

Every Company Needs a Great Culture

Shaping company culture through a value-driven social employee recognition and rewards platform.

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Letter from Alex

Dear team,

Five years ago we set out on a mission to create a recognition program based on our personal experience working with great companies. We saw the power of positivity and a culture of appreciation in innovative, high-retaining, engaged companies. As such, we've discovered that engagement platforms should be rooted in positive psychology and gamification. Your staff will do their best when their behavior is re-enforced towards organizational objectives and behaviors.

Early on we discovered from speaking with company leaders that their staff were busy people who could only use so many tools in their workflow. That meant we needed Recognize to be in the tools your staff use on a daily basis. That's why it's our philosophy to being two clicks away from sending a recognition either on your phone or your desktop computer inside Chrome, Outlook, Slack, Sharepoint, Workplace by Facebook and more.

Our small and passionate team believes strongly in these concepts in positivity and integration. We are dedicated to working with you and we will do what it takes to help you create a great program.

Sincerely,
Alex Grande
CEO and cofounder of Recognize
alex@recognizeapp.com

Social Employee Recognition


Visible to all

As your staff walk down the halls of the office or on the go, they can see the positive moments in a fullscreen view in what we call the Kiosk Mode.

Focusing on core values

Staff can see all the recognitions in their department or company from the Kiosk Mode. It keeps people engaged in the program and focused core values.






Integrity
Brian Chotchkie
Oscar Martinez
Marketing
Planet

I am amazed by this group. It has so much integrity. Keep up the good work!

Joan Braxley Planet about 5 hours ago




Triple Check
Toby Flenderson

For having the courage to disagree with the team when we were wrong!

Bob Martin Planet about 17 hours ago

+1 Joan Braxley




Triple Check
Brian Chotchkie

For going to great lengths in reviewing that important report!

Bob Martin Planet 4 days ago


+1 Joan Braxley



Triple Check
Drew Pitts

Thanks for meticulously checking all those features in staging!

Bob Martin Planet 5 days ago



For m
decis
that v
every

Bob Marti



Excellence
Toby Flenderson

Great findings on the New Horizons mission!


Bob Martin Planet 13 days ago



Integrity
Brian Chotchkie

For solving that merge conflict so seamlessly!


Bob Martin Planet 14 days ago



Trailblazer
Bill Lumbergh

For being a great manager!


Bob Martin Planet 12 days ago



Integrity
Bill Lumbergh
Lawrence Bader


For being an Integral part of the team!

Bob Martin Planet 7 days ago




For s
holid
time!


