

**REGINA HIGH SCHOOL DINNER AND AUCTION**

13900 Masonic Boulevard \* Warren, MI 48088  
(586) 585-0500 Facsimile: (586) 585-0507

**Donor Agreement**

Fundraising Event for 501(c)(3) Organization

Thank you for your donation to Regina High School's Annual Dinner and Auction. We truly appreciate your donation and support. Your name will appear in our donor booklet and your donation classified and described as indicated below. All attendees will receive donor booklets and auction programs the evening of the auction.

**DONOR NAME:** \_\_\_\_\_ ☐ List as Anonymous in Auction Catalog  
(Please print as it should appear in the catalog / booklet unless otherwise noted)

Address: \_\_\_\_\_ ☐ List as Friend of Regina in Auction Catalog

City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

Signature: \_\_\_\_\_ Contact Person: \_\_\_\_\_

☐ Please send me an invitation to the auction

**Federal Tax ID: 42-1710391**

**Donation for Auction**

**Item Name:**

**Detailed Item Description:** *(Quantity, Size, Color, Other Information)*

*If this is a gift certificate for dinner, accommodations, or services, please include any menus, brochures and / or business cards that will provide more detail to the buyer. Display materials will help generate interest in your donation!*

Special Conditions or Restrictions:

**Item Value:** (Fair Market Value)

**Expiration Date:**

**Donation Date:**

	<b>Enclosed</b>	<b>Delivery* By Donor</b>	<b>Pickup by Auction Representative*</b>	<b>* Pickup / Delivery Date</b>
<b>Merchandise</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>Gift Certificate</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

**Auction Booklet Advertising**

Your business deserves recognition! Include an advertisement for your business in our Auction Booklet, which will be provided to each attendee at the event. Choose between a full page, half page or quarter page (business card) ad. **Please SUBMIT ALL AD COPY, camera ready artwork, logos, or photos by October 1<sup>st</sup>.**

☐ Full Page B&W **\$100**

☐ Half Page B&W **\$50**

☐ Quarter Page B&W **\$25**

Thank you for your support of Regina High School. All donors and advertisers will receive a confirming letter acknowledging receipt of their contributions in accordance with IRS regulations.