ST. BRGY. KAUNLARAN CUBAO, QUEZON CITY			Date:	17-Mar-21									
<p>Gentlemen:</p> <p>Please furnish this office the following articles subject to the terms and condition contained herewith</p>														
Place of Delivery JHCSC Main, Mati ZDS			Delivery Term:											
Date of Delivery			Payment Term:											
Item No.	Qty.	Unit	DESCRIPTION	Unit Cost	Amount									
			HRM/TOURISM											
01	20	COPY	ACTION RESEARCH FOR BEGINNERS IN CLASSROOM BASED-CONTEXT/ DE LEON, 2019	295.00	5,900.00									
02	20	COPY	ACTION RESEARCH PRIMER FOR FACULTY RESEARCHERS/ PRAIDO, 2019	220.00	4,400.00									
03	25	COPY	BUILDING AND ENHANCING NEW LITERACIES ACROSS THE CURRICULUM/ DE LEON, 2020	420.00	10,500.00									
04	12	COPY	ETHICS/ CORPUZ, 2020	325.00	3,900.00									
05	30	COPY	FACILITATING LEARNER-CENTERED TEACHING/LUCAS, 5TH ED.	400.00	12,000.00									
06	30	COPY	FIELD STUDY 1/ BILBAO, 2020	420.00	12,600.00									
07	25	COPY	HOME ECONOMICS LITERACY... / DE LOS REYES, 2020	350.00	8,750.00									
08	30	COPY	SCHOOL CULTURE WITH ORGANIZATION VIGNETTES/ LLAGAS, 2020	250.00	7,500.00									
09	12	COPY	SCIENCE, TECHNOLOGY & SOCIETY/ PRIETO, 2019	275.00	3,300.00									
10	30	COPY	TEACHER AND THE COMMUNITY, SCHOOL CULTURE AND ORGANIZATIONAL LEADERSHIP/ PRIETO, 2019	340.00	10,200.00									
11	25	COPY	TEACHING MATHEMATICS IN INTERMEDIATE GRADES/ CAMARISTA, 2020	590.00	14,750.00									
12	25	COPY	TEACHING SCIENCE IN ELEMENTARY GRADES VOL. 1 CHEMISTRY AND BIOLOGY/ BILBAO ET AL., 2019	400.00	10,000.00									
13	30	COPY	TECHNOLOGY FOR TEACHING-LEARNING 1/ BILBAO, 2019	400.00	12,000.00									
14	30	COPY	TECHNOLOGY FOR TEACHING-LEARNING 2/ ESPIQUE, 2020	380.00	11,400.00									
15	30	COPY	THE TEACHER AND THE SCHOOL CURRICULUM/ BILBAO, 2020	390.00	11,700.00									
16	12	COPY	UNDERSTANDING PHILIPPINE HISTORY: READINGS & DISCOURSE/ SEBASTIAN, 2020	390.00	4,680.00									
17	12	COPY	UNDERSTANDING THE SELF/ CORPUS, ET AL.	330.00	3,960.00									
			***nothing follows***											
Total Amt. In W.				ONE HUNDRED FORTY-SEVEN THOUSAND FIVE HUNDRED FORTY PESOS ONLY										
<p>In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.</p>														
Conform:			<p>Very truly yours,</p> <p><i>Mary Joyelyn V. Battung, Ph.D.</i></p> <p><i>MARY JOEYELYN V. BATTUNG, Ph.D.</i></p> <p>President</p>											
<p><i>Arturo J. Agnata</i></p> <p><b>LORIMAR PUBLISHING INC.</b></p> <p>Signature Over Printed Name</p>														
<p>Date: 17-Mar-21</p> <table border="1"> <tr> <td>Funds Available:</td> <td>Amount:</td> <td>147,540.00</td> </tr> <tr> <td></td> <td>ORS NO:</td> <td>21-02-066</td> </tr> <tr> <td colspan="3" style="text-align: center;">CHRISME A. ORQUILLAS, CPA Accountant III</td> </tr> </table>						Funds Available:	Amount:	147,540.00		ORS NO:	21-02-066	CHRISME A. ORQUILLAS, CPA Accountant III		
Funds Available:	Amount:	147,540.00												
	ORS NO:	21-02-066												
CHRISME A. ORQUILLAS, CPA Accountant III														

# • Central Books



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## PURCHASE ORDER

Supplier:	CENTRAL BOOK SUPPLY INC.	P.O. No.:	TM-21-03-0032		
Date:	17-Mar-21				
Gentlemen:					
Please furnish this office the following articles subject to the terms and condition contained herewith					
Place of Delivery:	JHSC MAIN CAMPUS, MATE SAN MIGUEL, ZIDS	Delivery Term:			
Date of Delivery:		Payment Term:			
Item No.	Qty.	Unit	DESCRIPTION	Unit Cost	Amount
PRINTED COPY: REMEDIAL LAW					
01	1	cps	The amendments to the 1995 Rules of Civil Procedure / Bathan, 2020	980.00	980.00
02	1	cps	Notes & Cases in Remedial Law (Evidence) / Moya, 2020	1,680.00	1,680.00
03	3	cps	Alternative Dispute Resolution / Robeniol, 2020	1,380.00	4,140.00
04	1	cps	Annotations to the 2019 amendments on the Revised Rules on Evidence / Huliganga, 2020	698.00	698.00
05	3	cps	Understanding trial objections in criminal cases / Mendoza, 2019	1,080.00	3,240.00
06	3	cps	Notes and cases in remedial law (Evidence) vol.IV / Moya, 2020	1,080.00	3,240.00
07	1	cps	Primer reviewer on remedial law (vol.2, social proceedings, criminal procedure & evidence) / Rigueza, 2020	1,380.00	1,380.00
08	1	cps	Legal Medicine Vol. 1, Olarte, 2021	1,180.00	1,180.00
09	1	cps	Legal Medicine Vol. 2, Olarte, 2021	1,180.00	1,180.00
10	1	cps	Outline in remedial Law / Aquino, 2020	1,480.00	1,480.00
11	1	cps	Outline in remedial Law, Special Proceedings / Aquino, 2020	1,180.00	1,180.00
12	3	cps	Outline in remedial Law, Criminal Procedure / Aquino, 2020	1,180.00	3,540.00
13	1	cps	2019 Amendments Revised Rules on Evidence / Bathan, 2020	980.00	980.00
14	3	cps	2019 Amendments to the 1997 Rules of Civil Procedure / Bathan, 2020	980.00	2,940.00
15	3	cps	Provisional Remedies and Special Civil Actions / Duan, 2020	2,180.00	6,540.00
Commercial Law:					
16	1	cps	Mercantile Law Digest / Co Utlan, 2019	1,050.00	1,050.00
17	1	cps	The Revised Corporation Code Annotated / Aquino, 2019	1,180.00	1,180.00
Taxation:					
18	1	cps	Income taxation / Montemayor, 2021	620.00	620.00
19	1	cps	Philippine taxation laws / CFSI, 2021	820.00	820.00
20	1	cps	Understanding income taxation / Dimaapao, 2020	1,180.00	1,180.00
21	1	cps	Taxation economics and the train law / Montemayor, 2018	1,180.00	1,180.00
22	1	cps	Customs Modernization and Tariff Act / Nague, 2019	1,180.00	1,180.00
23	1	cps	Taxation Digest A Bar Exam Reviewer / Co Utlan, 2019	850.00	850.00

