HEALTH, EDUCATION, LABOR AND PENSIONS

HOMELAND SECURITY AND GOVERNMENTAL AFFAIRS

FOREIGN RELATIONS
VETERANS' AFFAIRS

United States Senate

WASHINGTON, DC 20510 .

August 8, 2008

To Whom It May Concern:

I am writing to highly recommend George Hayward for a position in your organization. As an intern in the Washington, D.C. office of United States Senator Barack Obama during the summer of 2008, George enthusiastically performed the duties of a Senate intern, including research, assisting with constituent correspondence, reception responsibilities, and leading tours of the United States Capitol. George was always willing to help where he could, and exhibited determination to do his best work.

As a receptionist and tour guide, George presented himself in a very professional manner. George understood the implications that accompanied each and every task, and his respect for the importance of his job was reflected in his dedication to his assignments. George worked with diligence and sincerity, but was also energetic and cheerful around the office. George seemed to enjoy his work and never complained about a redundant or dull assignment.

George is a very intelligent and thoughtful young man and his presence in the office was always pleasant. He was respected by his fellow interns and the staff, and appreciated the value of the diversity of each individual point of view. George's professionalism and confidence as an intern, along with his genuine and thoughtful nature, would make him an asset to any office environment.

During my two year tenure on Senator Obama's staff, I struggle to think of another intern as impressive as George. He realized how much his conduct and composure reflected on himself, his school, and Senator Obama. I wish that some of his colleagues, and mine, shared George's zeal and eagerness to learn. It is because of George's passion and performance as an intern in our office that I strongly recommend him for a position in your organization.

Sincerely,

Jeffrey M. Stephens Intern Coordinator