

Getting Started (*1:50 min*)

Why

The leaders of your company care about you, and that's why Recognize is being incorporated. You will start to **receive official thanks for the great work you do**. In the future, you'll receive rewards, awards, certificates, and more. Plus, the recognitions you receive will be accessible forever. In order for Recognize to be a big hit, everyone should install Recognize.



Install Recognize for Chrome (*50 sec*)

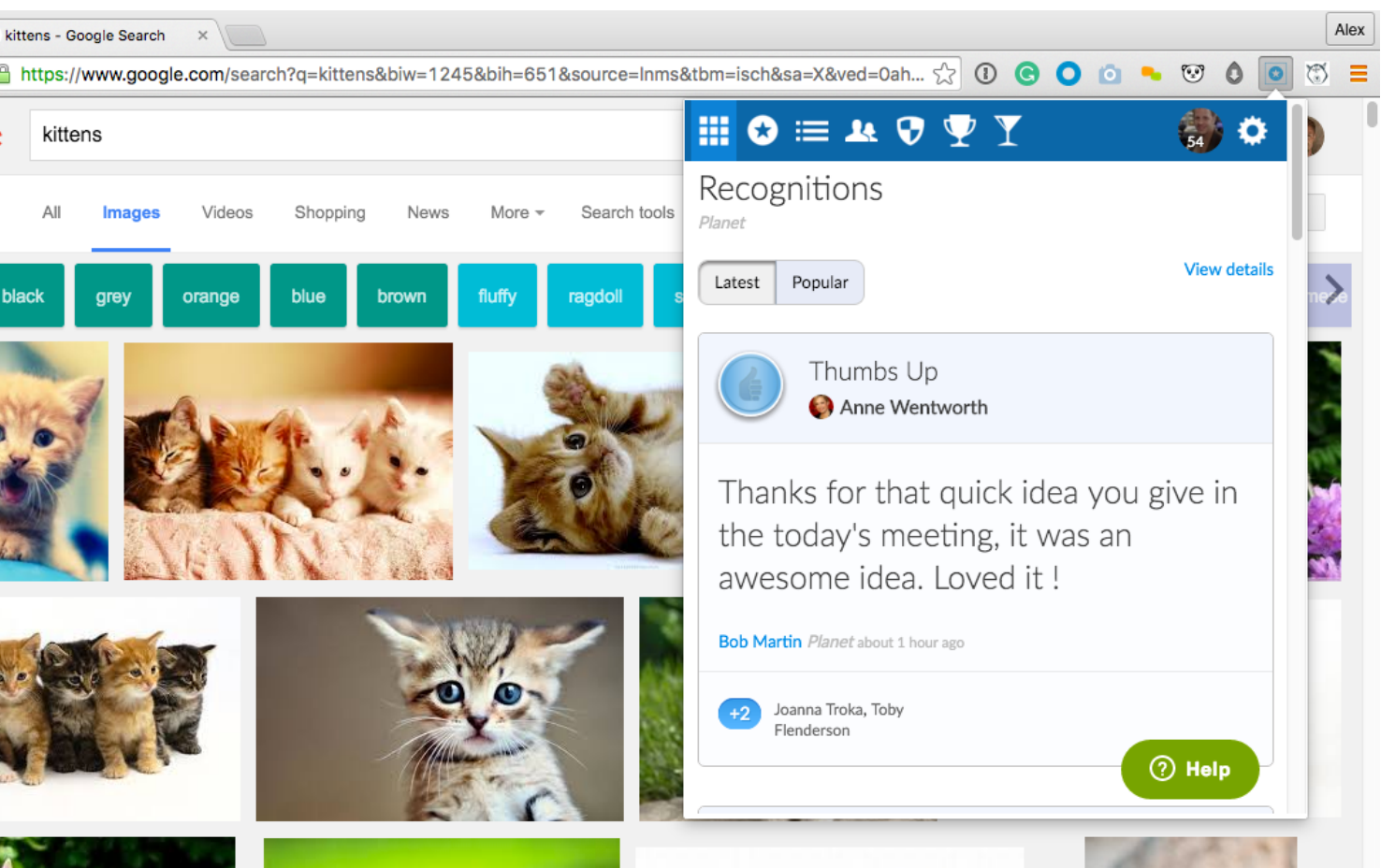
<https://chrome.google.com/webstore/detail/recognize/khonmmgfpdbncbianbikkhchhgleeko>

Download & install the Chrome browser extension for Recognize by clicking **"Add to Chrome"**.

Recognize's browser extension is used for Yammer as well. That's why there are screenshots for Yammer on the Chrome Webstore link.

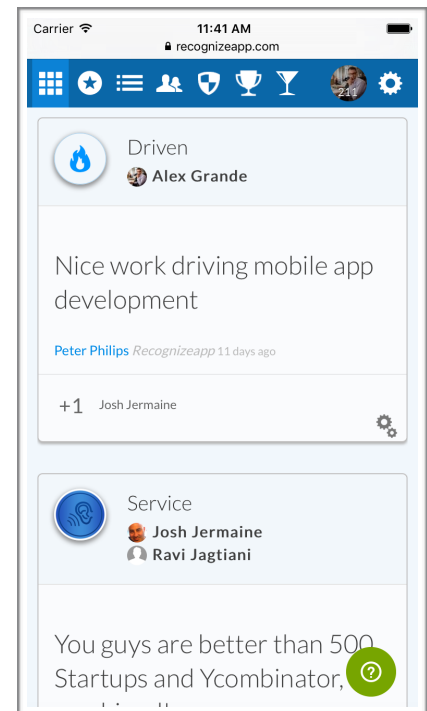
Login to Recognize (1 min)

1. Go to recognizeapp.com in the browser.
2. Click **Sign in** and **Sign in with Office 365** (top right of website).
3. Follow the steps on Microsoft's side.
4. When you see the logged-in "Stream" page of recognizeapp.com. You are now authenticated into Recognize.
5. Now click the **top right blue round star icon** in Chrome. That's the Recognize browser extension. From there, you can now view your recognition from any website and send recognition as well.



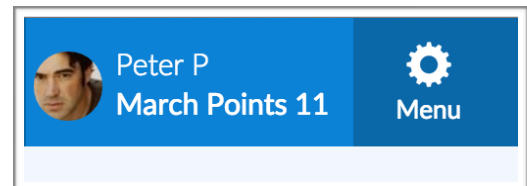
Mobile

Recognize is fully mobile ready in mobile Safari and Android Chrome. Go to recognizeapp.com from your smartphone and save to your home screen. Native iPhone and Android apps will be available for download in April of 2016.



Reviewing your profile

Once on recognizeapp.com, you can click the avatar in the **top right** toolbar. Click **Edit profile** to edit an avatar, add a phone number, and edit your details. This is true in Recognize and in Yammer (first click the stats in Yammer).



Further questions or comments?

Please contact us at support@recognizeapp.com



Visit our growing FAQ

<http://support.recognizeapp.com>