Bob Marti



Trailblazer



Abundance

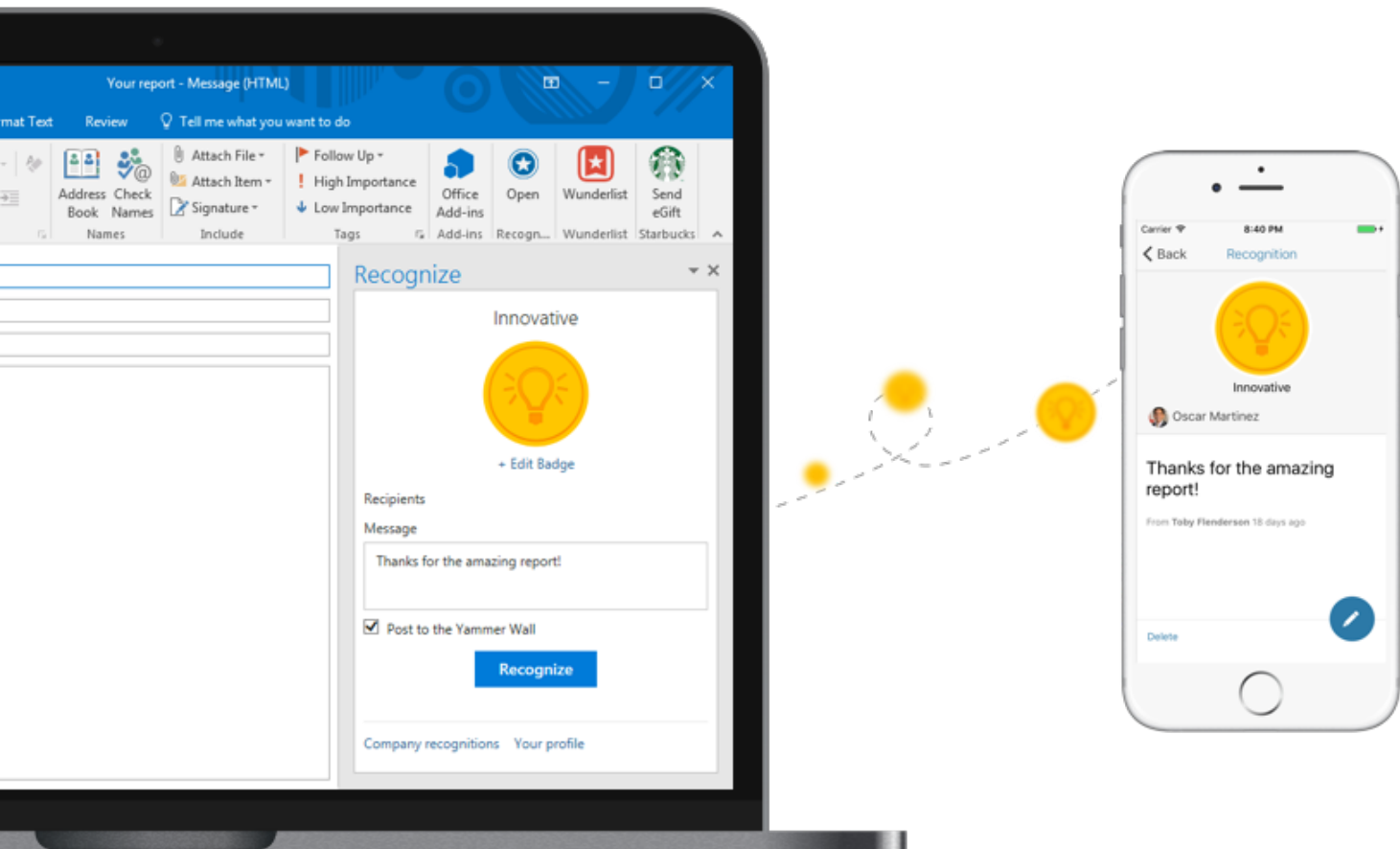


Excellence
Dwight Schrute



Sending a recognition

The employees can send recognition from their workflow. In the example below, when a recognition is sent from Outlook, the recipient can see it on their smart phone, and in Workplace, Sharepoint, Yammer, or text message. This makes it super easy to send a recognition, since it is in the tools employees already uses.





Staff can send recognition to individuals or entire groups based on your user directory in Workplace, Yammer, or Office 365. They can send recognition **privately** or publicly. If you are using Workplace by Facebook or Yammer, we can automatically post the recognitions there.

Comment & Like Recognitions

The recognitions are inherently social. Commenting is super easy to do both on the recognition detail page and the stream page.

Employees can like the recognition by +1ing it. There can be non-redeemable points associated with liking.


Admins have the right to edit or delete recognitions.

 Triple Check
 Brian Chotchkie


For going to great lengths in reviewing that important report!

Bob Martin *Planet* 4 days ago

Add Comment

 **Joan Braxley** I couldn't agree more!
3 days ago
[Delete](#) | [Hide](#)

+1 Joan Braxley



Integrations

Recognize provides integrations in the tools staff use the most.

