

DAVAO DEL NORTE STATE COLLEGE

Office of the College President

DNSC BOT IMPLEMENTATION ORDER NO. 04

Series of 2020

To : ALL CONCERNED PERSONNEL, OFFICES AND DELIVERY UNITS
Date : 07 AUGUST 2020

Subject : **IMPLEMENTATION AND DISSEMINATION OF THE BOARD RESOLUTIONS PASSED DURING THE JOINT 1ST (101ST) AND 2ND (102ND) QUARTER REGULAR BOARD OF TRUSTEES MEETINGS FOR CY2020**

In view of the recently conducted Joint 1st (101ST) and 2nd (102ND) Quarter Regular Board of Trustees Meeting for CY2020 held last 30 July 2020, hereunder is the summary of the board resolutions passed by the College's Governing Board, viz:

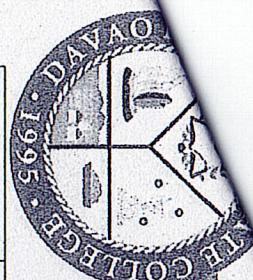
RESOLUTION NO.	RESOLUTION TITLE	CONCERNED COLLEGE PERSONNEL, OFFICE AND/OR DELIVERY UNIT
PASSED DURING THE 1ST QUARTER (101ST) BOT MEETING, CY2020		
Approved Financial Matters		
15, s. 2020	A RESOLUTION APPROVING THE FINANCIAL UTILIZATION REPORT (FUR) FOR FY 2019 BOTH FROM THE GENERAL APPROPRIATIONS ACT (GAA) AND INTERNALLY-GENERATED INCOME AND THE PHYSICAL ACCOMPLISHMENT FOR FY 2019	<ul style="list-style-type: none"> • Ms. Ma. Bonjeavem G. Labor, Finance Director • Mr. Rhaymart Joe O. Gella, Budget Officer
16, s. 2020	A RESOLUTION APPROVING THE STATUS OF CAPITAL OUTLAY (CO) PROJECTS OF DAVAO DEL NORTE STATE COLLEGE (DNSC) AS OF FY 2019	<ul style="list-style-type: none"> • Ms. Ma. Bonjeavem G. Labor, Finance Director • Engr. Joenabel M. Agod, College Engineer • Ms. Ma. Bonjeavem G. Labor, Finance Director • Mr. Rhaymart Joe O. Gella, Budget Officer
17, s. 2020	A RESOLUTION APPROVING THE IGP REPORT OF RECEIPTS AND EXPENDITURES, IGP INCOME STATEMENTS FOR PRODUCTIVE VENTURES AND RENTS AND IGP CASH FLOW STATEMENT FOR FY 2019	<ul style="list-style-type: none"> • Ms. Ma. Bonjeavem G. Labor, Finance Director • Mr. Rhaymart Joe O. Gella, Budget Officer
18, s. 2020	A RESOLUTION APPROVING THE UPDATED ANNUAL INVESTMENT PROGRAM (AIP) OF DAVAO DEL NORTE STATE COLLEGE FOR FY 2021	<ul style="list-style-type: none"> • Ms. Ma. Bonjeavem G. Labor, Finance Director • Mr. Rhaymart Joe O. Gella, Budget Officer • Dr. Charlo Bianci M. Guray, Planning Officer • Dr. Girley S. Guimanao, VPAR • Ms. Ma. Bonjeavem G. Labor, Finance Director
19, s. 2020	A RESOLUTION APPROVING THE PROPOSAL FOR THE TAKLOBO TOURS SUSTAINABILITY FUND IN THE AMOUNT OF PHP519,910.00, SUBJECT TO PERTINENT GOVERNMENT RULES AND REGULATIONS	<ul style="list-style-type: none"> • Dr. Girley S. Guimanao, VPAR • Dr. Jesebel R. Besas, REP Director • Dr. Charlo Bianci M. Guray, Planning Officer
Approved Administrative and REP Matters		
20, s. 2020	A RESOLUTION APPROVING THE FIVE-YEAR COLLEGE STRATEGIC PLAN OF DAVAO DEL NORTE STATE COLLEGE, CY 2020-2024	<ul style="list-style-type: none"> • Dr. Girley S. Guimanao, VPAR • Dr. Jesebel R. Besas, REP Director • Mr. Daniel Fritz V. Silivallana, Executive Assistant • Ms. Sadie D. Laway, GAD Focal Person
21, s. 2020	A RESOLUTION APPROVING THE PROPOSED AGENDA, INITIATIVES, GUIDELINES, PLANS AND PROGRAMS OF THE COLLEGE GENDER AND DEVELOPMENT (GAD) COMMITTEE: A. DNSC-GAD BACKGROUND, MANDATE AND PLANNING PROCESS,	<ul style="list-style-type: none"> • Dr. Charlo Bianci M. Guray, Planning Officer • Mr. Daniel Fritz V. Silivallana, Executive Assistant • Ms. Sadie D. Laway, GAD Focal Person



