GIFT MARKUS XIPU

Advanced Diploma in Business IT

An enthusiastic Diploma in Business Information Technology graduate with and ongoing Advanced diploma in Business IT, seeking to fill an entry level position to upgrade my skills in the Tech industry. My experience as a tutor and student assistant at the University of Johannesburg, focusing on System Analysis and Design and End-User Computing, has sharpened my ability to convey complex ideas in a clear and practical manner.

Through my tutoring roles, I have gained hands-on expertise in MS Word, Excel, and PowerPoint, empowering students with essential skills for both academic and professional success. I am driven by a strong work ethic and a deep interest in software development. I am eager to apply my technical knowledge and analytical skills in a collaborative environment, where I can continue to grow and contribute to the tech industry. And I believe that I can be of a great advantage to the company.

🏠 94a 6th Street, Geduld, Springs 1559, Johannesburg   🎂 19-04-2001   📞 +2781 583 0024   gift.xipu@gmail.com

SOCIAL MEDIA

in Gift Markus Xipu   📷 Gift Xipu

EDUCATION

02.2024 - present
University of Johannesburg
Advanced Diploma in Business Information Technology
Advanced Business Analysis, Advanced Database, Advanced Programming, Software Project, Software Testing, Human Computer Interface

02.2021 - 11.2023
University of Johannesburg
Diploma in Business Information Technology
Business Analysis, Development Software, Information Systems, Systems Software, Communication Networks

01.2018 - 12.2018
Springs Boys High School
Tourism, Maths Lit, English Home Language, Afrikaans FAL, Business Studies, Geography, Life Orientation

EXPERIENCE

07.2024 - present
University of Johannesburg
Student Assistant
Complete various administrative duties or clerical tasks.

02.2024 - present
University of Johannesburg
Systems Analysis and Design Tutor / EUC Tutor
Contributes to student learning, growth, and advancement. Demonstrates academic competence in subject area(s) and ability to build a curriculum. Maintains a growth mindset toward student learning and teaching practice. Facilitates problem-solving with a curious mind and critical thinking skills.

CERTIFICATES AND ACHIEVEMENT

- *Data Analysis Certificate*
- *Power BI Essential Training Certificate*

SOFTWARE SKILLS

Microsoft Word

Microsoft Excel

Microsoft Powerpoint

Java Script

Python

SQL Server

SKILLS AND ATTRIBUTES

- *Good communication skills*
- *Excellent analytical skills*
- *Continual learning*
- *Effective interpersonal skills*

PERSONALITY

Self-motivated

Organized

Ethical

Work well under pressure

Innovative

LANGUAGES

English

Zulu

Pedi

HOBBY

Reading   *Programming*   *Soccer*

REFERENCES

References are available on request.