Workplace by Facebook - <https://recognizeapp.com/facebook-workplace>

Outlook - <https://recognizeapp.com/outlook>

Mobile - <https://recognizeapp.com/mobile>

Sharepoint - <https://recognizeapp.com/office-365>

Yammer - <https://recognizeapp.com/yammer-integration>

Chrome - <https://recognizeapp.com/download>

Slack - <https://recognizeapp.com/slack>

API - <https://recognizeapp.com/api/docs/>

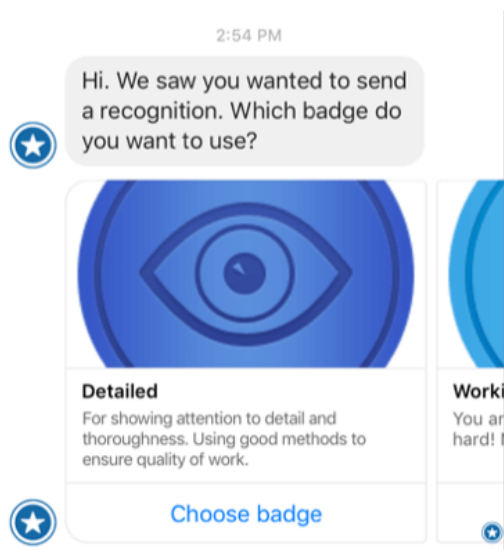
The screenshot displays the Planet.io Recognize application interface. At the top, a blue header bar contains the Planet.io logo and navigation icons. Below this, a sidebar on the left lists 'PLANET.IO GROUPS' including 'Recognitions' and 'All Company'. The main content area features a 'Send Recognition' dialog box with options to 'Recognize' or 'Nominate'. Below the dialog, the 'Recognize' dashboard is visible, showing a list of recognitions such as 'Happy Birthday' for Toby Flenderson and 'Four Walks' for Brian Chutchie. The dashboard includes a navigation bar with icons for Stream, Recognize, Stats, Users, Badges, Fame, and Rewards. On the right side of the dashboard, there is a 'Teams' section listing various teams like Boston, Human Resources, and San Francisco. A green 'Help' button is located in the bottom right corner.

Future of Bots

With Recognize's latest integration, **Workplace by Facebook**, for the first time users can talk to Recognize.



1. Tag @Recognize in a Workplace comment or post.



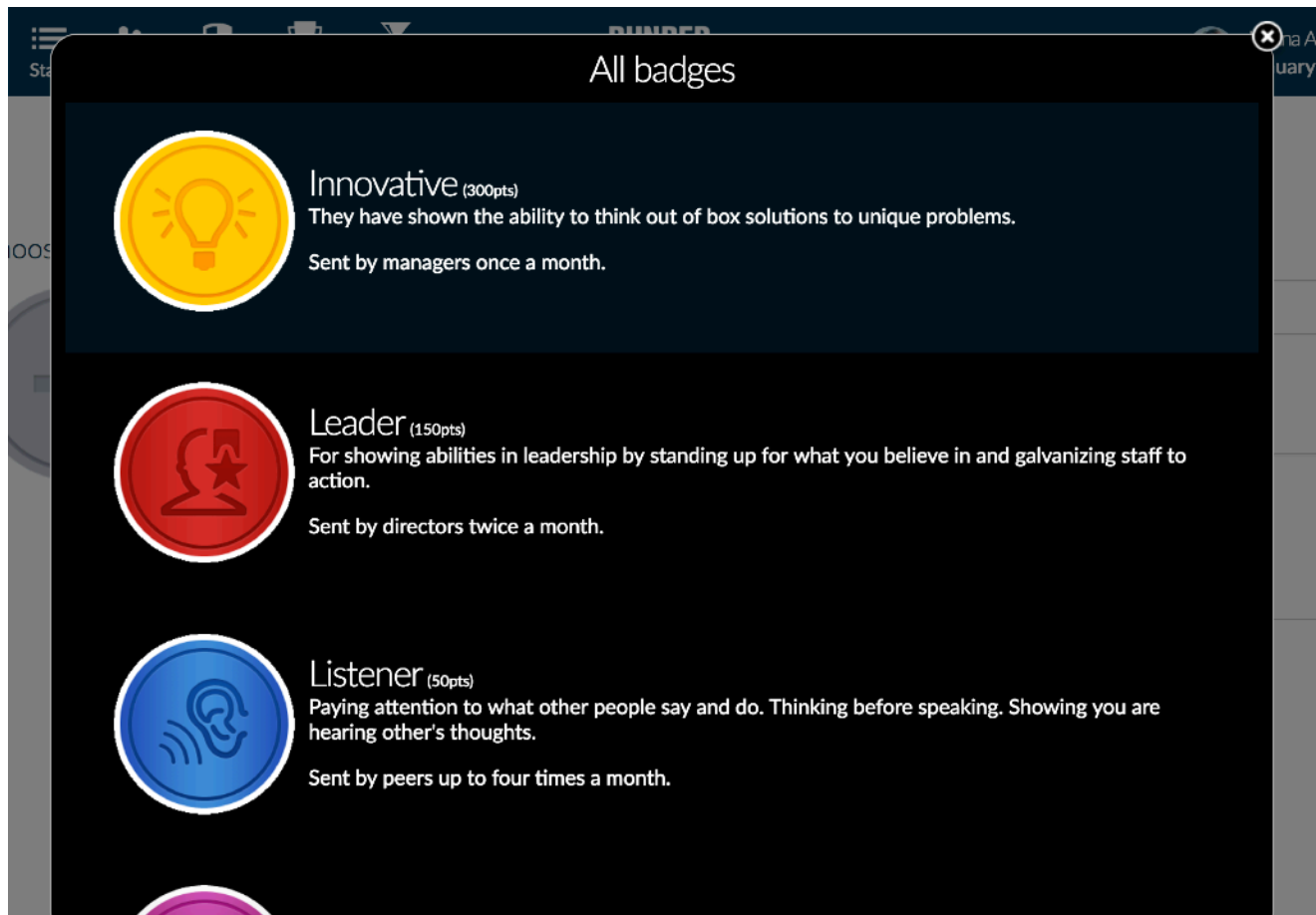
2. Recognize messages you and asks which award to choose.



