**Cauldron Project 2019**

**Initiation meeting**

**Minutes**

**25 June 2019**

**Held at Danforth**

**Present:** ITSM Group, Developers Group, Testing Group lead

**Apologies:** rest of the testing team, DevOps team

**Minutes of the last meeting (25 June 2019)**

* Name/Logo is Cauldron
* Log in/log out would be in service class
* Sales admin should be able to create a batch for trainee and trainer
* Dev team would get data from FDM database supposedly
  + they currently create dummy data
  + they keep same column names in FDM database for integration purposes
  + do not have rights to create a trainee
  + we will have database for comments, job-related information for dev team because FDM database cannot contain comments
  + get job description because account managers want it
* update status is (beached to placed) -> sales admin access only
* change update status to update skillset (what project are you working on currently?)
* mistake by dev team: all attributes are public \*\*\*amendments required\*\*\*
* we do not need list of clients, we simply need list of job postings.
  + Account managers manage postings, not directly to the client
* User profile should contain photo
* Would account managers want any more specific attributes to show on their profile?
  + e.g. phone number
* Create job posting should already have access to modify and delete postings by extension
* Application has message which is (why do you want this job?)
  + change the message name to elevator pitch
* Archive or delete job posting (question for account manager)
* Search bar function rendering, should be ready by 4:30 \*\*\* tentative

**Action:**

|  |  |  |  |
| --- | --- | --- | --- |
| Task | Owner | Status | Deadline |
| Upload notes for class diagram | ITSM team | Done | 6/25 |
| Class diagram update | Dev. team | In progress | 6/25 |
| Meetings with AMs and Sales Admins to clarify the questions /gather requirements | ITSM team | In progress | 6/26 |
| User Story | ITSM team/Dev.team | Not started | 6/25 at 4:00pm |
| Rendering of the interface | Dev. Team | In progress | 6/25 afternoon |
| Tasks on sticky notes | Dev. Team | In progress | 6/26 Morning |
| WBS | ITSM team | Not started | 6/26 afternoon |
| Project Gantt Chart | ITSM team | Not started | 6/26 afternoon |

**Date of next meeting: 25 June 2019 4:00pm Danforth**