

Job Description

Organizational Context	
Job Title	Web Developer
Reporting To	Director of Information Technology
Department	Information Technology
Job Content	
1. Role Objective	
Web Developer is responsible for using software languages and other tools to design, build and maintain the websites and web applications.	
2. Duties and Responsibilities	
<ol style="list-style-type: none"> 1. The Webmaster/Web developer's role is to coordinate the planning, maintenance, and accessibility of Web site content in a way that ensures the consistency of the Web site's look and feel. 2. Ensure that the layout, positioning, navigation, and look and feel of content are consistent across and throughout the organization. 3. This involves areas including content, links, order flows, registration flows and transaction logs. If problems arise with these areas of the site, the webmaster will make corrections directly or delegate the task to other members of the IT department. 4. Maintain day-to-day modifications like News & Events, Job Opportunities, Department News, University Notice, Tenders etc. 5. Keep a record of Domain Renewal date, Server Renewal date, Control panel Login Details, Hosting company contact details etc. 6. Debug issues that arise with the performance of the website. 7. Keep Daily Back up of Database. 8. Keep Entire website Backup. 9. Stay up to date on the web's latest technologies and make sure the site and its products are always mobile-friendly and multi-platform ready. 10. Set and enforce compatibility and interoperability standards that ensure site accessibility for all users. 11. Develop pages in HTML (English and Arabic) by using PHP coding and upload them onto the site. 12. Ensure a consistent look and feel across the Web site by promoting uniform fonts, formatting, icons, images, and layout, and creating appropriate templates to assist content authors. 13. Find, diagnose, and fix Web site problems, including broken links (both internal and external), typographical errors, and formatting inconsistencies. 14. Create and maintain an archive for Web site templates and images. 	
Education, Qualification and Skills	
Education	Bachelor degree (or) Higher Diploma from an accredited university in IT or Computer or related field.
Experience	Five years of experience in closely related field

Knowledge & Skills	<ol style="list-style-type: none"> 1. Experience in developing both Arabic and English websites 2. Proven working experience in web programming 3. Top-notch programming skills and in-depth knowledge of modern HTML5/CSS5. 4. Good in programming languages: PHP and JavaScript 5. Experience in MySQL 6. Basic knowledge of Search Engine Optimization process 7. Knowledge and Experience in computer graphic and multimedia design (Dream weaver and Photoshop). 8. Knowledge in Web authoring, development and publishing tools. 9. Familiar with latest Web technologies, protocols, and tools. 10. Strong IT Skills 11. Fluent in English and Arabic.
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Note: Apart from this any other duties and responsibilities related to your job / position can be added in the future.

Contacts:

Please send CV to: A'Sharqiyah University - Muscat - Ibra, Oman c/o Human Resources Department at: hrd@asu.edu.om

Further details about the University is available at Website: <http://www.asu.edu.om>

Note: While applying for this position, please mention the job title in the e-mail subject area.