

ECDC NO SMOKING IN NO-PERMITTED AREA POLICY

1. ECDC wishes to promote the health and well-being of our employees, and consequently prohibit smoking on the Company premises, except in designated areas where the Company specifically permits smoking.
2. A working environment shall be created whereby non-smokers are able to work in a smoke-free environment.
3. Smoking shall not be allowed in:
 - Any indoor working environment (e.g. offices, meeting rooms, warehouse buildings and workshops), including toilets and washrooms;
 - ECDC camp accommodations;
 - Any outdoor work-site where potential flammability hazards exist;
 - Indoor seating areas of ECDC, such as dining room, entertainment room, tea room etc;
 - ECDC vehicles.
4. "No smoking" signs shall be posted in all workplace building and at all work-sites where smoking is not permitted.
5. All personnel shall receive the instruction and training as required for the implementation of this policy. People wishing to quit smoking are encouraged to seek advices and assistances.
6. In the event of negligence or non-compliance with this policy, appropriate disciplinary action will be taken.
7. This policy applies to all tobacco products, including e-cigarettes, vaping devices, and any other smoking-related products


Fang Zheng
GM and Managing Director