

Contact

www.linkedin.com/in/nguyen-quoc-huong-thao (LinkedIn)

Top Skills

Teamwork
Microsoft Office
Communication

Nguyen Quoc Huong Thao

HR Operations
Vietnam

Summary

HR professional with expertise in compensation, benefits, and employee relations. Proven track record in managing HR projects, ensuring compliance with employment laws, and enhancing payroll processes. Skilled in collaborating with cross-functional teams to optimize hiring and retention strategies, manage expatriate services, and navigate government relations.

Experience

Gap International Sourcing (Vietnam)
HR Operations, Total Rewards & HR Shared Services
September 2021 - Present (3 years 7 months)

Bata Vietnam
Senior Human Resources Executive & PA to General Director
2019 - 2020 (1 year)

SAP
HR Admin
2016 - 2019 (3 years)

PETRONAS
Personal Assistant to Head of HSE
2014 - 2015 (1 year)
Ho Chi Minh City

FV HOSPITAL (Vietnam)
Front Office
2011 - 2013 (2 years)

Education

University of Social Sciences and Humanities, HCMC

Bachelor's degree · (2005 - 2009)