67	3	cps	Criminal Law Book I / Nojara, 2020	1,480.00	4,440.00
68	1	cps	Criminal law book II / Nojara, 2020	1,480.00	5,640.00
69	2	cps	Criminal Law volume I / Moya, 2020	1,540.00	3,080.00
70	2	cps	General principles of evidence / Montemayor, 2019	1,580.00	3,160.00
71	2	cps	The rule on DNA evidence explained (A.A. 06-11 5SC) / Jacob, 2021	880.00	1,760.00
72	2	cps	Notes, and cases on comprehensive dangerous drugs Act of 2002 (RA 9165) 1st Law 2020	1,060.00	2,120.00
73	4	cps	Cyberhikel / Montemayor, 2018	640.00	2,560.00
74	4	cps	Cybercriminal / Montemayor, 2018	520.00	2,080.00
75	1	cps	Sexual crime / Montemayor, 2019	1,140.00	1,140.00
76	1	cps	Anti Hazing law (republic Act no. 8049) / Montemayor, 2019	780.00	780.00
77	1	cps	Anti-violence against women and childrens Act of 2004 / Aquino, 2019	1,460.00	1,460.00
78	2	cps	Anti terrorism law / Montemayor, 2020	640.00	1,280.00
79	1	cps	Compendium of special penal laws vol.III / Nojara, 2020	1,560.00	1,560.00
80	1	cps	Compendium of special penal laws vol.III / Nojara, 2020	1,560.00	1,560.00
81	2	cps	Criminal law simplifies / Dela Cruz, 2020	1,080.00	2,160.00
82	2	cps	Law on cybercrimes in the Philippines / Dela Cruz, 2020	1,080.00	2,160.00
83	1	cps	Criminal law volume I: concepts and principles / Aquino, 2018	1,100.00	1,100.00
Labor Law:					
84	2	cps	Agrarian reform law / Claridades, 2018	980.00	1,960.00
85	1	cps	Exposition on labor standards / Cacho, 2020	1,280.00	1,280.00
86	1	cps	Labor Relations vol 2 / Cainglet 2020	1,560.00	1,560.00
Legal & Judicial Ethics:					
87	1	cps	The ultimate Compendium in Legal and Judicial Ethics / Jimenez, 2021	1,680.00	1,680.00
Bar Reviewers:					
88	1	cps	Remedial Law Reviewer Vol I Civil Procedure / Albano, 2020	1,680.00	1,680.00
89	1	cps	Commercial law recap book / Villanueva, 2020	980.00	980.00
90	1	cps	Commercial law recap book 2 / Villanueva, 2020	1,080.00	1,080.00
91	1	cps	Legal and Judicial Ethics / Albano, 2018	850.00	850.00
92	1	cps	Remedial Law Reviewer Vol 2 Spec Pro, CrimPro & Evidence / Albano, 2020	1,680.00	1,680.00
Others:					
93	1	cps	Introduction to Law 2021 / Barte, 2021	720.00	720.00
94	1	cps	Handbook on local legislation annotated / Aquino, 2020	1,280.00	1,280.00
95	3	cps	Philosophy of Law / Aquino, 2020	1,180.00	3,540.00
96	2	cps	Basic Principle of Legal Writing / Montemayor, 2019	540.00	1,080.00
97	1	cps	Introduction to Philippine Legislation / Aquino, 2020	1,580.00	1,580.00
98	1	cps	Bullying (includes cyberbullying) / Montemayor, 2020	820.00	820.00
99	1	cps	Human trafficking, 2020	880.00	880.00
100	2	cps	Philippine laws and jurisprudence on anti-human trafficking / NG, Jedreck, 2020	920.00	1,840.00
101	2	cps	Revised Guidelines for Continuous Trial of Criminal cases annotated / Aquino, 2018	1,120.00	2,240.00
102	1	cps	Federalism national and International Perspective / Montemayor, 2020	880.00	880.00
103	2	cps	The law on agrarian reform / Aquino, 2020	1,080.00	2,160.00
104	2	cps	The Revised IRR of the National Building Code of the Philippines / Claridades, 2021	1,880.00	3,760.00
105	4	cps	Legal Framework of Philippine Education (Legal basis of education) / Aquino, 2020	1,180.00	4,720.00
106	2	cps	Anti-terrorism law / Montemayor, 2020	640.00	1,280.00
107	3	cps	Ultimate criminology Q & A review / Montemayor, 2021	760.00	2,280.00

