

Table 2. Organizational responsibilities and accountabilities for emergency response operations

Grade	Responsibilities		
	Technical and operational support	Operational oversight	Accountability*
1	IM at country office As needed: IMST in regional office	Delegated to RED	Regional Director
2	IM at country office, and IMST in regional office As needed: IMST in headquarters	Delegated to RED	Regional Director
3	IM and IMSTs at three levels	Delegated to RED or Director WHE/headquarters	Executive Director of WHE or Regional Director**

* The Executive Director of WHE, on behalf of the Director-General, is operationally accountable for all emergency responses. Regardless of grade, the Executive Director of WHE has the delegation of authority to intervene under any circumstances that he or she may deem appropriate.

**To be agreed by the Executive Director of WHE and the Regional Director(s) within 48 hours of grading. For events where the Executive Director of WHE is accountable, operational oversight lies with a Director WHE/headquarters, to be specified depending on the type of event. For events where the Regional Director is accountable, operational oversight lies with the Regional Emergency Director.

Table 3. Indicative roles and responsibilities of incident manager (country office) and HWCO/WR

HWCO/WR	Incident manager
<ul style="list-style-type: none"> Facilitation of initial WHO response: <ul style="list-style-type: none"> activation of WHO contingency plan and business continuity plan; initial repurposing of WHO staff and assets, and assigning key functional roles; placement of country office assets at disposal of response operations. Support of incident manager in their management of the response and supervision of the incident manager, when designated. Representation of WHO to ministry of health and other government ministries; and in United Nations humanitarian country team as cluster lead agency where applicable (may be delegated to incident manager). Creation of separate activity and human resource workplans and budgets for response; close workplans at end of the emergency. Leadership and management of ongoing WHO programmes not related to the emergency. May be responsible for concurrent emergency events. 	<ul style="list-style-type: none"> Management of overall WHO response and subsequent phase-out plan. Supervision of functional leads under the IMS. Technical and operational guidance to ministry of health and to health sector and health cluster on response operations. Tracking of progress towards meeting strategic and operational objectives; implementation of course corrections, as required. Establish a coordination mechanism with partners (can be delegated to deputy incident manager). Close collaboration and consultation with HWCO/WR and RED.
Shared responsibilities (WR ultimately accountable in country): <ul style="list-style-type: none"> staff security, safety, health and well-being; donor relations for the response; external communications; approval of expenditures, local procurements and cash advances as per SOPs; ensure PSEAH is mainstreamed and embedded in the emergency response operations from the outset of the response, including ensuring appropriate engagement with partners and national governments on PSEAH matters. 	