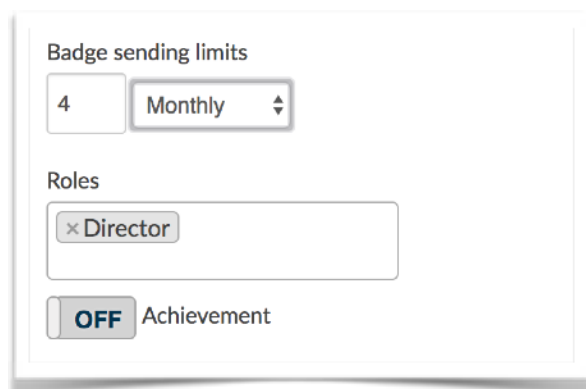
3. Recognize posts the recognition as a comment and tags the managers.

Role-Based Recognition

For managers or directors, they'll be able to send your own unique badges. Role-based badges can have special points and limits.



Admins will find creating badges is customizable. Below shows choosing how often a badge can be sent and who can send it.

A screenshot of a configuration form titled "Badge sending limits". It contains a numeric input field with the value "4" and a dropdown menu set to "Monthly". Below this is a "Roles" section with a text input field containing "x Director". At the bottom, there is a toggle switch labeled "OFF" next to the word "Achievement".

Above & Beyond Program

Around 70% of companies that have any kind of employee recognition have an above and beyond program. Recognize has an out of box solution. We allow staff to vote for others based on nomination badges. The badges act as votes to be reviewed by your admins.

Stream

Recognize

Users

Badges

Fame

Rewards

Company Dashboard

Dashboard

Custom Badges

Recognitions

Top Employees

Rewards

Nominations

Roles

Accounts

Settings

DUNDER MIFFLIN®

Peter P

May Points 15

Men

Nominations

Filter by badge

MONTH

QUARTER














YEAR

CUSTOM

2016

CURRENT


ARCHIVE

Badge	Date	Nominees	Archive	
 Employee of the Year	2016	<div> 3 votes</div> <div> 1 vote</div> <div> 1 vote</div>	Archive	View
 Innovation nomination	Q2 2016	<div> 1 vote</div> <div> 1 vote</div> <div> 1 vote</div>	Archive	View
 Employee of the Month	May	<div> 1 vote</div> <div> 1 vote</div> <div> 1 vote</div> <div> 1 vote</div>	Archive	View


Just like the social peer badges, different nominations can be given by different employees across time periods. Read more: <https://recognizeapp.com/employee-nominations>

Anniversaries & Birthdays

Nearly every company on the planet celebrates birthdays and anniversaries, but how easily companies implement this is another story. Recognize syncs your user data to include your staff's birthday and start date in the program and will automatically recognizing them.







2nd Year of Service

Liz Anderson

Congratulations on your 2nd year of service with Acme Inc!

[Recognize Team](#) *Acme Inc* about 1 day ago

For admins, it is easy to setup, choose the message, and points.

 	<input type="text" value="Six months of service"/>	<input type="text" value="10"/>
		Points
	<input type="text" value="Thanks for being new to the team! Here's a token of thanks for six months of service."/>	
 	<input type="text" value="1st Year of Service"/>	<input type="text" value="20"/>
		Points
	<input type="text" value="Congratulations on your 1st year of service with Acme Inc!"/>	

Rewards

Recognize covers all the bases with employee rewards. Your staff can redeem rewards with the points they earn from the recognitions received. Your company can offer both gift cards to your staff, but also unique experiences fulfilled by your company.

