1. Introductions (5 min)

- Brief introductions of team members (if not all are familiar with each other)

2. Project Overview and Goals (10 min)

- Review the project brief and deliverables
- Discuss our interpretation of key goals, especially the design document requirements and security focus

3. Selection of Application Domain (5 min)

- Choose the domain for the secure application:
  - School
  - Online Retailer
  - International Space Station
- Identify specific considerations and unique requirements for the chosen domain

4. Project Scope and Requirements Review (10 min)

- Go over the specific application requirements, including:
  - Security requirements (authentication, authorisation, data encryption, event monitoring)
  - Legitimate user requirements and hacker capabilities
  - Design and testing needs
- Clarify any initial questions or assumptions about requirements

5. Task Allocation and Roles (5 min)

- Nominate a team member responsible for final document submission
- Discuss and assign roles based on team member strengths

6. Initial Project Timeline and Milestones (5 min)

- Agree on a project timeline with key milestones:
  - Week 2: Complete application domain selection, assign tasks
  - Week 3: Initial system requirements and UML diagrams
  - Week 4: Draft system design, define security challenges
  - Week 5: Complete testing suite and finalise design document
  - Week 6: Final peer review and submission
- Confirm weekly team check-ins to ensure progress