

Contact

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Top Skills

Compensation & Benefits

Human Resources (HR)

Data Analysis

Languages

English (Full Professional)

Vietnamese (Full Professional)

Nguyen Thi Thu Ngan

HRBP | HR Operations Manager | Business Development
Vietnam

Summary

- Eight years experience in C&B, HRBP (Outsourcing service) with four years HR management role
- Hands-on experience on projects for global companies in a variety of industries: Manufacturing, Finance Service, FMCG, Logistics.

Experience

Thaioil Group

HR - TOPSOLVENT VN

January 2024 - Present (1 year 3 months)

Vietnam

Dezan Shira & Associates

Manager, HR & Recruitment Service

February 2023 - July 2023 (6 months)

Ho Chi Minh City, Vietnam

Connect To Win Company

Operation & Business Development Manager

June 2021 - November 2022 (1 year 6 months)

Ho Chi Minh City, Vietnam

Connect To Win is a startup company in the field of education with products related to education such as a: reading application to learn English (Reading Gate), a self-development course.

- Coordinate/execute to build policies: HR, Sales & MKT, manage operations, branding
- Develop a network of contacts to attract new clients (in B2B - English Centers & Private schools), making sales projections and forecasting revenue, in line with projected income.
- Strategize and execute marketing and sales campaigns.

Le & Associates

8 years 1 month

HRBP Manager

August 2018 - May 2021 (2 years 10 months)

Ho Chi Minh City, Vietnam

1. HR operations: Production service: in charge of 20 clients (3600 HCs)
 - Coordinated with Business Unit Production Director and project manager to ensure the smooth operation of business activities
 - Be responsible for the whole operation of the HRBP team - main task (C&B, Employee Relations, managing administrative work, support recruitment and training team, all activities in the project);
 - Analyzed trends and metrics in partnership with the HR functional teams to develop solutions, programs, and policies
 - Track and monitor progress and escalating business risks where appropriate and ensure smooth and timely completion of the project
 - HR consulting: advised HR solution to HR team and clients. Ensure the good quality of HR service provided to L&A's Clients

HRBP Manager

June 2017 - September 2018 (1 year 4 months)

HCMC, Vietnam

Responsible for Employment Outsourcing service

Deploy successfully for projects of Retail, FMCG, Logistics (Binh Duong, Dong Nai, Cu Chi, HCM, Ha Noi...) with scope is more than 2500 HC.

Human Resources Business Partner

May 2013 - May 2017 (4 years 1 month)

HCMC, Vietnam

Education

COFER - College Of Foreign Economic Relation

Associate's Degree, Business Administration and Management,

General · (2009 - 2012)