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	B. DNSC-GAD FRAMEWORK (VISION, MISSION, AGENDA, GOALS, ACTIVITIES); C. DNSC GENDER AND DEVELOPMENT STRATEGIC PLAN 2020-2025; D. DNSC GAD ORGANIZATIONAL STRUCTURE; AND E. DNSC GENDER GUIDELINES	
22, s. 2020	A RESOLUTION APPROVING THE MEMORANDUM OF AGREEMENT (MOA) BETWEEN DNSC AND PHILIPPINE WOMEN'S COLLEGE (PWC) FOR THE IMPLEMENTATION OF THE PROJECT ENTITLED "PRODUCT DEVELOPMENT OF VACUUM FRIED TUNA SKIN" AND AUTHORIZING THE COLLEGE PRESIDENT TO SIGN THEREOF	• Dr. Jesebel R. Besas, REP Director
Approved Academic Matters		
23, s. 2020	RESOLUTION APPROVING THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN DNSC AND VIETNAM ACADEMY OF SCIENCE AND TECHNOLOGY, INSTITUTE OF ENVIRONMENTAL TECHNOLOGY (VAST-IET) FOR THE ESTABLISHMENT OF ACADEMIC PARTNERSHIP AND COOPERATION AND AUTHORIZING THE COLLEGE PRESIDENT TO SIGN THEREOF	• Dr. Girley S. Guimanao, VPAR
Confirmed Administrative Matters		
24, s. 2020	<p>A RESOLUTION CONFIRMING AND AUTHORIZING THE COLLEGE PRESIDENT TO SIGN THE MEMORANDUM OF AGREEMENT/UNDERSTANDING BETWEEN DNSC AND THE FOLLOWING GOVERNMENT INSTITUTIONS/AGENCIES:</p> <ul style="list-style-type: none"> ➤ SOUTHERN LEYTE STATE UNIVERSITY (SLSU) FOR THE DEVELOPMENT OF ACADEMIC AND EDUCATIONAL COOPERATION; ➤ CITY GOVERNMENT OF TAGUM FOR THE IMPLEMENTATION OF THE PARTNERSHIP ENTITLED "CONTINUING PROFESSIONAL DEVELOPMENT FOR THE CITY GOVERNMENT OF TAGUM: CAPACITY ENHANCEMENT"; ➤ DEPARTMENT OF LABOR AND EMPLOYMENT - REGIONAL OFFICE XI (DOLE-ROXI) AND CITY GOVERNMENT OF PANABO FOR THE ESTABLISHMENT OF A JOB PLACEMENT OFFICE (JPO) UNDER THE JURISDICTION OF PESO PANABO; ➤ DEPARTMENT OF LABOR AND EMPLOYMENT (DOLE) FOR THE IMPLEMENTATION OF DOLE-GIP; ➤ CITY GOVERNMENT OF PANABO FOR THE ESTABLISHMENT AND IMPLEMENTATION OF THE CITY'S EMPLOYEES SCHOLARSHIP PROGRAM; ➤ DEPARTMENT OF SCIENCE AND TECHNOLOGY - REGIONAL OFFICE XI (DOST-ROXI), CITY GOVERNMENT OF PANABO, AND BARANGAY NEW VISAYAS LOCAL GOVERNMENT UNIT FOR THE IMPLEMENTATION OF THE PARTNERSHIP ENTITLED "MALNUTRITION REDUCTION INITIATIVES IN PANABO CITY THROUGH THE COMPLEMENTARY FOOD (DOST PINOY PRODUCTS) - PHASE 4"; 	<ul style="list-style-type: none"> • Dr. Girley S. Guimanao, VPAR • Mr. Rogelio A. Masangkay, Dean II • Ms. Maricielo Paula E. Funa, Guidance Counselor • Dr. Jesebel R. Besas, REP Director • Ms. Czarina Nicole Lara M. Lanes, PTO