24	2	cps	Train Law Vs NIRC / Manahan, 2019	1,700.00	3,400.00
25	1	cps	Philippine Insurance Code Annotated / Martinez 2021	860.00	860.00
26	1	cps	Partnership Agency & Trust / Albano 2021	980.00	980.00
27	1	cps	The Negotiable Instruments, Notes and Cases / Sebastian 2020	2,380.00	2,380.00
28	1	cps	Intellectual Property Compendium / Gepty 2019	1,240.00	1,240.00
29	1	cps	The Philippine Anti-Money Laundering Act Annotated / Salido 2019	1,380.00	1,380.00
30	1	cps	Intellectual Property Code Simplified / Tambasacan, 2018	1,080.00	1,080.00
31	1	cps	Quizzer And Reviewer on Transportation Laws / H. Perez 2018	980.00	980.00
Civil Law:					
32	1	cps	Guidelines and procedures in Land Titles and Deeds / Mogollo, 2019	1,080.00	1,080.00
33	1	cps	Conflict of Laws / Albano, 2021	780.00	780.00
34	3	cps	Obligations and contracts, latest ed / Aquino 2020	1,180.00	3,540.00
35	1	cps	Conceptual Approach to Torts & damages / Legaspi, 2020	780.00	780.00
36	3	cps	Obligations and contracts Vol 1 / Sebastian 2020	1,580.00	5,040.00
37	3	cps	Obligations and contracts Vol 2 / Sebastian 2020	1,580.00	4,800.00
38	2	cps	Obligations and contracts / Aquino, 2020	1,180.00	2,360.00
39	1	cps	Transportation / Ignacio, 2020	480.00	480.00
40	3	cps	2019 Civil Law Notes and principles Persons and Family Relations)	880.00	2,640.00
41	3	cps	Persons & Family Relations / Labay 2020	1,380.00	4,140.00
42	1	cps	Property / Ignacio, 2020	580.00	580.00
43	1	cps	Conflict of Laws, Private International Law / Montemayor, 2020	980.00	980.00
44	1	cps	Civil Law Notes and principles Succession / Montemayor 2021	920.00	920.00
45	2	cps	Civil law land titles and deeds / Montemayor, 2021	740.00	1,480.00
46	3	cps	Land Titles and Deeds / Albano, 2021	1,080.00	3,240.00
47	2	cps	Family Code of the Phil / Albano, 2020	2,480.00	4,960.00
48	1	cps	Bar Q & A for the Past 10 Years ( CIVIL LAW ) / Albano, 2020	680.00	680.00
49	3	cps	Land Titles, Deeds, Leins & Dealings / Claridades, 2020	970.00	2,910.00
Political Law:					
50	2	cps	Political Law reviewer / Barte, 2020	1,180.00	2,360.00
51	1	cps	The Philippine Constitution / Aquino, 2020	1,280.00	1,280.00
52	3	cps	Human rights: a Philippine perspective / Aquino, 2020	960.00	2,880.00
53	2	cps	International Law Reviewer / Cruz 2020	880.00	1,760.00
54	1	cps	International Law/Cruz 2020	1,580.00	1,580.00
55	1	cps	Notes and principles of political law / Montemayor, 2019	1,780.00	1,780.00
56	3	cps	Human rights National and International Perspectives- 2019 / Montemayor, 2019	650.00	1,950.00
57	1	cps	Constitutional law of the Philippines / CBSI, 2017	780.00	780.00
58	3	cps	Law on arrest / Estebal, 2020	820.00	2,460.00
59	1	cps	Philippine Administrative Law / Cruz, 2016	1,720.00	1,720.00
60	1	cps	Political law / Gorospe, 2016	1,450.00	1,450.00
61	4	cps	Local Government Code (RA 7160) / Valdez, 2020	580.00	2,320.00
62	1	cps	Compendium on Election Laws / Claridades, 2019	1,740.00	1,740.00
63	2	cps	Public International Law / Montemayor, 2019	980.00	1,960.00
64	1	cps	Election Laws 2019 Cases / Montemayor, 2019	960.00	960.00
65	1	cps	Rules of Procedure for Environmental Cases Annotated / Aquino, 2019	1,050.00	1,050.00
Criminal Law:					
66	3	cps	The Revised Penal Code Annotated Vol. 2 / Abundiente 2021	1,580.00	4,740.00

108	3	cps	Understanding trial objections and in criminal cases / Biado and Mendoza, 2019	1,080.00	3,240.00
109	1	cps	Legal logic / Evangelista, 2020	700.00	700.00
110	1	cps	Statutory Construction, Third edit / Aquino, 2020	1,180.00	1,180.00
111	1	cps	Legal Research 3rd Edition / Aquino, D, 2020	1,280.00	1,280.00
112	1	cps	Global warming and climate change / Montemayor, 2019	680.00	680.00
***nothing follows***					
Total Amt. In Words:					218,178.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					

Conform:

CENTRAL BOOK SUPPLY INC.  
Signature Over Printed Name

Date: 17-Mar-21

Funds Available:	Amount: 218,178.00
ALOBS NO:	21-03-001

CHRISME A. ORQUILLAS, CPA

Accountant III

Very truly yours,

MARY JOCELYN V. BATTUNG, Ph.D.  
President

• EESM Bookstore



Republic of the Philippines  
**J.H. CERILLES STATE COLLEGE**  
Mati, San Miguel, Zamboanga del Sur, 7029  
www.jhscmain.edu.ph; Telefax (062) 945-0025  
Email add: jhsc.main@yahoo.com

