

Mini-Tender 1: Information Architecture - Clarifications

1. When will the other lots be offered for tender and when are they going to be delivered? This is an important question as there are dependencies between the Lots that will need to be managed.

Several elements of the Technical Architecture Lot will be released in July 2013 followed by LOT:3 High Level Business Process Specification. Sequencing of the other work components is dependant on the progress made on the awarded work components and internal business activity.

2. Is LOT:4 expected to be delivered before the other lots are complete or are deliverables from other lots going to be delivered in time to be used as inputs to LOT:4. If so which are the deliverables that have been identified as dependencies for LOT:4 and when will they be available.

Yes, it will not be possible to complete all of LOT:4 without input from a number of related workstreams. However, the current mini-tender is not seeking to address LOT:4 in its entirety. It is seeking to address a number of its core components which can be used as a basis for the advancement and appropriate alignment of the remainder of LOT:4 and also to inform a number of other Lots, including LOT:3. As the other LOTs are progressed, their respective outputs that are relevant to the completion of LOT:4 will then be included.

3. How will the dependencies between the lots be managed? For example in the invitation to tender it states of the Information Architecture deliverables "...they will also be used to inform the workstreams contained in LOT:2 and LOT:3...", however in Workstream-5 (LOT:3) a "Service and Segment Architecture for Data Model" is identified as a deliverable, which is logically required to complete the Information Architecture. What are the predecessors for LOT:4? When will they be delivered and who is responsible for their delivery?

As per response 2 above, this is an enabling piece of work and not all of the components of LOT:4 are being tendered for in this mini-competition. The organisation is moving towards a TRUST based structure underpinned by a Clinical Directorate and accordingly a number of the associated dependencies in LOT:3 are under review. This mini-tender is very much a 'High-Level' piece of work and is the initiating step for successive work components.

4. Input from stakeholders is key to developing an information architecture that is both useful and accepted by the user community. However the number of stakeholders to be consulted and the method of consulting with them will have a major impact on the project resources required. It is also determined not purely by technical considerations, but by the need to involve all parts of the organisation in the project. Please could you list the number and types of stakeholder that will need to be consulted by the project team? How will the consultation take place? Can it occur at a central location or will the team be required to visit each stakeholder?

The following stakeholders groups will need to be consulted. All are located within the Dublin area and each site has meeting room facilities. Yes, consultation can take place at a central location and workshop facilities can be made available.

- (i) ICT:
 - The ICT Senior Management Team
 - The ICT PMO
 - The ICT Planning Team
 - ICT Corporate Information Facility Team

- (ii) Business:
 - Department of Health (ICT & CMO)
 - Corporate Planning & Corporate Performance (x2 teams)
 - Health Intelligence Team
 - Public Health (x2 teams)
 - Special Delivery Unit & CMIO
 - Health Information & Quality Authority
 - National Standards Authority of Ireland
 - HSE Procurement

- (iii) Clinical:
 - Clinical Programme Director
 - Clinical Leads