



# Sacha Dubois

## INTERNAL AUDITOR

### EXECUTIVE PROFILE

I am a licensed accountant with a passion for numbers and compliance to standards, looking for a full-time position as an auditor in a dynamic company.

### KEY ABILITIES

- Critical thinking and creative problem solving-Advanced accountancy
- Communication skills
- National Organization for Standardization-accredited

### CONTACT INFORMATION

Mobile Phone: (123) 456 7890  
Landline: (123) 456 7890  
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Home Address: 9436 Feather Street, Santa Fe, New Mexico 87501

### PERSONAL REFERENCES

Narika Eshpura  
Accreditation Officer, NOS  
Email: hello@reallygreatsite.com

Voltinna Herbide  
Senior Accountant, YenEuDol Co., Ltd.  
Phone: 123 456 7890

### PREVIOUS WORK

#### SENIOR TAX AUDITOR

*National Revenue Bureau | April 2018-present*

- Evaluates businesses for compliance to local and national tax laws
- Provides assistance in tax filing and resolution of tax issues
- Conducts tax workshops

#### ASSISTANT AUDITOR

*YenEuDol Co., Ltd. | May 2013-April 2018*

- Ensured compliance with national laws and business statutes
- Assessed internal systems and provided recommendations for efficiency improvement

### EDUCATION HISTORY

#### CITY BUSINESS INSTITUTE

*Certificate Course in Advanced Accountancy*

A 3-month short course on principles of advanced accountancy and auditing, designed for practicing accountants and business executives Completed in April 2012

#### NORTH CITY COLLEGE

*NSO Accreditation Course for Auditors*

A 6-month training and accreditation program by the National Organization for Standardization, designed specifically for auditors Completed in June 2011