#### Contact

www.linkedin.com/in/ngminh4 (LinkedIn) www.facebook.com/ hoangminh.romeo/ (Personal)

## Top Skills

Critical Thinking
Requirements Analysis
Documentation

# Hoang Minh Nguyen

## **Business Analyst**

Ho Chi Minh City, Vietnam

## Summary

Ambitious, Adaptable, and Meticulous are three qualities that characterize me

## Experience

## SmartPay

2 years 8 months

Executive, Business Analyst April 2023 - Present (2 years) Ho Chi Minh City, Vietnam

#### **Product Support**

August 2022 - April 2023 (9 months)

- Conducted research, gathered requirements, and analyzed data to identify and recommend solutions for business problems and opportunities.
- Developed use cases, business process models, and requirements documentation to support project deliverables.
- Coordinated with cross-functional teams, including development, design, and project management, to ensure alignment and delivery of solutions that met customer needs.
- Led user acceptance testing and provided guidance and training to end users.
- Provided ongoing support for business applications and systems, including troubleshooting and issue resolution.