

<div>Republic of the Philippines</div> <div>POSITION DESCRIPTION FORM</div> <div>DBM-CSC Form No. 1</div> <div>(Revised Version No. 1 , s. 2018)</div>			<div>1. POSITION TITLE (as approved by authorized agency)</div> <div>with parenthetical title</div> <div>SPECIAL SCIENCE TEACHER I</div>		
<div>2. ITEM NUMBER</div> <div>OSEC-DECSB-SPST1-</div>			<div>3. SALARY GRADE</div> <div>SG - 13</div>		
<div>4. FOR LOCAL GOVERNMENT POSITION, ENUMERATE GOVERNMENTAL UNIT AND CLASS</div> <div><div><input type="checkbox"/> Province</div><div><input type="checkbox"/> City</div><div><input type="checkbox"/> Municipality</div></div> <div><div><input type="checkbox"/> 1st Class</div><div><input type="checkbox"/> 2nd Class</div><div><input type="checkbox"/> 3rd Class</div><div><input type="checkbox"/> 4th Class</div></div> <div><div><input type="checkbox"/> 5th Class</div><div><input type="checkbox"/> 6th Class</div><div><input type="checkbox"/> Special</div></div>					

21. QUALIFICATION STANDARDS			
21a. Education	21b. Experience	21c. Training	21d. Eligibility
Bachelor's degree in a specialized field in Science, Technology, Engineering, Mathematics, or other applied courses as identified and approved by DOST as priority S&T courses	None Required	None Required	RA 1080 (LET/PBET) Teacher Secondary; If not RA1080 eligible, they must pass the LET within five (5) years after the date of first hiring
21e. Core Competencies			Competency Level
(Indicate the required Core Competencies here)			(Indicate the required Competency Level here)
21f. Leadership Competencies			Competency Level
(Indicate the required Leadership Competencies here)			(Indicate the required Competency Level here)
22. STATEMENT OF DUTIES AND RESPONSIBILITIES (Technical Competencies)			Competency Level
Percentage of Working Time	(State the duties and responsibilities here:)		(Indicate the required Competency Level here)
95%	1. Teaches in the Senior High School ; 2. Enrolls students in the Senior High School school; 3. Evaluates student's progress and provides various experience for their continuous development; 4. Works with other school personnel, parents and the community for the total development of the children; 5. Keeps student's and school records and prepare required reports; 6. Supervises curricular and co-curricular projects and activities of the children; 7. Provides guidance services to her students; 8. Participates in the socio-economic development projects in the community; 9. Coordinates and cooperates with other teachers in school projects or activities;		
5%	10. Does related work.		
23. ACKNOWLEDGMENT AND ACCEPTANCE:			
I have received a copy of this position description. It has been discussed with me and I have freely chosen to comply with the performance and behavior/conduct expectations contained herein.			
Employee's Name, Date and Signature		Supervisor's Name, Date and Signature (School Principal, School Head or TIC)	