



## PASADENA CITY COLLEGE PETITION DUE TO SPECIAL CIRCUMSTANCES

This petition may be used to request an exception to certain deadlines or procedures due to the existence of verifiable extenuating circumstances. Only one request may be submitted per petition. Students are responsible for providing the required personal statement and documentation. Failure to provide both will result in the petition being denied. You will be notified of the outcome via the email you indicate on this form.

**EXTENUATING CIRCUMSTANCES:** are verifiable cases of accident, illness or other circumstances beyond the control of the student. Acceptable forms of documentation include doctor's notes; proof of hospitalization or acting as a relative's caregiver; police reports of accident, etc. Documentation must show that circumstances interfered with a student's ability to successfully complete the class or drop it by the deadline.

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Garni Gharibian			10342851	
NAME			LANCER ID #	
10001 Lanark St.	Sun Valley	CA	91352	07/25/01
ADDRESS	CITY	STATE	ZIP	DATE OF BIRTH
11469	Winter/2020	ggharibian@go.pasadena.edu		
COURSE ID	TERM/YEAR	EMAIL		
		(818) 288 - 4979		
		PHONE NUMBER		

### INSTRUCTIONS

- Check only one box per petition
- Attach the required documentation (not required for additional units, anti-requisite override)
- Attach your personal statement – see below for details\*

### I AM PETITIONING FOR THE FOLLOWING EXCEPTION:

- ☒ Approval for 5 additional units in excess of maximum units allowed. (Required explanation and list of courses)
- ☐ Grade change to "W" or Late Withdrawal - Provide all of the following:
- Personal statement explaining circumstances that prevented you from dropping the class by the deadline
  - Verifiable documentation of extenuating circumstances to support your personal statement
- ☐ Late Add (Signed add slip with first date of attendance from instructor required)
- Provide your personal statement explaining what prevented you from adding the class on time.
- ☐ Anti-Requisite Override
- ☐ Other (Typed explanation required, documentation of circumstances may be required)

	10/29/20
Student Signature	Today's Date

### OFFICE USE ONLY

\_\_\_\_\_ Approved \_\_\_\_\_ Denied

Reason for denial: \_\_\_\_\_

Approved By	Date	Recorded By	Date	Response By	Date
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**PASADENA COMMUNITY COLLEGE DISTRICT**  
**ADMISSIONS & RECORDS OFFICE**

**PERSONAL STATEMENT for PETITION**

**Name:** Garni Gharibian

**ID Number:** 10342851

**PERSONAL STATEMENT**

Use the space to briefly explain the reason for the petition and the remedy you are seeking. Provide your petition, supporting documentation, and this personal statement to substantiate your request.

I'm petitioning for the approval of 5 additional units for the winter semester in order to complete my major requirements and be on track for transferring out before next fall. The requirements for my major, computer science, are very heavy and I'm afraid that if I have to push one of these classes to the spring semester instead then I will not be able to complete my requirements for transfer. Currently I have a 4.0 GPA; I have also been taking 4 to 5 classes per semester and have been handling them very well so I believe that I will be able to handle the extra workload during the winter quarter effectively.

**Student Signature:** \_\_\_\_\_ **Date:** 10/29/20

**Office Use Only:** Initial: \_\_\_\_\_ Date: \_\_\_\_\_