Joshua Booth

232 North 4th St McConnellsburg, PA 17233 Phone: (717) 494-6466 boothjmail@gmail.com

To Whom It May Concern,

With my experience dealing with engineering related tasks, I am excited to continue building my experience repertoire through the Pathways Internship Program at the Naval Research Laboratory. This employment opportunity looks very promising and will certainly be a great mark on my career.

During my four years of experience, I have found my areas of strength include, but are not limited to:

- Client communication
- Problem analysis and solving
- Documenting solutions clearly and precisely
- Rapid understanding of new concepts and topics.

Hopefully, my skills will continue to be of great value at the Naval Research Laboratory. I am looking forward to meeting with you and discussing the detail of the job. In the meantime, find my resume attached.

Sincerely, Joshua Booth