**PURCHASE ORDER**

Supplier	EESM BOOKSTORE			P.O. No.:	
Address:				Date:	
Gentlemen:					
Please furnish this office the following articles subject to the terms and condition contained herewith					
Place of Delivery:		Delivery Term:			
Date of Delivery:		Payment Term:			
Item No.	Qnty.	Unit	DESCRIPTION	Unit Cost	Amount
01	3	copies	Corporate Governance, Business Ethics, Risk Management & Internal Control 2019-2020/ Cabrera, 2019	695.00	2,085.00
02	3	copies	Basic Financial Management/ Pineda, 2019	595.00	1,785.00
03	3	copies	Entrepreneurial Management/ Aciendo, 2019	895.00	2,685.00
04	3	copies	Human Behavior in Organizations/Mosura, 2017	695.00	2,085.00
05	3	copies	Management of Human Behavior in an Organization (OBE Approach)/ Serrano, 2016	795.00	2,385.00
06	1	copy	Assessing Student Learning: A Common Sense Guide/Suskie, 2018	4,095.00	4,095.00
07	1	copy	Basic Research Guide (BaReGu): Research Guide For Beginners /Bocar, 2019	1,395.00	1,395.00
08	1	copy	Caring School Leadership/ Smylie, 2020	3,995.00	3,995.00
09	1	copy	Challenging Learning Through Questioning: Facilitating the Process of Effective Learning (Corwin Teaching Essentials) 1st Edition/Renton, 2020	3,995.00	3,995.00
10	1	copy	Classroom Management: Strategies for Achievement, Cooperation, and Engagement/ Steineke, 2020	3,995.00	3,995.00
11	1	copy	Collaborative Approaches to Evaluation: Principles in Use (Evaluation in Practice Series) 1/E Cousins, 2019	3,695.00	3,695.00
12	1	copy	Conducting Educational Research: "Guide to Completing a Thesis, Dissertation, or Action Research Project" 2/E/ Boudah, 2019	7,595.00	7,595.00
13	1	copy	Deliberate Excellence: Three Fundamental Strategies That Drive Educational Leadership/ Dance, 2018	3,995.00	3,995.00
14	1	copy	Digital Leadership: Changing Paradigms for Changing Times/Scheninger, 2019	3,995.00	3,995.00
15	1	copy	Doing Educational Research: Overcoming Challenges In Practice 1/E Hoveid, 2019	5,595.00	5,595.00
16	1	copy	Educational Foundations: An Anthology of Critical Readings 4/e/ Canestari, 2020	6,995.00	6,995.00
17	1	copy	Getting Started in Your Educational Research: Design, Data Production and Analysis 1/E/ Opie, 2019	4,995.00	4,995.00

18	1	copy	Instructional Leadership: Creating Practice Out of Theory/ Dewitt, 2020	3,595.00	3,595.00
19	1	copy	Integrating Technology: A School-wide Framework to Enhance Learning/Gilmore, 2020	3,995.00	3,995.00
20	1	copy	Leading for Professional Learning: What Successful Principals Do to Support Teaching Practice/ Markholt, 2018	2,595.00	2,595.00
21	1	copy	Learning Theories for Everyday Teaching 1/E/Thompson, 2019	2,595.00	2,595.00
22	1	copy	Multilevel Modeling: Applications in STATA®, IBM® SPSS®, SAS®, R, & HLM™ 1/E/Garson, 2019	6,995.00	6,995.00
23	1	copy	Qualitative Data Collection Tools: Design, Development, and Applications (Qualitative Research Methods) 1/E/ Billups, 2020	3,995.00	3,995.00
24	1	copy	Reframing Academic Leadership: 2nd Edition(preorder)/ Bolman, 2021	5,595.00	5,595.00
25	1	copy	Sociology of Education 2E/ Boronski, 2020	3,995.00	3,995.00
<b>Journals</b>					
26	1	copy	Agribusiness ( Vol. 28 No. 6 Oct. 2017)	100.00	100.00
27	1	copy	Agribusiness ( Vol. 28 No. 7 Nov. 2017)	100.00	100.00
28	2	copy	Agribusiness ( Vol. 29 No. 6 Oct. 2018)	200.00	400.00
29	1	copy	Agriculture ( Vol. 23 No. 6 June 2019)	133-33	133-33
30	1	copy	Agriculture ( Vol. 23 No. 7 July 2019)	133-33	133-33
31	1	copy	Agriculture ( Vol. 23 No. 8 August 2019)	133-33	133-33
32	1	copy	American Journal of Education (Vol. 122 No.4 Aug. 2016)	1,300.00	1,300.00
33	1	copy	Education Digest (Sept. 2015 Vo. 81 No. 1)	622.22	622.22
34	1	copy	Journal of College Science Teaching (Nov/Dec. 2017 Vo. 47 No. 2)	1,333-33	1,333-33
35	1	copy	Journal of Sport Rehabilitation (Vol 26 No. 5 Sept. 2017)	3,000.00	3,000.00
36	1	copy	Philippine Journal of Linguistics (Special Issue 2019)	960.00	960.00
37	1	copy	Philippine Journal of Linguistics (Vol. 49 Dec. 2019)	960.00	960.00
38	1	copy	Philippine Law Journal (Vol. 91 April 2018 No. 2)	440.00	440.00
39	1	copy	Philippine Information Technology Journal (Vol. 5 No. 2 Oct. 2012)	600.00	600.00
40	1	copy	Scholastic Teacher (Spring 2019)	600.00	600.00
41	1	copy	School Planning & Management (June 2019)	666.67	666.67
42	1	copy	Teaching Children Mathematics (Aug. 2016)	1,280.00	1,280.00
43	1	copy	Journal of Sport Management (Vol. 33 No. 2 March 2019)	3,600.00	3,600.00
44	1	copy	Modern Teacher (March 2019)	104.00	104.00
45	1	copy	Philippine Computing Journal (Vol. 10 No.1 Aug. 2015)	1,680.00	1,680.00
46	1	copy	Philippine Information Technology Journal (Vol. 7 No. 1 Jan - June 2014)	600.00	600.00
47	1	copy	Philippine Journal of Science (Vol. 147 No. 1 March 2018)	400.00	400.00
48	1	copy	Philippine Journal of Science (Vol. 147 No. 2 June 2018)	400.00	400.00

49	1	copy	Philippine Journal of Science (Vol. 147 No. 23 Sept. 2018)	400.00	400.00
50	1	copy	Philippine Journal of Science (Vol. 147 No. 4 Dec. 2018)	400.00	400.00
51	1	copy	The Journal of Criminal Law and Criminology (Vol. 105 No. 3 Summer)	1,300.00	1,300.00
*****nothing follows*****					

Total Amt. In Words: **ONE HUNDRED NINETEEN THOUSAND THREE HUNDRED SEVENTY-ONE & 21/100 ONLY** **119,371.21**

In case of failure to make the full delivery within the time specified above, a penalty of one- tenth (1/10) of one percent for every day of delay shall be imposed.