The screenshot displays the 'Recognize Rewards' interface. At the top, a navigation bar includes icons for Stream, Recognize, Stats, Users, Badges, Fame, and Rewards. The 'DUNDER MIFFLIN' logo is centered, and the user profile 'The Bob' with 'January 2018 Points 15' is on the right. Below the navigation bar, the 'Rewards' section shows '848 Points available to redeem'. A list of reward cards is displayed, including an Amazon gift card (4 Points - \$1), a Target eGiftCard (4 Points - \$1), and a Starbucks beverage (16 Points - Coffee). Each card has a 'REDEEM' button. A smartphone in the foreground shows a 'A Day Off' reward card, which is redeemable for 500 points.

- ✓ 100+ Gift cards including Visa, Amazon, Starbucks
- ✓ Company-managed rewards program
- ✓ Reporting and analytics

Gain Insights

On the note of Rewards, see analytics on top company rewards or gift cards. Download searchable redemption data, transactions, and point histories.

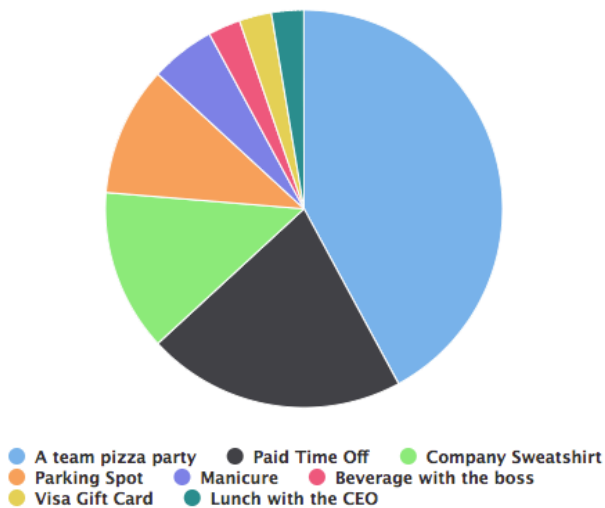
Rewards Overview

Deposit Balance	\$196.00 784pts
Redeemed Total	\$3,403.25 13,613pts
Unredeemed Total	\$3,878.00 15,512pts
Redeemed Rewards	46
Rewards needing approval	3

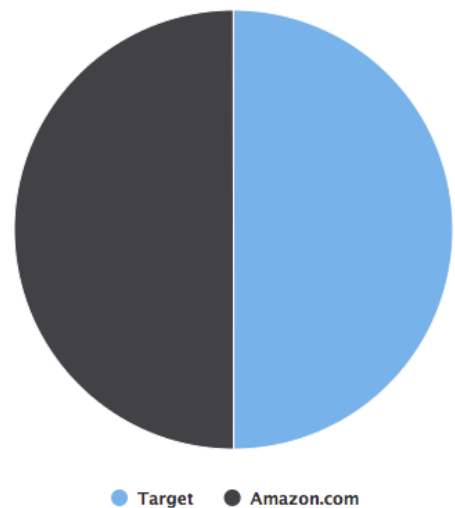
Top Redeeming Employees ?

Joanna Anistown	(17) \$801.50 3,206pts
The Bob	(11) \$358.25 1,433pts
Toby Flenderson	(8) \$406.25 1,625pts
Oscar Martinez	(3) \$187.25 749pts
Peter P	(3) \$300.00 1,200pts