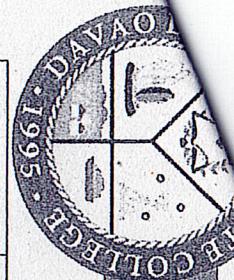
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	<p>➤ PRESIDENTIAL COMMUNICATIONS OPERATIONS OFFICE (PCOO) AND FREEDOM OF INFORMATION – PROJECT MANAGEMENT OFFICE (FOI-PMO) FOR THE IMPLEMENTATION OF FOI PROGRAM IN SUCS; AND ➤ SOUTHERN PHILIPPINES AGRI-BUSINESS AND MARINE AND AQUATIC SCHOOL OF TECHNOLOGY (SPAMAST) FOR THE IMPLEMENTATION OF THE PROJECT ENTITLED “PRODUCT DEVELOPMENT OF VACUUM FRIED TUNA SKIN”</p>
Other Matters	
25, s. 2020	<p>A RESOLUTION APPROVING THE PROPOSAL TO ADJUST THE INCENTIVES/HONORARIA OF THE CHAIR AND MEMBERS OF THE DNSC BOARD FINANCE COMMITTEE, SUBJECT TO THE AVAILABILITY OF FUNDS AND PRESENTATION OF THE FULL PROPOSAL AND ACTUAL AMOUNTS IN THE SUBSEQUENT BOARD OF TRUSTEES MEETING</p>
26, s. 2020	<p>A RESOLUTION APPROVING THE AGREEMENTS OF THE SUC PARTICIPANTS DURING THE TRAINING-WORKSHOP ON GOVERNMENT PROCUREMENT AND FINANCIAL MANAGEMENT AND PROCESSES FOR DAVAO REGION SUCS RELATING TO THE CHECKLIST OF MINIMUM FINANCIAL PROPOSAL REQUIREMENTS, USE OF THE STANDARDIZED REPORT FORMS, AND SCHEDULE OF BFC MEETINGS WITH THE AGENDA FORECAST</p>
PASSED DURING THE 2ND QUARTER (102ND) BOT MEETING, CY2020	
Approved and Confirmed Financial Matters	
27, s. 2020	<p>A RESOLUTION APPROVING THE FINANCIAL UTILIZATION REPORT BOTH FROM GENERAL APPROPRIATIONS ACT (GAA) AND INTERNALLY-GENERATED INCOME AND PHYSICAL ACCOMPLISHMENT FOR THE FIRST (1ST) QUARTER OF FY 2020</p>
28, s. 2020	<p>A RESOLUTION APPROVING THE STATUS OF CAPITAL OUTLAY PROJECTS OF DAVAO DEL NORTE STATE COLLEGE AS OF THE FIRST (1ST) QUARTER OF FY2020, EXCEPT FOR THE DELAYED AND LONG-OVERDUE PROJECTS WHICH SHALL BE DISCUSSED ON A SPECIAL BOARD OF TRUSTEES MEETING</p>
29, s. 2020	<p>A RESOLUTION APPROVING THE COLLEGE PRESIDENT TO CONSTITUTE AN INVESTIGATING COMMITTEE ON THE PROCESSES AND OPERATIONS CONDUCTED BY THE BIDS AND AWARDS COMMITTEE (BAC) IN RELATION TO THE DELAYED AND LONG-OVERDUE CAPITAL OUTLAY PROJECTS AND AUTHORIZING THE SAME TO SUSPEND AND SUMMON THE CHAIR AND MEMBERS OF THE BAC WHO WERE INVOLVED IN THE PROCUREMENT PROCESS OF THESE PROJECTS DURING THE COURSE OF THE INVESTIGATION</p>
30, s. 2020	<p>A RESOLUTION APPROVING THE SUBMISSION OF REQUEST/INQUIRY FOR RELEVANT INFORMATION FROM THE DEPARTMENT OF BUDGET AND MANAGEMENT (DBM), GOVERNMENT PROCUREMENT POLICY BOARD (GPPB), AND COMMISSION ON AUDIT (COA) IN RELATION TO THE DELAYED AND LONG-OVERDUE CAPITAL OUTLAY PROJECTS</p>
31, s. 2020	<p>A RESOLUTION APPROVING THE REQUEST OF AUTHORITY TO UTILIZE COLLECTIONS (RAUC) FOR THE SECOND (2ND) SEMESTER OF FY 2020 (JULY-DECEMBER, 2020) IN THE</p>
	<ul style="list-style-type: none"> • Ms. Ma. Bonjeavem G. Labor, Finance Director • Ms. Ma. Bonjeavem G. Labor, Finance Director • Ms. Ma. Bonjeavem G. Labor, Finance Director • Mr. Rhaymart Joe O. Gella, Budget Officer • Ms. Ma. Bonjeavem G. Labor, Finance Director • Engr. Joenabel M. Agod, College Engineer • Mr. Daniel Fritz V. Silvallana, Executive Assistant • Ms. Ma. Bonjeavem G. Labor, Finance Director • Ms. Ma. Bonjeavem G. Labor, Finance Director

