



DAVAO DEL NORTE STATE COLLEGE

New Visayas, Panabo City, Davao del Norte, 8105

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Technology Support Services Unit

ACTIVITY DESIGN

Title: Conducting a Privacy Impact Assessment

Participants: Unit Heads and Selected DNSC Personnel

Venue: GAD Conference Room

Collaborators: Office of the Human Resource Management

Date: March 26, 2025



Rationale

A Privacy Impact Assessment (PIA) is a crucial process for ensuring compliance with the Data Privacy Act of 2012 (DPA 2012) by systematically evaluating the collection, storage, processing, and protection of personal data. Conducting a PIA helps institutions identify potential privacy risks and implement appropriate safeguards to mitigate them, thus adhering to legal and regulatory requirements.

This seminar aims to equip DNSC participants with the knowledge and skills needed to effectively conduct a PIA. It highlights the importance of data protection principles like transparency, legitimate purpose, and proportionality.

By understanding the key steps of a PIA, including data mapping, risk assessment, and mitigation planning, the participants will be better prepared to integrate privacy considerations into their office operations and decision-making processes.

Objectives

The webinar aims to:

- Explain the key provisions of the Data Privacy Act 2012 and its relevance to conducting a Privacy Impact Assessment (PIA).
- Describe the purpose and benefits of a PIA in identifying and mitigating privacy risks.
- Apply the principles of transparency, legitimate purpose, and proportionality in data processing activities.
- Discuss the essential steps of conducting a PIA.
- Identify potential privacy threats and evaluate their impact on data subjects and organizational compliance.

TIME	ACTIVITY	PERSONS INVOLVE
1:00 PM – 1:10 PM	Opening Prayer, National Anthem	AVP
1:10 PM – 1:20 PM	Opening Remarks	Dr. Reir Erlinda E. Cutad VP for Admin and Finance
1:20 PM – 1:25 PM	Introduction of Resource Person	Emcee
1:25 PM – 4:00PM	Conduction Privacy Impact Assessment seminar proper	Ian Jay T. Padios Data Protection Officer
4:00 PM – 4:10 PM	Closing Remarks	Melissa G. Dalumay

VISION

A premier Higher Institution in Agri-Fisheries and Socio-cultural Development in the ASEAN Region.

MISSION

DNSC strives to produce competent human resource, generate, and utilize knowledge and technology, uphold good governance and quality management system for sustainable resources and resilient communities.

CORE VALUES

Excellence
Integrity
Innovativeness
Stewardship

Love of God and Country





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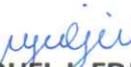
Director, Executive Affairs

Budgetary Requirements

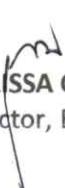
PARTICULARS	QTY	UNIT PRICE	TOTAL
PM Snacks	45	90	4,050.00 

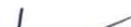
Prepared by:


IAN JAY T. PADIOS
TSSU Head/Data Protection Officer


RAQUEL J. EDJEC, MPA
AO V (HRMO)

Noted by:


MELISSA G. DALUMAY
Director, Executive Affairs


REIR ERLINDA E. CUTAD
Vice President for Admin and Finance

Funds Available:


MARCK LESTER L. NAVALES
Accountant III 

Approved:


JOY M. SORROSA
College President

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PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)

January 1, 2025 - December 31, 2025

Delivery Unit: Administrative and Finance Unit

Office/ Committee: Office of the Human Resource Management Officer

Program/ Activity/ Project (PAP) Title: TF-Allocation for Faculty and Staff Development

Fund Source: 164

Specific Fund Source/Fee: Tuition-FSD

Budget Code: 164-2025-023

CODE	GENERAL DESCRIPTION	QUANTITY/ SIZE	ESTIMATED BUDGET	MODE OF PROCUREMENT	SCHEDULE/ MILESTONE OF ACTIVITIES											
					Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
	Honorarium, Professional Fee, & Talent Fee,	100000 lot	115,000.00		100000											
164-OSML-0019	Leis, For college official/ other guests	33 piece	6,600.00			33										
	Meals 1, Regular	550 pax	99,000.00				550									
164-OSLP-0160	Paper, Certificate A4, 10 sheets/pack	50 pack	1,750.00					50								
	Snacks 1, Regular	4585 pax	412,650.00						4585							
164-OSM-T-0250	Token, tumbler	30 piece	15,000.00							30						

TOTAL BUDGET

PHP 650,000.00

NOTE: Technical Specifications for each item/ Project being proposed shall be submitted as part of the PPMP

Prepared by:


NESTLE JOY R. ARGUILLA
Office/ Committee Head

Certified Funds Available/
Certified Appropriate Funds Available:

Recommending Approval:


MARK LESTER L. NAVALES
Accountant III

Approved by:


LEO JR D. RAYON
Program Chairperson

Approved by:


JOY M. SORROSAS
College President



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