



# DATA MANAGEMENT DOCUMENT

# STRANGER THINGS

# Secrets of the Upside Down



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#### Purpose

This document presents the guidelines for data management that must followed by all members of the project. These guidelines are shared by all members, without exceptions, in order to keep data in order and avoid problems arising from the use of different software or software versions.

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### 1 Software List

- 1.1 Asset Editing Software
- 1.2 Development Software
- 1.3 Services
- 1.4 Organization Software
- 1.5 Environments

### 2 Data Types and Format

- 2.1 Text
- 2.2 Pictures
- 2.3 Diagrams
- 2.4 Maps
- 2.5 Release documents
- 2.6 3D Models
- 2.7 Audio files

### 3 Data Storage and Access

- 3.1 Storing
- 3.2 Backup
- 3.3 Versioning
- 3.4 Public Releases
- 3.5 Setting Up the workspace
- 3.5.1 Creation
- 3.5.2 Drive connection
- 3.5.3 Clone
- 3.5.4 Git flow initialization

4 Directory Structure

5 File Naming Conventions