

Contact

www.linkedin.com/in/huyen-nguyen-650a3a268 (LinkedIn)

Top Skills

Microsoft Power BI
Data Cleaning
Azure deops

Certifications

Advanced Certificate in Computer
Basic Certificate in Computer
TOEIC (520)
Prepare, Clean, Transform, and Load Data using Power BI

Huyền Nguyễn

Senior Business Analyst
Ho Chi Minh City, Ho Chi Minh City, Vietnam

Summary

Striving to become an expert in business consulting, I aim to contribute to the organization by providing advice and optimizing business processes according to international standards

Experience

Vu Thao Technology
Business Analyst
July 2021 - Present (3 years 9 months)
Tân Bình, Ho Chi Minh City, Vietnam

Business Analyst:

- Collaborate with stakeholders to understand and document business requirements.
- Translate business needs into technical requirements (URD, FSD, Mockup, ...).
- Act as a liaison between business stakeholders and the technical team.
- Discussing and analyzing solution requirements with project members.
- Providing guidance, training to customers on software usage.
- Cleaning and importing customer data.
- Supporting test data and defects verification throughout the delivery lifecycle

Participating projects: Implement Digital Process Management (DPM)

- Phu Nhuan Jewelry Joint Stock Company
- Vietnam Airlines JSC
- Hoa Phat Group Joint Stock Company and its subsidiaries
- Becamex Infrastructure Development Joint Stock Company
- Phong Phu Joint Stock Company

Business Analyst Team Lead:

- Participating in surveys and discussing with stakeholders about business requirements.
- Engaging in discussions and agreeing on solutions with the PM and the project team.
- Conducting detailed planning, coordinating resources, and dividing work for BA team members.

- Optimizing templates and tools for managing BA team activities.
- Supporting and guiding team members to enhance quality and professional skills
- Coordinating with the project management team to ensure projects are on schedule.

Participating projects:

- Fresenius Kabi VietNam Joint Stock Company: Implement Tender Management Tool.
- BW Industrial Development Joint Stock Company: Implement Digital Process Management.
- KIDO Group Corporation: Implement Digital Process Management.
- Deo Ca Group: Implement Contract Management

BYS JOINT STOCK COMPANY

Software Deployment Staff

September 2020 - July 2021 (11 months)

Tân Bình, Ho Chi Minh City, Vietnam

- Implementing the ERP software for the Wood Production:
 - + Writing user guide documentation.
 - + Testing features during development implementation.
 - + Providing guidance, training to customers on software usage.
 - + Cleaning and importing customer data.
 - + Recording, analyzing issues that arise during customer usage.
 - + Supporting customers in golive and after golive.
- Participating projects:
 - + Viva Wood.
 - + Tan Hoa Furniture.
 - + Ty Lien Company.
 - + Nghia Son Furniture.
 - + Happy Furniture Company.

Education

University of Economics - The University of Danang

Bachelor's degree, Management Information Systems, General · (2017 - 2021)