Conform:

*EDUARDO E. M. MANTO*  
**EESM BOOKSTORE**  
Signature Over Printed Name

Date:

Funds Available:	Amount:	<b>119,371.21</b>
CHRISME A. ORQUILLAS, CPA Accountant III	ALOBS NO:	

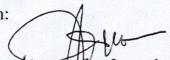
Very truly yours,

*MARY JOCELYN V. BATTUNG, Ph.D.*  
**MARY JOCELYN V. BATTUNG, Ph.D.**  
President

• C&E Publishing

 <p>Republic of the Philippines  <b>J.H. CERILLES STATE COLLEGE</b>      Mat, San Miguel, Zamboanga del Sur, 7029      www.jhccman.edu.ph, Tel/Fax (062) 945-0025      Email add. jhccman@yahoo.com</p>					
<b>PURCHASE ORDER</b>					
Supplier:	<b>C &amp; E PUBLISHING, INC.</b>			P.O. No.:	
Address:				Date:	
Gentlemen: Please furnish this office the following articles subject to the terms and condition contained herewith					
Place of Delivery:				Delivery Term:	
Date of Delivery:				Payment Term:	
Item No	Qty.	Unit	DESCRIPTION	Unit Cost	Amount
01	2	cps	Organic Chemistry: A Short Course/Hart/13th ed./2020	978.00	1,956.00
02	2	cps	Financial Management: Part 1/Timbang/2020	495.00	990.00
03	2	cps	A Simplified and procedural Handbook on Income Taxation (with Train law-R.A. No. 10563)/Aduanal/2021	658.00	1,316.00
04	2	cps	Engineering Mechanics: Dynamics (Metric Edition)/Ptytel/2020	938.00	1,876.00
05	2	cps	Engineering Economy/Blank/2018	989.00	1,978.00
06	2	cps	Environmental Engineering: Fundamentals, Sustainability, Design/Milheflic/2010	698.00	1,396.00
07	2	cps	Introduction to Environmental engineering/Vesilind/2013	598.00	1,196.00
08	2	cps	Engineering Mechanics: Statics (metric Edition)/Ptytel/2019	798.00	1,596.00
09	2	cps	Engineering Drawing and Design: Solid Mensuration (Understanding the 3D Space/Earnhart/2021	398.00	796.00
10	2	cps	Mechanics of Fluids/Potter/2017	848.00	1,696.00
11	2	cps	Introduction to Thermodynamics/Cañesares/2019	318.00	636.00
12	1	copy	Pipe Welding+ VitalSource Ebook (Strictly Set)/Jeffus/2020	2,798.00	2,798.00
13	1	copy	Welding and Metal Fabrication + Vital Source Ebook (Strictly Set)/Jeffus/2020	4,998.00	4,998.00
14	1	copy	Illustrated Guide to the National Electrical Code/Miller/2019	3,588.00	3,588.00
15	1	copy	Carpentry+ VitalSource Ebook (Strictly Set)/Vogt/2020	5,768.00	5,768.00
16			Nursing		-
17	3	cps	Community and Public Health Nursing, Philippine Edition/Nies/2020	1,795.00	5,385.00
18	3	cps	Common Communicable and Infectious Diseases: A System Based Approach/Navales/2020	598.00	1,794.00
19	3	cps	Nursing 2021 Drug Handbook/Williams & Wilkins/2021	1,395.00	4,185.00
20	3	cps	Fundamentals of Nursing/ Potter/2021	2,595.00	7,785.00
21	3	cps	Gerontologic Nursing/Meiner/2019	1,478.00	4,434.00
22	3	cps	Introduction to Research in the Health Sciences/Polgar/2020	818.00	2,454.00
23	3	cps	Nutritional Foundations and Clinical Applications: A Nursing Approach/Grodnier/2020	1,258.00	3,774.00
24	3	cps	Psychiatric-Mental Health Nursing/Videbeck/2020	995.00	2,985.00
25	3	cps	Nursing 2020 Drug Handbook (Two-Volume Set)/Lippincott/2020	1,395.00	4,185.00
			*****nothing follows*****		
Total Amt. in Words:				<b>SIXTY-NINE THOUSAND FIVE HUNDRED SIXTY-FIVE PESOS ONLY</b>	
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.					
Conform:			Very truly yours,  <b>MARY JOCELYN V. BATTUNG, Ph.D.</b> President		
Date:					
Funds Available:				Amount:	<b>69,565.00</b>
				ALOBS NO:	
<b>CHRISME A. ORQUILLAS, CPA</b> Accountant III					

