

Health and Fitness (NSO) Faculty Contact					
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	Program Coordinator				
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	Web / Blog				
	http://healthandfitnessiitkgp.blogspot.in/				
	Personal contact with faculty				
	In the field on WED and SAT morning after training schedule and / or in the Dept. office of faculty member in the appointed time. You may talk to individual faculty in advance for any office meeting to avoid time table clash.				
	Leave application to faculty				
	1. Medical leave application must necessarily accompany advice of IIT Kharagpur doctor. Advice of private doctor, if any must be validated / supported by IIT Kharagpur doctor.				
	2 Leave application for family emergency must necessarily accompany mobile phone no. / contact details of guardian which may be used for cross-verification. The student has to complete necessary formalities for leave as required by the institute in appropriate offices e.g. informing warden if the student leaves campus etc.				
	We encourage students seeking leave to send email application with scanned copy / image of supporting documents to UNIT Program Officer with a copy to office mail id. The hard copy of application can be given in field or in office of Program Officer before availing leave or after (if there is emergency).				