

# VACANCY ANNOUNCEMENT



**Raiffeisen  
BANK**

Raiffeisen Bank is pleased to invite all of you who are motivated to achieve high performance, are committed to hard work and show initiative to apply for the position of:

## **Management Information System (MIS) Analyst**

**Finance Department/ Business Intelligence and Management Information System Unit**

### **Duties and responsibilities:**

- Provide accurate business information, value added analysis, recommendations, and data insight that supports internal customers to make business-driven decisions on a confident and well informed basis;
- Design reports by connecting data flowing in from various sources so as to generate new insights, highlight performance and help in generating new business growth;
- Interpret data, analyze results using statistical techniques and provide ongoing reports. Understand how the data are related to business operations, and its effects in any future changes that it will have;
- Build automatic solutions which can replace manual reports with automatic Dashboards using visual Best practices. Automate offline processes, setting up definite workflow processes for automation and repeatable task management;
- Determine required IT business solutions and assist in implementing them;
- Coordinate and control the timely delivery of management information as an organization asset with a sound understanding of how data can be used to deliver business benefit. Convert data into actionable information, build models to measure key business metrics;
- Collaborate with business stakeholders, support their needs and match their requirements with appropriate technology solutions;
- Stay ahead of changing markets through understanding current and emerging technologies to improve data analytics, performance, usability and influence road maps regarding future capabilities.

### **Qualifications and experience:**

- University Degree in associated discipline (Computer Science/Informatics/MIS) or equivalent experience;
- Strong analytical and problem solving abilities;
- Strong knowledge and understanding of Databases, Information Systems, Business intelligence, Datawarehouse concepts and principles;
- Experience and knowledge of relational and dimensional data models, data management, SQL programming language, testing and operation of reporting systems;
- Knowledge of DBMS (DatabaseManagementSystem);
- Experience and very good knowledge in reporting processes, reporting specifications and design;
- Knowledge in data analytical methods, concepts and techniques (data analysis, processing, statistics, modelling);
- Knowledge of the Bank products and services range;
- Excellent organizational and time management skills;
- Good knowledge of English spoken and written.

### **HOW TO APPLY:**

You can apply using our on-line application system through our website:

<http://www.raiffeisen-kosovo.com>.

Please refer to the Career tab and follow the link:

<https://recruit.raiffeisen-kosovo.com/recruitment/>

**Please note that Raiffeisen Bank Kosovo will receive only applications sent through our published on-line system.**

Hard copy applications or applications sent by e-mail will not be accepted.

**Deadline:** January 17, 2018