• Wiseman

	Republic of the Philippines <b>J.H. CERILLES STATE COLLEGE</b> Mati, San Miguel, Zamboanga del Sur, 7029 www.jhcsmain.edu.ph; Mobile No. 09384013946 Email add: jhscprocurement@gmail.com				
<b>PURCHASE ORDER</b>					
Supplier:	WISEMAN'S BOOKS TRADING, INC			P.O Number : M-21-06-094	Date : 14-Jun-21
Address:	PAGADIAN CITY				
Gentlemen: Please furnish this office the following articles subject to the terms and condition contained herewith					
Place of Delivery:	Mati, San Miguel, ZDS.			Delivery Term:	FOB-Destination
Date of Delivery:	Payment Term:				
Item No.	Qty.	Unit	DESCRIPTION	Unit Cost	Amount
<b>Books:</b>					
<b>Quality Service Management</b>					
01	4	pc	Operations Management in Hospitality and Tourism Business /Osorno 2021	495.00	1,980.00
<b>Applied Business Tools &amp; Technologies</b>					
02	4	pc	Applied Business Tools and Technologies /Osorno, 2021	398.00	1,592.00
<b>Cookery</b>					
03	8	pc	Person Deprived of Liberty: A guide to food safety and cookery for better food services / Sanchez 2021	595.00	4,760.00
<b>Operations Management in Tourism</b>					
04	5	pc	Philippine Culture and Tourism Geography/Osorno 2021	495.00	2,475.00
05	5	pc	Tourism Practicum Manual & Workbook 2020	375.00	1,875.00
06	5	pc	Entrepreneurship in Tourism and Hospitality / Osorno 2020	250.00	1,250.00
07	4	pc	Catering Management/Osorno 2019	450.00	1,800.00
<b>Front Office Operations</b>					
08	4	pc	Front Office Operations/ Osorno 2020	695.00	2,780.00
<b>Fundamentals of Lodging Operations</b>					
09	4	pc	Fundamentals of Lodging Operations/Osorno 2020	475.00	1,900.00
10	4	pc	Introduction to Meetings, Incentives, Conference and Events Management/ Osorno 2020	450.00	1,800.00
11	4	pc	Asian Cuisine/Osorno, 2019	450.00	1,800.00
<b>Bar Management</b>					
12	4	pc	Bar & Beverage Mgt/ Bajao 2019	550.00	2,200.00
<b>Culinary</b>					
13	8	pc	Bread and pastry/ Osorno 2019	250.00	2,000.00
14	8	pc	Food Processing/ Osorno 2019	250.00	2,000.00
15	4	pc	Housekeeping Operations/Osorno 2019	450.00	1,800.00
<b>Books:</b>					
<b>Kitchen Essentials</b>					
16	4	pc	Kitchen Essentials & Basic Food Preparation Manual/ Osorno 2019	450.00	1,800.00
<b>Risk Management</b>					
17	4	pc	Risk Management as Applied to Safety, Security and Sanitation/ Osorno 2019	250.00	1,000.00
<b>*****nothing follows*****</b>					
<b>TOTAL</b>				<b>34,812.00</b>	
Total Amt. In Words: <b>THIRTY - FOUR THOUSAND EIGHT HUNDRED TWELVE PESOS ONLY</b>					
In case of failure to make the full delivery within the time specified above, a penalty of one- tenth (1/10) of one percent for every day of delay shall be imposed.					
Conform:  <b>ANTONIO V. GUEVARRA</b> WISEMAN'S BOOKS TRADING, INC Signature Over Printed Name			Very truly yours,  <b>MARY JOCELYN V. BATTUNG, Ph.D.</b> President		
Date 06/14/2021					
Funds Available: <b>34,812.00</b> ORS NO: 21-05-059 <b>CHRISME A. ORQUILLAS, CPA</b> Accountant III					

• Mindshapers



**J.H. CERILLES STATE COLLEGE**  
Mati, San Miguel, Zamboanga del Sur, 7029  
www.jhscmain.edu.ph; Mobile No. 09384013946  
Email add: jhscprocurement@gmail.com

**PURCHASE ORDER**

Supplier:	MINDSHAPERS CO. INC.	P.O Number :	M-21-02-005	Date :	18-Feb-21
Address:	Room 108 Intramuros Corporate Plaza Bldg. Recoletos St. Intramuros, Manila				

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herewith

Place of Delivery:	Mati, San Miguel, ZDS.			Delivery Term:	FOB-Destination
Date of Delivery:				Payment Term:	
Item No.	Qty.	Unit	Description	Unit Cost	Amount
<b>Books:</b>					
<b>HRM/TOURISM</b>					
