

SCRUM REPORT and MEETING AGENDA

Report #: 5 Project Name: Coffee Connect _____
Date: 4/20/2021 Prepared by: Nicholas Soliman _____

Attendees for the meeting

1. Nicholas Soliman
2. Pierre Vu
3. Gian Lezotte
4. Joanna Zhou

Agenda for the meeting

5. Discuss the tasks that we have accomplished thus far along with what tasks we failed to accomplish
6. Devise a plan for the next couple of days to accomplish these tasks
7. Answer any questions that the teammates have for each other and get everyone on the same page
- 8.
- 9.

Overall accomplishments since last meeting

1. The main accomplishment since our last meeting was creating the user study so that we can ask other individuals what they think of our project.
2. Since the user study was the highest priority in between these SCRUM meetings we made sure to focus on that.

Tasks completed by each team member since last meeting

Task description	Assigned to	Completed?
Full integration of database into login page	Pierre/Gian	no
Have the ability to query the database	Pierre/Gian	no
To update the shop information with dynamic data from APIs	Nick/Joanna	no
Create a user study	team	yes

Plans for next period

1. To update home feed with coffee shops
2. Link coffee shop cards to corresponding shop information pages
3. Update shop information pages with correct information
4. Get the login page fully functional with proper authentication

Task assignment per team member (to be completed before the next meeting)

Task description	Assigned to
To update the home feed with coffee shops pulled from an API	Joanna/Nick
Link the coffee shop cards to the corresponding shop information pages	Joanna/Nick
Update the shop information page with the correct information	Joanna/Nick
Get the login page fully functional with authentication	Pierre/Gian

Project management status

1. We noticed that we are running a little bit behind schedule, so the project manager made sure to boost the team morale
2. We have been in constant communication with each other to make sure each pair on the team is on the same page
3. The reports for the SCRUM meetings have been filled out by the project manager so that the other team members can focus on the software

Minutes from previous meeting

Summarize minutes from the previous meeting (NOT this current meeting). Please be thorough, a bullet list of 2-3 single-liners is not sufficient.

In the last SCRUM meeting, we discussed what we needed to accomplish until the next time we met. We came to the conclusion that we should focus on producing a user study that would help improve our website. So all the group members contributed to creating and conducting a user study to better the website. Since most of the work that was completed during this section of the sprint revolved around the user study we also made the universal decision that we need to make up for this lost time in the next mini-sprint.