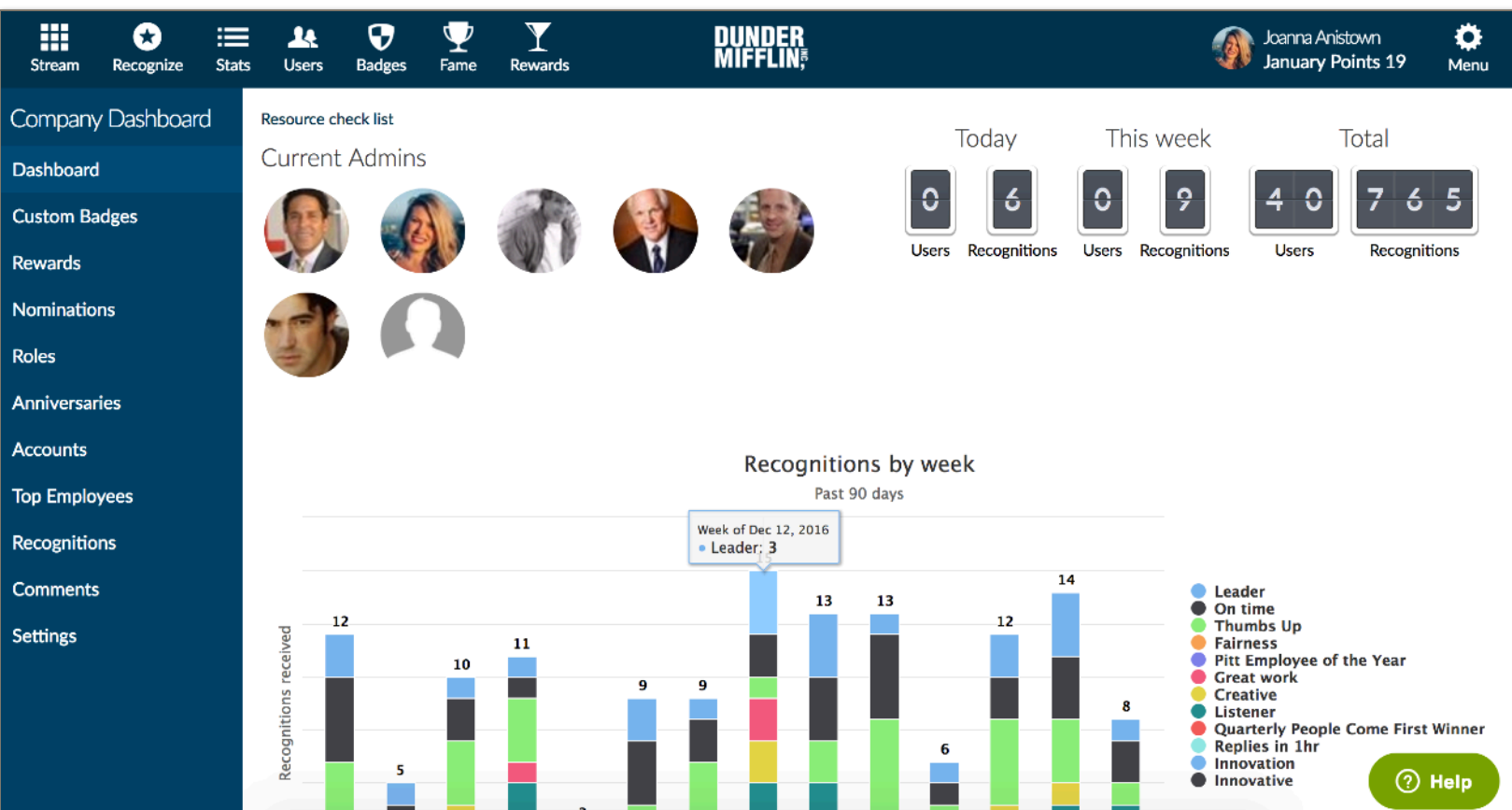
Top Company Rewards



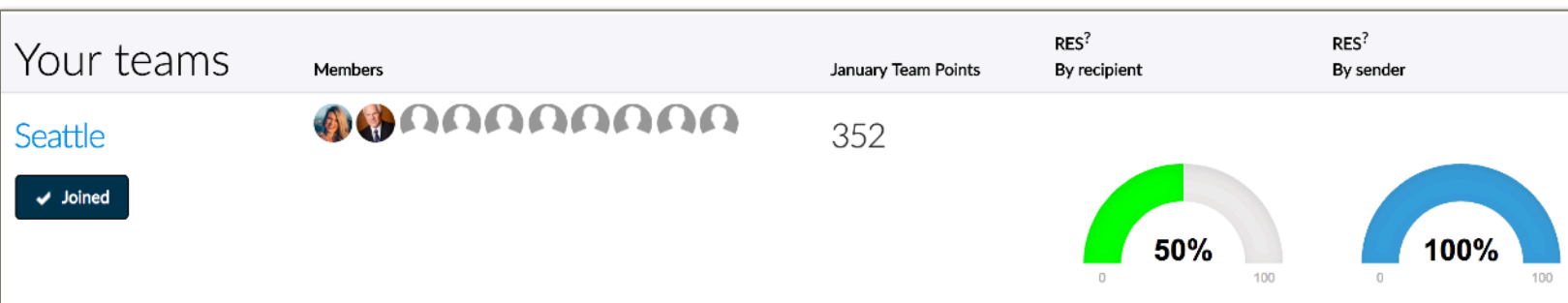
Top Gift Cards



Admins view data on their recognition program on the team level, company level, and individual level.



See engagement, badges, and recognitions scoped to teams or groups.



Discover high-value employees across badges, groups, and time.