01	4	CPS	A MACRO PERSPECTIVE ON TOURISM AND Asian Cuisne/Banzuelo,2020	600.00	2,400.00
02	8	CPS	BEVERAGE KNOWLEDGE: AN INTRO TO BAR	425.00	3,400.00
03	8	CPS	Cost control in Hospitality industry/Fabbaer, 2020	350.00	2,800.00
04	4	CPS	COMMERCIAL BAKING WITH ENTREPRENEURSHIP	445.00	1,780.00
05	8	CPS	Cruise tourism/ Escabillas, 2019	400.00	3,200.00
06	4	CPS	Experience baking/Carino, 2020	350.00	1,400.00
07	8	CPS	FOOD PRODUCTION MANAGEMENT/SAMSON,2018	415.00	3,320.00
08	8	CPS	FOOD WEIGHTS AND MEASURES/AQUINO	345.00	2,760.00
09	4	CPS	FUNDA IN LODGING OPERATIONS/YAP,2019	350.00	1,400.00
10	4	CPS	FUNDA OF FINANCIAL MANAGEMENT/YAP,2019	325.00	1,300.00
11	4	CPS	KNOWLEDGE, SKILLS, ATTITUDE IN TOUR GUIDING/	315.00	1,260.00
12	4	CPS	LAWS IN THE HOTEL INDUSTRY	325.00	1,300.00
13	4	CPS	LEADERSHIP AND PERSONALITY	350.00	1,400.00
14	4	CPS	Learn and practice hotel housekeeping, rev ed/	375.00	1,500.00
15	4	CPS	LEGAL ASPECTS IN TOURISM &	375.00	1,500.00
16	4	CPS	MANDARIN 1, REV ED./MORILLO,2019	350.00	1,400.00
17	4	CPS	MICRO PERSPECTIVE ON TOURISM AND	600.00	2,400.00
18	4	CPS	PRACTICUM MANUAL ON COLLEGE OF INTL.	300.00	1,200.00
19	4	CPS	RESORTS RECREATION MNGT/CORNELL, 2020, 2ND	415.00	1,660.00
20	4	CPS	RISK MNGT FOR TOURISM & HOSPITALITY	380.00	1,520.00
21	4	CPS	UNDERSTANDING TRAVELS AND TOURS, REV	500.00	2,000.00
22	8	CPS	BASIC FINANCIAL MNCT/PINEDA,2019	345.00	2,760.00
23	8	CPS	ENTREPRENEURSHIP FUNDAMENTALS/PINEDA, 2019	375.00	3,000.00
24	8	CPS	HUMAN RESOURCE MANAGEMENT/PEREDA, 2019	335.00	2,680.00
25	8	CPS	MARKETING MNCT/SERRANO,2019	375.00	3,000.00
26	4	CPS	PERSONAL FINANCIAL MMNGT/ FRANCISCO, 2018	345.00	1,380.00
27	4	CPS	COLLEGE OF HOSPITALITY MNCT LAB	300.00	1,200.00
<b>LABORATORY MANUAL</b>					
28	5	CPS	LAB MANUAL IN CHEMISTRY/PADER,2019	300.00	1,500.00
29	5	CPS	LAB MANUAL IN PHYSICS FOR	300.00	1,500.00
30	5	CPS	LAB MANUAL LINEAR ALGEBRA WITH	300.00	1,500.00
<b>COMPUTER</b>					
31	18	CPS	BEGINNER'S GUIDE TO C++	400.00	7,200.00
32	18	CPS	Funda of Javascript by pomerada,	345.00	6,210.00
33	18	CPS	Intro to C# Programming by pomerada	345.00	6,210.00
34	18	CPS	Intro to Java Programming by pomerada	400.00	7,200.00
35	18	CPS	FUNDA OF PYTHON	400.00	7,200.00
36	18	CPS	INFORMATION MANAGEMENT/REVANO,2019	NOT PRINTED	
37	18	CPS	LIVING IN THE IT ERA/REVANO,2019	345.00	6,210.00
38	18	CPS	MANAGEMENT CONCEPT AND	380.00	6,840.00
39	18	CPS	Social, ethical, legal and professional Issues In	435.00	7,830.00
40	18	CPS	WEB APPLICATION PROGRAMMING/ABANTE,2018	375.00	6,750.00
<b>PSYCHOLOGY/HUMANITIES/ETHICS/LOGIC</b>					
41	10	CPS	ART APPRECIATION FOR COLLEGE	400.00	4,000.00
42	10	CPS	ETHICS FOR COLLEGE STUDENTS CHED CURR	375.00	3,750.00
43	10	CPS	ETHICS: AKO AT ANG KAGANDAHAG ASAL BILANG	345.00	3,450.00
44	10	CPS	LIKHA- SINIG ART APPRECIATION FOR THE 21ST	345.00	3,450.00
<b>POLITICAL SCIENCE/ HISTORY/ RIZAL</b>					
45	5	CPS	RIZAL A MODULAR APPROACH BASED ON THE NEW	375.00	1,875.00
46	5	CPS	SCIENCE, TECHNOLOGY AND SOCIETY: A CRITICAL	325.00	1,625.00
47	5	CPS	LIFE AND WORKS OF DR. JOSE P.	400.00	2,000.00
48	5	CPS	PARLIAMENTARY PROCEDURES/ASTURIAS,2017	345.00	1,725.00
<b>PHYSICAL EDUCATION</b>					
49	12	CPS	P E 1 MOVEMENT ENHANCEMENT/PUNZALAN,2019	325.00	3,900.00
50	12	CPS	P E 2 FITNESS EXERCISES/PUNZALAN,2019	275.00	3,300.00
51	12	CPS	P E 2 RHYTHMIC DANCE AND SOCIAL	325.00	3,900.00
52	12	CPS	P E 3 FITNESS DANCE INDIVIDUAL & DUAL	325.00	3,780.00
53	12	CPS	P E 4 TEAM SPORTS/PUNZALAN,2020	325.00	3,900.00
*****nothing follows*****					
<b>TOTAL</b>					
Less 10% discount					
<b>GRAND TOTAL</b>					

