

## Contact

[www.linkedin.com/in/anhnguyen221](https://www.linkedin.com/in/anhnguyen221) (LinkedIn)

## Top Skills

Critical Thinking  
Interpersonal Communication  
Microsoft Office

## Certifications

Excel Statistics Essential  
Data Fluency: Exploring and Describing Data  
Extending and Applying Core Knowledge  
Data Analytic Foundation

# Anh Nguyen Nguyen Le

Business Analyst  
Ho Chi Minh City, Vietnam

## Summary

I'm a dedicated Business and Data Analyst with an academic background in the business domain. I've gained hands-on experience in business analysis and data-driven decision-making, particularly in product development.

I specialize in:

- Analyzing complex data to uncover trends and actionable insights.
- Supporting product development with data-backed strategies.
- Enhancing business performance by identifying growth opportunities.
- Expertise in BigQuery, Data visualization, Analysis, and Market research.

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## Experience

### Chợ Tốt

3 years 4 months

#### Business Analyst

June 2022 - Present (2 years 10 months)

Vietnam

#### Business Analyst Intern

December 2021 - June 2022 (7 months)

Ho Chi Minh City, Vietnam

#### MSD Vietnam Holdings B.V.

##### Supply Chain Intern - Distribution & Logistics

March 2021 - August 2021 (6 months)

Ho Chi Minh City, Vietnam

- Prepare imported documents and ensure the proper process of importing goods from site to warehouse.
- Implement tax payment process and ensure accuracy of tax declaration for import shipments (sea & air).
- Ensure accuracy of information related to import vs approved quota by proper documentation & frequent cross-check for actual vs documented figures.

- Ensure shipments arrive at the warehouse on schedule to accommodate supplier preparation
- Ensure the shipping documents archived properly.
- Develop & maintain good relationship with Customs, Tax Department and DHL Global Forwarding
- Collaborate with departments such as Warehouse and Finance for working process (tax payment and transportation of goods).
- Work with logistics forwarder to ensure import shipments implemented.
- Prepare documents to submit to DAV product testing.

## Star Education

### Mathematics Teaching Assistant

August 2020 - February 2021 (7 months)

District 10, Ho Chi Minh City, Vietnam

- Observation and evaluation and orientation skills.
- Mathematical Thinking.
- Communication Skills.

## ACTION Club - FTU HCMC

1 year 8 months

### Member of Project Development

October 2018 - May 2020 (1 year 8 months)

- Organize training schedule for department.
- Learn, practice soft skills for job in department.

## Recruitment 2019 - Leader of Project Development Department

August 2019 - October 2019 (3 months)

- Lead a team to build idea và planning content for the program.
- Build content of competition 3 rounds.
- Organize a training schedule and sharing throughout the program for over 150 students at Foreign Trade University.

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## Education

### Foreign Trade University

Bachelor's degree, External Economic · (2018 - 2022)