Filter by badge

Filter by team

Less than or equal to

2

Go

Integrity

London

Export to CSV

MONTH

QUARTER

YEAR

CUSTOM

January 2018

Received Recognitions

Sent Recognitions

Points

Rank	User	Number of received recognitions
1	Brian Chotchkie	2
2	Mary Matts	1

Review all recognitions by filtering, finding, and exporting the data.

Recognitions

MONTH

QUARTER

YEAR

CUSTOM

January 2017

Search

Filter by role

Export

All

Sent by

Received by

Show 25 entries

Search:

Link	Date	Sender Name	Sender Email	Recipient Name	Recipient Email	Teams	Badges
d5vlfdu231	January 18, 2017 4:59AM	Bob Martin	bob.martin@planet.io	Oscar Martinez	oscar.martinez@planet.io	Human Resources	On time
d5vle7e1snn	January 18, 2017 4:57AM	Toby Flenderson	toby.flenderson@planet.io	Oscar Martinez	oscar.martinez@planet.io	Human Resources	Listen

Review and administer any comments your staff write.

Comments

MONTH [QUARTER](#) [YEAR](#) [CUSTOM](#)


November 2016

Show 25 entries


Search:

Date	Full name	Email	Comment	Recognition	Hide
November 30, 2016 10:20PM	Peter P	peter@planet.io	Great job	d4pngd3k0ir	Unhide

Visit any user profile and see their badges and recognitions.

[Stream](#) [Recognize](#) [Stats](#) [Users](#) [Badges](#) [Fame](#) [Rewards](#) **DUNDER MIFFLIN**  **The Bob**
January 2018 Points 15 [Menu](#)

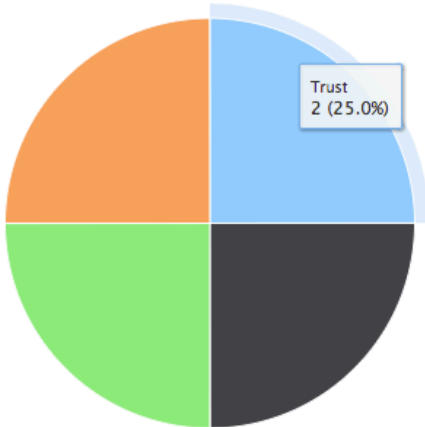
[ACHIEVEMENTS](#) [RECEIVED](#) [SENT](#) [TEAMS](#) **BADGES** [REWARDS](#) [Edit Profile](#)



The Bob
Planet
January 2018 Points 15
Total points: 5375

Received	Sent
▼ 81	▲ 834

All badges



Badge	Count	Percentage
Trust	2	25.0%
Triple Check	1	12.5%
Honest	1	12.5%
Excellence	1	12.5%

● Trust ● Triple Check ● Honest ● Excellence

Hall of Fame

Once your company has been using Recognize for a few months, enable the Hall of Fame. Visually see top employees across time, badges, and groups.

Stream

Recognize

Stats

Users

Badges

Fame

Rewards

DUNDER MIFFLIN

Joanna Anistown

January Points 19

Menu

Hall of Fame

Year 2016

Q4 2016

December 2016

1/11/2017

Joanna Anistown

Oscar Martinez

Oscar Martinez

Toby Flenderson

By month

Group by badge

All company

Innovation

December 2016

August 2016

July 2016

June 2016

May 2016

Oscar Martinez

Bill Lumbergh

Peter P

Toby Flenderson

Joanna Anistown

Brian Chotchkie

Joanna Anistown

Ms Test

December 2016

November 2016

October 2016

September 2016

August 2016

July 2016

Ms Test

Peter P

Brian Chotchkie

Bob Martin

Oscar Martinez

Peter P

Toby Flenderson

Customizations

Badges, rewards, email white label, app white label, and abilities are all customizable to your needs.

Create Badges

200px by 200px transparent PNG
Crop image to badge

Title of badge

Description of badge

Choose File No file chosen


Create badge

+ Upload new badge

View disabled badges

Active Badges

Innovative



Enable

Description

They have shown the ability to think out of box solutions to unique problems.
Sent by managers once a month.

Additional details

Shows on the badge page

OFF Nomination badge

Points

300

Update badges

Help

Nominations

☒ Allow Nominations

☒ Message is required

Stats configuration

Stats is the leaderboards in the top nav.

☒ Enable leaderboards focused on the user

☒ Enable leaderboards for top employees

Hall of Fame

This experimental feature will allow your staff to see the to employees each month, quarter, or year. Filter by company, team, or badge.

