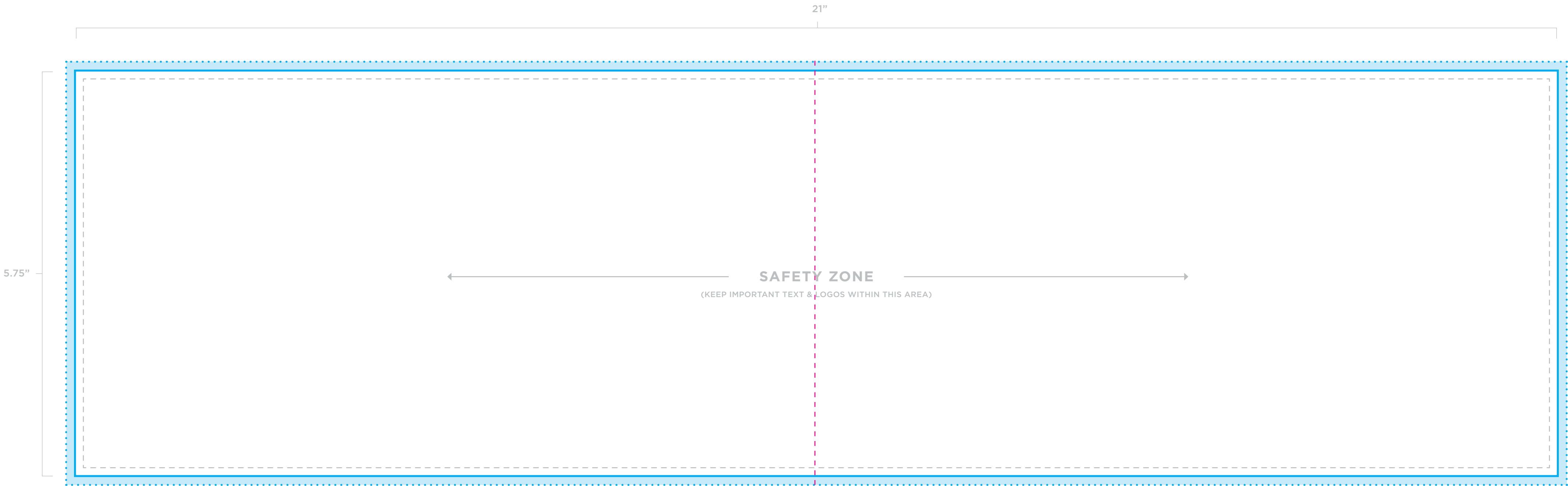


BI-FOLD 21" X 5.75" (INSIDE)



FILE REQUIREMENTS:

- Creative files must be 300 dpi or higher, CMYK
- PNG or JPEG files less than 300 dpi will not be accepted

SAFE ZONE:

- Please include a safe zone
- No critical elements should be within 1/8" from the edge of the final size or you risk cutting off important content.

BLEED AREA:

- Artwork must include a 1/8" bleed area around the final trim size, as the larger dimensions will be subsequently trimmed down after printing.
- Your final file size will be a total of 0.25" larger than your expected printed piece (ie, a 5"x7" postcard should be submitted as 5.25" x 7.25").

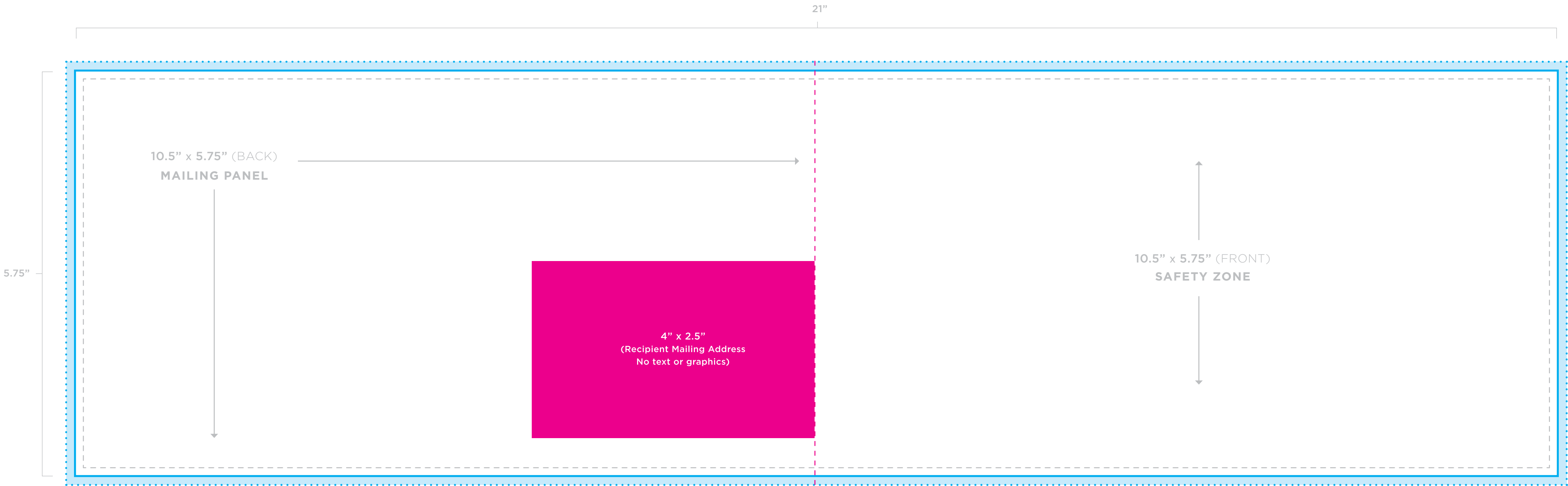
 = PRINT AREA

 = SAFE ZONE

 = BLEED AREA

 = FOLD LINES

BI-FOLD 21" X 5.75" (OUTSIDE)



ADDRESS BLOCK:

- The highlighted space is reserved for Mailing Address, Indicia and Pre-sort bar code
- Anything in this area will not be printed to leave room for this mandatory information.



= PRINT AREA



= SAFE ZONE



= BLEED AREA



= ADDRESS BLOCK

- - - = FOLD LINES