



MAI THÚY VÂN

24/09/1997

Female

CONTACTS

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ADDRESS

Me Tri Thuong, Nam Tu Liem,

Ha Noi

PROFILE

Utilizing personal traits and competence in management multi-tasks, communication, research and analyst skills that be aligned with critical thinking, purpose driven and detail oriented for better outcomes.

An individual who can work effectively as part of a team as well as independently in different situations.

EDUCATION

- Foreign Trade University
Business Administrative - Accounting and auditing
- Vietsourcing Training Center
F3 Financial Accounting – ACCA
- BAA – Business Analysis Academy
Banking BA Foundation

HONOR AND AWARDS

- Top 30 Auditor Itinerary 2018 by CFAA- FTU
- 3rd prize at soft-skills competition Level up 2017 by National library of Viet Nam and SAMSUNG VINA
- Top 50 Talent leaders 2017 by DEL - HANU

EMPLOYMENT HISTORY

BUSINESS ANALYST, TESTER at TECHPLUS SOLUTION

From Feb – Sep 2020

Core Banking System

- Review, analyze and consult about specifications and requirements
- Perform manual tests for applications
- Log defects and track to closure, working with development team to establish defect.
- Prepare test report
- Communicate with the PM or Client to collect requirement and feedback
- Liaisoning between technology teams, support teams and business units

- Access Control Server in 3D Secure protocol
- Working with assessors to deal on service fee
- Clear process and build documents for engagement
- Coordinate team activities, follow up with any issues that arise from assessor and internal team during development and be under estimation
- Organizing weekly meetings to update progresses, listen and document stakeholder's feedback to optimize solution
- Software document preparation
- Perform other duties as assigned

ACCOUNTING PAYABLE COLLABORATOR at TECHCOMBANK

From June – Sep 2019

- Make payment of internal expenses for an area of TCB's branches in Hanoi and for partners/suppliers as payment request
- Enter expenses in the accounts on T24 system
- Consulting branches and bank agencies about regulation and documents

EXTRA- CURRICULUM ACTIVITIES

- Blood donator at National Institute of Hematology and Blood Transfusion in 2016, 2017
- Volunteer tour guide for students at Vinschool in 2016
- Collaborator of American STEM in leading field trip for Vin Students
- Organization Board of workshop: "Word Art on Facebook"

LANGUAGE

ENGLISH

Proficiency at business level