

## Tender Response Document - Open Procedure

### Appendix Four - Tenderer Statement

<b>Tender Process</b>	<b>ISF Information Architecture Mini Competition</b>
<b>HSE Ref</b>	<b>HSE Ref. Project 2550</b>

#### 1. Acceptance of terms of Tender Documents

Each Tenderers acceptance of the terms of the Tender Documents, as evidenced by its duly authorised signature below, constitutes its agreement to, and acceptance of, the terms of the Tender Documents.

#### 2. Communication Protocol

The sole point of contact in HSE for the above Tender Process shall be the person named in the table below (the "HSE Contact"). Tenderers must not contact any HSE personnel about the Tender between the issuance of the Tender Documents and the date of award of the Contract unless previously authorised to do so by the HSE Contact. HSE reserves the right to exclude from the Tender Process any Tenderer who fails to comply with these requirements.

<b>Name of Portfolio and Category Management Contact</b>	<b>Miriam Rourke</b>
<b>Title</b>	<b>Category Specialist</b>
<b>Address of Portfolio and Category Management Contact</b>	<b>HSE Procurement St. Canice's Hospital Complex Dublin Road, Kilkenny</b>
<b>Email:</b>	<b><a href="mailto:Miriam.rourke@hse.ie">Miriam.rourke@hse.ie</a></b>
<b>Fax:</b>	<b>[+353 56 7784544]</b>

#### 3. Intention to Submit a Tender

Please indicate if you intend to submit a Tender for the above mentioned Tender Process.

X ☐ Yes ☐ No

#### 4. Contact Details for Tenderer

Please complete in the table below the contact details of the Tenderer for this Tender Process. (Please print or type in details)

<b>Name:</b>	Mr. R.M. Schippers
<b>Position:</b>	Director
<b>Telephone Number:</b>	+31206761052
<b>Mobile Number:</b>	+31623961239
<b>E-mail Address:</b>	<a href="mailto:r.schippers@e-recordservices.eu">r.schippers@e-recordservices.eu</a>
<b>Postal Address:</b>	PO Box 376, NL-2300 AJ, Leiden, The Netherlands

The undersigned as an officer of the Tenderer named below confirms the Tenderers acceptance of and agreement to the requirements set out above.

<b>Signed: (Authorised Officer)</b>	
<b>Print Name:</b>	Mr. R.M. Schippers
<b>Position:</b>	Director
<b>Company:</b>	Electronic Record Services B.V.
<b>Tenderer Name:</b>	ICT ISF Mini Competition Lot 4 Information Architecture
<b>Date:</b>	May 14, 2013

Please return this form completed (without qualification or amendment) within three days of receipt of the Tender Documents to fax number [+353 56 7784544]. Failure to do so may result in your tender submission not being considered.