**GIANCARLO J. WHITAKER**

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**DATA ANALYST & WEB DEVELOPER**

**Certified SAS Programmer | Data Analysis | Statistical Consulting | Regression Analysis**

Analytical and results-oriented professional with relevant experience managing large data sets, developing reports, and troubleshooting data issues. Possess a deep understanding of data analysis and ability to evaluate existing tools to provide solutions to challenges. Collaborative communicator and team player with strong relationship building skills and ability to influence others and achieve organizational goals. Highly motivated, energetic, and adaptable; talent for simplifying complex, technical information into non-technical, lay terms. *Core competencies:*

*Analytical & Quantitative Skills • Solving Complex Problems • Prioritizing & Project Management • Collaboration & Teamwork • Confidentiality*

*Relationship Building & Influencing • Adherence to Policies & Procedures • Verbal & Written Communication • Presentation & Report Writing*

*Ethical Standards & Reliability • Dedication to Excellence • Organization & Time Management • Quick Learner*

**Technical PROFICIENCIES**

*SAS • Stata • SPSS • R • C++ • SQL • HTML • VBA • Perl • Python • Java • MS Office: Word, Excel, PowerPoint • Libre Office*

**Professional Experience**

**Billing Associate** | **Advanced Digital Services** | Hollywood, CA | 10/01/18 – 08/01/23

Manage complex information in a timely manner; enter and verify customer data and work orders into specialized software. Create invoices and credit memos. *Selected Accomplishments:*

* Developed a one-year forecast for 2020 by researching methods and gathering data from 2016-2019 regarding income patterns for completed projects; 96% accuracy achieved, despite the pandemic.
* Successfully completed a project one month ahead of schedule after organizing hundreds of work orders across multiple departments, discussing, and laying out a plan with other employees to process the work.

**Associate** | **Berkeley Research Group** | Los Angeles, CA | 12/04/14 – 11/11/15

Developed model to project damages arising in securities litigation; conducted extensive research on trader models and wrote program in SAS to read in relevant data and used macros to calculate damages. *Selected Accomplishments:*

* Wrote SAS programs to read, merge, and analyze data after receiving complex data sets with inconsistent formatting; developed a macro code that reduced a program of over 2,000 lines to under 300 lines.
* Spearheaded the creation of a program to calculate client damages in SAS in excess of $100M; researched sales data, internal documents, and forecasts.

*Additional Experience:*

**Executive Assistant** | **The Clean Out Group** | Los Angeles, CA | 07/28/17 – 09/30/2018

**Office Assistant** | **Fleury Estate Winery** | Rutherford, CA | 06/01/14 – 12/01/14

**Intern** | **Geography Department, Napa Valley College** | Napa, CA | 02/01/14 – 05/01/14

**Student Statistical Consultant** | **Sonoma State University** | Rohnert Park, CA | 08/01/11 – 05/12/12

**EDUCATION, CERTIFICATIONS, & AFFILIATIONS**

**California H&R Block Income Tax Course** | 2018

**Bookkeeping & Payroll Tax Course** | West Los Angeles College, Westside Extension | 2017

**Certified Base Programmer for SAS 9** | 2014

**B.S. Statistics, Minor in Computer Science** | Sonoma State University | 2012

**Certificate in Geographic Information Systems** | Napa Valley College | 2010

*Member of the American Statistical Association (ASA) & Statistical Computing, Social Statistics, & Government Statistics Sections*