☒ Enable the Hall Of Fame feature

Rewards

Allow your staff to redeem items of your choice for points they earn from recognition.

☒ Allow rewards

Generated award certificates can be customized to your company design.

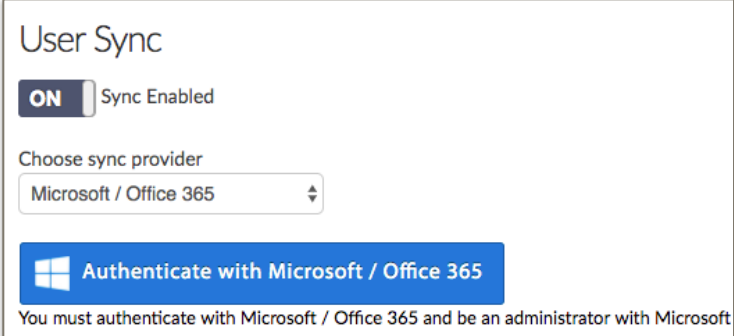


Syncing Users

Recognize can sync your users from a number of sources to get your users in the system and stay up to date. We provide a number of ways to login as well.

User Management

- Active Directory Azure / Office 365
- Yammer
- Spreadsheet
- Manually

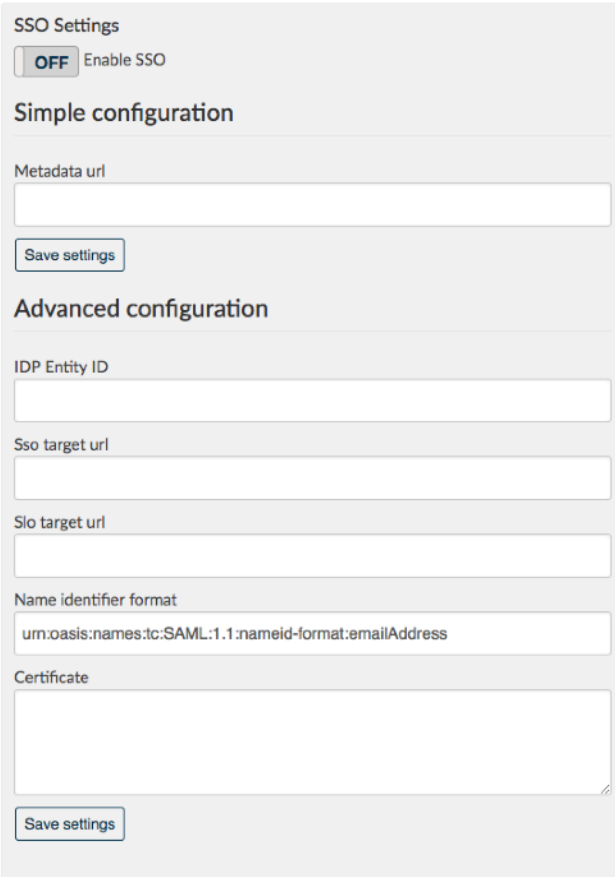


The 'User Sync' interface shows a toggle switch for 'Sync Enabled' which is currently 'ON'. Below this is a dropdown menu for 'Choose sync provider' with 'Microsoft / Office 365' selected. A blue button with the Microsoft logo and the text 'Authenticate with Microsoft / Office 365' is present. At the bottom, a note states: 'You must authenticate with Microsoft / Office 365 and be an administrator with Microsoft'.

Learn more - <https://recognizeapp.com/docs/getting-started/recognize-user-sync-guide.pdf>

User Provisioning

- SAML
- Google Apps
- Yammer
- Microsoft



The 'SSO Settings' interface has a toggle switch for 'Enable SSO' which is currently 'OFF'. It is divided into two sections: 'Simple configuration' and 'Advanced configuration'. The 'Simple configuration' section includes a 'Metadata url' text input field and a 'Save settings' button. The 'Advanced configuration' section includes fields for 'IDP Entity ID', 'Sso target url', 'Slo target url', 'Name identifier format' (with the value 'urn:oasis:names:tc:SAML:1.1:nameid-format:emailAddress'), and a 'Certificate' text area. A 'Save settings' button is located at the bottom of the advanced configuration section.

Contact Us

Please reach out to sales@recognizeapp.com or (888) 401-8837 to schedule a demo or learn more. We are excited to serve you.