Total Amt. In Words: **ONE HUNDRED FORTY - FIVE THOUSAND FIVE HUNDRED FIFTY - TWO PESOS AND 50/100**

In case of failure to make the full delivery within the time specified above, a penalty of one- tenth (1/10) of one percent for every day of delay shall be imposed.

Conform:

Very truly yours,

Stephan Chua  
MINDSHAPERS CO. INC.  
Signature Over Printed Name

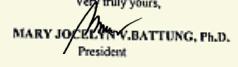
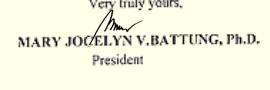
MARY JOCELYN V. BATTUNG, Ph.D.  
President

Date 02/18/2021

Funds Available:	Amount:	<b>145,552.50</b>
	ORS NO:	21-01-021

**CHRISME A. ORQUILLAS, CPA**  
Accountant III

• CE-LOGIC, INC

	<p style="text-align: center;"><b>Republic of the Philippines</b>  <b>J.I.I. CERILLES STATE COLLEGE</b>  Mati, San Miguel, Zamboanga del Sur, 7029  www.jhscmain.edu.ph, Telefax (062) 945-0025  Email add: jhsc.main@yahoo.com</p>					
<b>PURCHASE ORDER</b>						
<b>Supplier:</b> <b>CE-LOGIC, INC.</b> <b>Address:</b> <b>F106 Finster Hall Ateneo Bldg., Roxas St., Davao City</b> <b>Gentlemen:</b>			<b>P.O. No.:</b> <b>TM-21-11-0117</b> <b>Date:</b> <b>24-Nov-21</b>			
Please furnish this office the following articles subject to the terms and condition contained herewith						
<b>Place of Delivery:</b> <b>JHSC MAIN CAMPUS, MATI, SAN MIGUEL ZDS</b> <b>Date of Delivery:</b>			<b>Delivery Term:</b> <b>Payment Term:</b>			
<b>Item No.</b>	<b>Qty.</b>	<b>Unit</b>	<b>DESCRIPTION</b> <b>Online Journal</b>		<b>Unit Cost</b>	<b>Amount</b>
01	1	package	Gale Reference Complete Renewal a 1-year subscription that includes: <ul style="list-style-type: none"> <li>• 6 Databases</li> <li>• Over 33,000 periodicals including 4,595 titles from the JCR Impact Factor Science list;</li> <li>• Over 2,070 eBook editions (4,000 volumes) including award-winning encyclopedias and directories</li> <li>• Over 13 million pages of historical primary sources from the 13th to the 21st centuries</li> <li>• Over 1.5 million items of literature criticism and full-text literary works with unlimited access 24/7 access anywhere</li> </ul>		399,000.00	399,000.00
*****nothing follows*****						-
						-
						-
						-
<b>Total Amt. In Words:</b> <b>THREE HUNDRED NINETY-NINE PESOS ONLY</b>			<b>399,000.00</b>			
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.						
<b>Conform:</b>  <b>EUSEBIO ORQUILLAS</b> <b>CE-LOGIC, INC.</b> Signature Over Printed Name			<b>Very truly yours,</b>  <b>MARY JOCELYN V. BATTUNG, Ph.D.</b> President			
<b>Date:</b> <b>24-Nov-21</b>						
<b>Funds Available:</b>			<b>Amount:</b> <b>399,000.00</b> <b>ALOBS NO.:</b> <b>21-10-0052</b>			
<b>CHRISME A. ORQUILLAS, CPA</b> <b>Accountant III</b>						
<b>Republic of the Philippines</b> <b>J.I.I. CERILLES STATE COLLEGE</b> Mati, San Miguel, Zamboanga del Sur, 7029 www.jhscmain.edu.ph, Telefax (062) 945-0025 Email add: jhsc.main@yahoo.com						
<b>PURCHASE ORDER</b>						
<b>Supplier:</b> <b>CE-LOGIC, INC.</b> <b>Address:</b> <b>F106 Finster Hall Ateneo Bldg., Roxas St., Davao City</b> <b>Gentlemen:</b>			<b>P.O. No.:</b> <b>TM-21-11-0116</b> <b>Date:</b> <b>24-Nov-21</b>			
Please furnish this office the following articles subject to the terms and condition contained herewith						
<b>Place of Delivery:</b> <b>JHSC MAIN CAMPUS, MATI, SAN MIGUEL ZDS</b> <b>Date of Delivery:</b>			<b>Delivery Term:</b> <b>Payment Term:</b>			
<b>Item No.</b>	<b>Qty.</b>	<b>Unit</b>	<b>DESCRIPTION</b> <b>Online Journal</b>		<b>Unit Cost</b>	<b>Amount</b>
01	1	package	A 1-year subscription of Philippine E-Journals Unlimited Simultaneous Access (With Remote Access) suitable for all academic student levels that contains: <ul style="list-style-type: none"> <li>• 201 Journals</li> <li>• 14,596 Articles</li> <li>• 17,444 Authors</li> <li>• 106 Publishers</li> <li>• 3,339 Citations</li> </ul> <b>Subjects Covered:</b> <ul style="list-style-type: none"> <li>• Business Management including economics, finance and marketing</li> <li>• Electronic and Telecommunication including Computer Science, Technology and Applications</li> <li>• Agriculture, Biology and Environmental Sciences including Aquatic Sciences, Animal Science and Agronomy</li> <li>• Arts and Humanities including History, Arts, Literature and Philosophy</li> <li>• Clinical Medicine including Nursing, Public Health, and other Health Sciences</li> <li>• Engineering and Computing Technology such as Civil Engineering and Information Technology</li> <li>• Social and Behavioral Sciences such as Ethics, Cultural Studies, and Anthropology</li> <li>• Law</li> <li>• Educations</li> <li>• Many more</li> </ul>		210,000.00	210,000.00
*****nothing follows*****						-
						-
						-
						-
<b>Total Amt. In Words:</b> <b>TWO HUNDRED TEN PESOS ONLY</b>			<b>210,000.00</b>			
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.						
<b>Conform:</b>  <b>EUSEBIO ORQUILLAS</b> <b>CE-LOGIC, INC.</b> Signature Over Printed Name			<b>Very truly yours,</b>  <b>MARY JOCELYN V. BATTUNG, Ph.D.</b> President			
<b>Date:</b> <b>24-Nov-21</b>						
<b>Funds Available:</b>			<b>Amount:</b> <b>210,000.00</b> <b>ALOBS NO.:</b> <b>21-10-0051</b>			
<b>CHRISME A. ORQUILLAS, CPA</b> <b>Accountant III</b>						

• LIB TECH



Republic of the Philippines  
**J.H. CERILLES STATE COLLEGE**  
 Mati, San Miguel, Zamboanga del Sur, 7029  
 www.jhcmain.edu.ph; Telfax: (062) 945-0026  
 Email add: jhc.main@yahoo.com

**PURCHASE ORDER**

Supplier:	<b>LIBTECH SOURCE PHILIPPINES INC.</b>	P.O. No.:	<b>TM-21-12-0120</b>
Address:	<b>SAN LORENZO VILLAGE, MAKATI CITY</b>	Date:	<b>10-Dec-21</b>

Gentlemen:

Please furnish this office the following articles subject to the terms and condition contained herewith

Place of Delivery:	<b>JHCSC MAIN CAMPUS, MATI, SAN MIGUEL ZDS</b>			Delivery Term:	
Place of Delivery:				Payment Term:	
Item No.	Qty.	Unit	DESCRIPTION	Unit Cost	Amount
			<b>Online Journals</b>		
01	1	package	One Year subscription of Proquest Research Library which includes: Research Library on Business; Health & medicine; History; Literature & Languages; Science & Technology; Social Sciences and the Arts. The subject areas include: Arts, business, education, health and medical, history, law, literature and languages, multicultural, psychology, natural sciences, social sciences, engineering and technology and women's studies.	274,635.00	274,635.00
*****nothing follows*****					
Net Amt. in Words:	<b>TWO HUNDRED SEVENTY-FOUR THOUSAND SIX HUNDRED THIRTY-FIVE PESOS ONLY</b>			<b>274,635.00</b>	

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) percent for every day of delay shall be imposed.

Attest:

**MARY JOEYELYN V. COLOMBO**  
**LIBTECH SOURCE PHILIPPINES INC.**  
 Signature Over Printed Name

Very truly yours,

**MARY JOEYELYN V. BATTUNG, Ph.D.**  
 President

Date: 10-Dec-21

Items Available:	Amount:	<b>274,635.00</b>
	ALOBS NO.:	<b>21-11-005</b>

**CHRISME A. ORQUILLAS, CPA**  
 Accountant III

Prepared by:

**RUDYLIN C. DAYANAN, RL, MLIS**  
 College Librarian

# LIBRARY STAFF



**RUDYLIN C. DAYANAN, RL, MLIS**  
College Librarian



**CARMELITA S. LOMONGO**  
Library Staff



**JUVELYN V. GAAN**  
Library Staff



**PRELYN T. TIZON**  
Library Staff

# Library Organizational Chart



## Library Organizational Structure

