SCRUM REPORT and MEETING AGENDA

Report #: 1   Project Name: Coffee Connect_____
Date: 4/7____   Prepared by: Nicholas Soliman_____

Attendees for the meeting
1. Gian Lezotte
2. Joanna Zhou
3. Nicholas Soliman
4. Pierre Vu

Agenda for the meeting
1. Discuss collaborative coding methods
2. Set up version control
3. Create a name for the final application
4. Create a plan for deploying web application
5. Set up Heroku

Overall accomplishments since last meeting
1. Created GitHub organization
2. Created GitHub repository
3. Created a universal Heroku account

Tasks completed by each team member since last meeting

Task description	Assigned to	Completed?
First SCRUM meeting, no tasks were previously assigned.		yes/no

Plans for next period
1. Allocate tasks for team members to work on individually
2. Figure out what we think we can accomplish by the end of this sprint
3. Plan final scrum meeting for this sprint
4. No tasks were assigned until the following meeting

Task assignment per team member (to be completed before the next meeting)

Task description	Assigned to
We started assigning tasks next meeting	

Project management status
1. Scheduled next meeting for Thursday during class time
2. We communicated daily and answered each other's questions.
3. We plan to complete the Sprint 1 report on Sunday.

Scrum Report Form. CSCE 315 Programming Studio

Minutes from previous meeting

Not applicable, since we did not previously have a scrum meeting.