# GIAN FRANCO R. CAOILE

## BS INFORMATION TECHNOLOGY



## CONTACT

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📍 19 Sabangan Lingayen Pangasinan

## SKILLS

- Multimedia & Digital Content Creation
- Technical & IT Skills
- Critical Thinking
- Communication & Writing
- Leadership & Initiative
- Event & Campaign Creativity
- HTML and CSS
- JavaScript

## LANGUAGES

- Filipino
- English

## REFERENCE

**Elmar B. Noche**

Head, System Administration, ICTMO

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**Email :** elmarbnoche_ms@psu.edu.ph

**Grace Gunayon**

Senior Supervisor, Production 1 Shift Manager

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## PROFILE

A dedicated BS Information Technology student with strong skills in multimedia, presentation design, and technical support. Experienced in creating professional PowerPoint presentations, managing audio-visual systems, and providing on-site technical troubleshooting. Able to work collaboratively with teams, support organized workflows, and deliver clear, high-quality digital content. Detail-oriented, adaptable, and reliable in fast-paced environments.

## RELEVANT EXPERIENCE

**2nd Philippine Salt Congress** — 2024
Technical Staff / Multimedia Support

- Created and managed PowerPoint presentations for a national-level event attended by Sen. Cynthia Villar and other key stakeholders
- Ensured professional slide design aligned with program flow and speakers' requirements
- Provided on-site audio-visual and technical support during the event
- Coordinated with organizers and speakers for smooth presentations

**Pangasinan State University** — 2022 - present
Technical Staff / Director for Multimedia

- Served as Director for Multimedia, overseeing visual and presentation materials for organization and university events
- Designed and prepared PowerPoint presentations for multiple PSU events
- Provided technical support for display systems, audio-visual setup, and troubleshooting
- Actively participated as technical and multimedia staff in most university-wide events
- Supported event operations and documentation

## EDUCATION

**Pangasinan State University Lingayen Campus** — 2022 - present
Bachelor of Science in Information Technology

**Saint Columban School Incorporated** — 2016 - 2022
Science, Technology, Engineering, and Mathematics