

Accomplishment Report

Company Name: Visayan electric Co

Name: Reynzel C. Sumalinog

Reporting Period: October 2, 2023 - January 31, 2025

I worked really hard in the company, which provided me with invaluable experiences and lessons. My colleagues and I looked through the MSC DOCUMENTS FILES to find the customer's name. The files revealed if a customer was active, inactive, or had discontinued utilizing augmented reality. After confirming that everything is there and operational, we need to scan the files before saving them in the documents. We then rename it in a notepad so that when we upload it to the scanned file, all we have to do is copy and paste. At last, we opened the Doctrack app, where each box required 400 scanned files to be submitted.

I was able to learn how to accept both small and large mistakes. I'm capable of interacting with a wide range of people and dealing with reality. Although at first I didn't think I could perform well, I can now claim that my confidence and self-worth grew with time. I also realized how important time management is. I see it as a challenge to improve and move forward as opposed to regressing.