SCRUM REPORT and MEETING AGENDA

Report #: 3 Project Name: Coffee Connect_____

Date: 4/11/2021 Prepared by: Nicholas Soliman

Attendees for the meeting
1. Nicholas Soliman
2. Joanna Zhou
3. Gian Lezotte
4. Pierre Vu

Agenda for the meeting
5. Connect all the pages we worked on individually
6. Create a GitHub release link
7. Update the product backlog and initial sprint backlog
8. Update/Create burn-down charts
9. Comp[lete a team sprint retrospective

Overall accomplishments since last meeting
1. Completed a static version of the home feed
2. Completed a static version of the coffee shop information page
3. Completed the welcome page
4. Completed the login/register pages

Tasks completed by each team member since last meeting

Task description	Assigned to	Completed?
Create a static version of the home feed	Nicholas	yes
Create a static version of the coffee shop information page	Pierre	yes
Create the welcome page	Joanna	yes
Create the login/register pages	Gian	yes

Plans for next period
1. To create static page for friends feed
2. To create static page for profile pages
3. Figure out how to connect SQL database to Heroku
4. Update the trello board with all of the team member's tasks

Task assignment per team member (to be completed before the next meeting)

Task description	Assigned to
Create static page for friends feed	Nicholas
Create static page for profile page	Joanna
Figure out how to connect SQL database to Heroku	Gian/Pierre
Update trello board	Nicholas

Project management status
1. We have divided tasks into the two weeks that this sprint lasts
2. We are splitting up into two teams to increase productivity: (Pierre and Gian) and (Nicholas and Joanna)
3. We plan to begin working on the next reports as a team next Sunday

Minutes from previous meeting
Summarize minutes from the previous meeting (NOT this current meeting). Please be thorough, a bullet list of 2-3 single-liners is not sufficient.

In the previous meeting we allocated tasks to each of the team members. Each member was assigned a specific webpage that they were to create using HTML and CSS. We discussed the purpose of each of these pages and what specific features needed to be included. We also finalized a color scheme to use throughout the website. We then compiled all the separate web pages together to make a fully functional website that displayed static information. We discussed which elements of the website need to be updated through the API's and the SQL database.