GIAN CARLO MANUEL
Web Development Major

I am elated to learn how to create visually stunning outputs. I am eager to share and apply my newly gained abilities and knowledge in support of the organization's ideals, mission, and vision. I have a special interest in acquiring more knowledge through real-life experiences that contribute to both my personal and professional growth.

CONTACT

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INTERESTS

- Web Design
- Graphic Design
- Photography / Videography
- Music
- UI/UX Design

REFERENCE

- **Mr. Chris Almocera, LPT, CLPD**
Practicum Coordinator (School of Computing - Holy Angel University)
calmocera@hau.edu.ph
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EDUCATIONAL BACKGROUND

- **Holy Angel University**
Bachelor of Science in Information Technology with Area of Specialization in Web Development
July 2021 - April 2025

- **Our Lady of Fatima University - Pampanga**
Senior High School
Completed in 2021 - Loyalty Awardee
Junior High School
Completed in 2019 - Honorable Mention

PROFESSIONAL EXPERIENCE

- **Information Technology Student Intern**
Sort Outsourcing Solutions / Sortr Pty Ltd (San Fernando, Pampanga)
July 2024 - October 2024 (4 mos)
Key responsibilities:
  - Technical Support: Provided technical support by troubleshooting hardware, software, and network issues, ensuring smooth daily operations.
  - Marketing: Assisted in developing and managing digital marketing campaigns, including content creation and social media management.
  - HR/Admin: Supported recruitment and administrative tasks, including resume screening, interview scheduling, and maintaining employee records.

SKILLS

- **Technical Skills**
  - HTML
  - CSS
  - WordPress
  - SEO Basics

- **Soft Skills**
  - Observation
  - Time management
  - Communication
  - Multi-tasking
  - Adaptability

- **Others**
  - I am currently exploring using design and editing software: Canva, Adobe Photoshop, Illustrator, and Premiere Pro to achieve visually stunning designs and materials for publication.
  - I am gaining more familiarity with using UI/UX design software mainly Figma for visualizing the best user design and experience that are suitable for users.
  - I also appreciate the art of photography and photo editing and how to produce stunning outputs. (including videography)
  - I have skills in using Microsoft Word and PowerPoint (beginner for Excel) for storing and manipulating data, analysis, and creating visualizations in line with the company's goal.