VsKode
Kick-Off Meeting
Meeting No: 1

Meeting Details

Date:	2nd April 2025
Time:	8:00 AM – 9:00 AM
Attendees:	**Industry Partner:** Mr. Thuan Vo (CTO & Cofounder, Nextway Technology)
	Academic Supervisors: Dr. Bao Nguyen Thien
	VsKode Team Members: Gia Bao Do Xuan (Team Leader), Loc Le Xuan, Yeeun Han, Thanh Do Nhat, Minsung Kim
Apologies:	None
Copy To:	None

Information /Decision

Item No.	Discussion Summary
1	**Introduction** - Mr. Thuan introduced himself as the CTO and co-founder of Nextway Technology (established 2021) - He shared his background working with major Vietnamese companies and previous experience with RMIT capstone projects - All VsKode members introduced themselves. - Dr. Bao discussed the potential for future collaboration between RMIT and Nextway Technology
2	**Project Requirements** - MRT Cost-Sharing Application that helps users share travel costs when traveling from train stations to destinations - Key features: User matching based on destinations, cost calculation algorithm, in-app chat functionality, and booking management - Project should solve a real business problem with potential market viability
3	**Technology Stack** - Mobile Application: Options include React Native or Flutter (team to decide) - Technical requirements: Push notifications, API integration, app deployment process, deep linking functionality - Back Office (Admin Interface): Single Page Application using React.js, Angular, or Vue.js - Backend: Options include NextJS, Golang, or Spring Boot - Database: SQL recommended
4	**Project Management** - Agile methodology with one-week sprints - WhatsApp chosen as primary communication channel

	- Weekly/bi-weekly meetings to be scheduled (exact frequency to be determined) - Physical attendance is required for in-person meetings - First sprint planning meeting scheduled for Friday at Nextway office
5	**Special Case Discussion** - Minsung Kim's situation (currently in Korea) was discussed - Mr. Thuan emphasized the importance of delivering working software - Dr. Bao will discuss with Dr. Huy about the special case - Project will continue regardless of the outcome.

Action Items

No	Item	Who	By
1.1	Create a WhatsApp group and add all team members, Dr. Bao, and Mr. Thuan.	Gia Bao	April 2nd, 2025
1.2	Prepare and distribute meeting minutes from this kick-off meeting.	Gia Bao	April 2nd, 2025
1.3	Decide on preferred technologies from the options presented (React Native vs. Flutter, React vs. Angular vs. Vue)	Entire VsKode Team	April 3rd, 2025
1.4	Attend the first sprint planning meeting at Nextway office	Entire VsKode Team (Minsung virtually if approved)	April 4th, 2025
1.5	Formally document the situation and inform Dr. Bao for further discussion with the course coordinator.	Minsung Kim	April 3rd, 2025
1.6	Schedule ongoing weekly/bi-weekly meetings	Dr. Bao & Mr. Thuan	N/A
1.7	Start working on the project proposal assignment	Entire VsKode Team	April 24th, 2025, by 17:00