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## SKILLS

- **Programming Languages** - JavaScript, HTML, CSS, Python
- **Libraries and Frameworks** - React, Node.js, Express.ejs, Flask
- **Database** - MongoDB, PostgreSQL
- **Other** - Git, GitHub, Azure, Mongoose, Postman, REST APIs, Jira
- **Spoken Languages** - Fluent Brazilian Portuguese speaker, some Spanish
- **Executive** - Catalyst, Optimist, Organized, Multitasker, Good Time Management, Communicator, Data Entry, Customer Service, Problem Solving, Team Player

## SOFTWARE DEVELOPMENT PROJECTS

**Goby Homes** | INTERNSHIP Responsive Full-stack web app (2022-2023)

- Goby Homes is collaborative transaction management platform that improves how members of transaction communicate, sign, and share documents. An all-in-one platform serves as centralized hub for brokers, agents, clients and all transactional members to communicate, sign and share documentation, stay on top of important events and tasks, ultimately boosting efficiency, security, and transparency in every interaction

**Robota** | Award-Winning Responsive Full-stack web app (April 2022)

- Connects Ukrainian refugees in Washington state area with similarly located job posters. Seekers can filter job by location, name, or by industry and can contact poster via email or link directly to site. Job posters can post directly through app using job poster page visible to seekers directly
- Implemented user sign in and styled mobile-first front-end of a decoupled app built via the MERN stack
- Won *General Assembly International Aid Hackathon 2022*

**Theater Friends** | Responsive Full-stack web app (April 2022)

- Lacking among actors and friends of said actors is a single source of upcoming shows; this app gathers and organizes that information, and ultimately supports local theatre and the arts.
- Created a Full-stack Flask application, connecting to and performing data operations on PostgreSQL; with secure authentication, the front end was built using React

**Trouvaille /truu'vī/** | Responsive web app, multiple models (March 2022)

- After years of being locked in and hungry to see the world, our app fills the void by providing a beautifully designed space to make plans, both in our local cities, or elsewhere. Create your itinerary and explore the map and places around you!
- Implemented and styled an interactive map feature using Mapbox to render a responsive and appealing user experience, with additional styling using Tailwind
- Developed a decoupled app, with web application framework and server via the full MERN stack that enables the storage and manipulation of user data, utilizing MongoDB

**Pet Trails** | Responsive web app (March 2022)

- This app bridges a major gap in the pet world, and removes the guess work, by connecting all pet information, owner information, and vet records in one place, linked by their microchip number.
- Implemented a user sign in feature & profile creation, with a multi-model relational database, using Google OAuth, Mongoose, & MongoDB, for secure authentication and database management.
- Created a web app framework and server via Node.js/Express, enabling the storage and manipulation of user data; Built the back-end application implementing REST API

**The Battle at HogWARTs** | card game (February 2022)

- Carrying a card deck around isn't practical, but being able to play a card game on your mobile device at any time or in any place would have changed my childhood for the better!
- Coded the game logic using JS to render appropriate scenarios for two end users; tested and debugged using JS to ensure coding best practices were implemented successfully
- Developed front end styling framework, hover and keyframe animations using CSS, Flexbox & Grid to ensure responsive design and render appealing and accessible user experience

## PROFESSIONAL EXPERIENCE

**Independent Voice Actor & Contractor** | Renée Skibinski | Atlanta, GA (2015)-(present)

- Attention to details with a variety of auditions and jobs booked, collaborating effectively in vastly different scenarios and expectations.
- Created a professional and organized presence across platforms and in social networking scenarios, as a motivated and highly trained actor with a strong work ethic.

**Executive Assistant** | RVLMT | Sandy Springs, GA (12/16)-(04/19)

- Delivered organized and continuously maintained accurate data entry, making and updating spreadsheets.
- Maintained confidentiality while handling private medical information in accordance with HIPAA
- Verified, processed, and entered billing information efficiently and effectively

**Executive Assistant** | ABWE Ministries | GA;Fortaleza, Brasil; Praia, CV. (02/07)-(06/15)

- Researched groups to contact for fundraising and strategic planning of locations and dates, in coordinated outreach to schedule presentations.
- Orchestrated social media marketing and provided continuous professional updates to support networks regarding fundraising progress and additional plans.
- Coordinated travel and time management throughout, and in the moves overseas

## EDUCATION

**CompTIA Security+**

*Currently enrolled in Security+ Bootcamp - University of Texas - San Antonio.* (08/24 - 12/24)

**SUMMIT UNIVERSITY | ONLINE**

*Associates of Arts in Integrated Studies*

(06/15)

**GENERAL ASSEMBLY | REMOTE**

*Software Engineering Immersive*

Full-stack software engineering immersive student in an intensive, twelve-week, 450+ hour program focused on product development fundamentals, object-oriented programming, MVC frameworks, data modeling, and team collaboration strategies. Developed a portfolio of individual and group projects.

(01/22)-(04/22)