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	AMOUNT OF PHP44,967,000.00, SUBJECT TO PERTINENT GOVERNMENT RULES AND REGULATIONS	• Mr. Rhaymart Joe O. Gella, Budget Officer
32, s. 2020	A RESOLUTION CONFIRMING THE AWARDING OF CONTRACT TO UNICENTER COMMUNICATIONS FOR THE PURCHASE OF ATTENDANCE MONITORING SYSTEM AND TURNSTILE IN THE AMOUNT OF PHP2,361,500.00, SUBJECT TO PERTINENT GOVERNMENT RULES AND REGULATIONS	• Ms. Elvira A. Dignos, BAC Chairperson
	Approved Administrative and REP Matters	
33, s. 2020	A RESOLUTION APPROVING AND ENDORSING THE PROJECT PROPOSAL ENTITLED "THE 3P DNSS COVID-19 RESPONSE: PROTECT, PROVIDE, PROMOTE" FOR CHED GRANT OF ASSISTANCE TO SUCS TO COMBAT COVID-19 AND AUTHORIZING THE COLLEGE PRESIDENT TO SIGN THE MEMORANDUM OF AGREEMENT THEREOF	• Dr. Jesebel R. Besas, REP Director • Dr. Mark Ronald S. Manseguiao, Research and IP Coordinator
34, s. 2020	A RESOLUTION APPROVING THE ENROLMENT OF THE COLLEGE TO LINK.BIZ PORTAL, AN INTERNET-BASED PAYMENT SYSTEM OF THE LANDBANK OF THE PHILIPPINES AND AUTHORIZING THE COLLEGE PRESIDENT TO SIGN THE MEMORANDUM OF AGREEMENT (MOA) THEREOF	• Ms. Ma. Bonjeaven G. Labor, Finance Director
	Approved Academic Matters	
35, s. 2020	A RESOLUTION APPROVING THE ACADEMIC CALENDAR OF DAVAO DEL NORTE STATE COLLEGE FOR A.Y. 2020-2021	• Dr. Girley S. Guamanao, VPAR • Ms. Felicidad L. Forto, College Registrar
36, s. 2020	A RESOLUTION APPROVING THE PROPOSED REVISIONS TO THE BACHELOR OF SCIENCE IN FOOD TECHNOLOGY CURRICULUM	• Dr. Girley S. Guamanao, VPAR • Dr. Rosie Lynn P. Tejada, IAS Dean • Ria Jayne A. Tabinas, BSFT Program Chairperson
	Confirmed Administrative Matters	
37, s. 2020	A RESOLUTION CONFIRMING AND AUTHORIZING THE COLLEGE PRESIDENT TO SIGN THE MEMORANDUM OF AGREEMENT/UNDERSTANDING BETWEEN DNSSC AND THE FOLLOWING GOVERNMENT INSTITUTIONS/AGENCIES: ➤ NATIONAL RESEARCH COUNCIL OF THE PHILIPPINES AND DR. ALEJANDRO F. TONGCO FOR THE LOCAL GOVERNMENT UNIT (LGU) OF TALAINGOD AND DEPARTMENT OF SCIENCE AND TECHNOLOGY REGIONAL OFFICE XI (DOST ROXI) FOR THE IMPLEMENTATION OF THE RD LEAD PROGRAM; ➤ COMMISSION ON HIGHER EDUCATION REGIONAL OFFICE XI (CHED ROXI) FOR THE IMPLEMENTATION OF THE CHED-TULONG DUNONG PROGRAM	• Dr. Girley S. Guamanao, VPAR • Dr. Jesebel R. Besas, REP Director • Ms. Josiedel C. Santamaria, OSS Director
	Confirmed Academic Matters	
38, s. 2020	A RESOLUTION CONFIRMING THE FOLLOWING CANDIDATES FOR GRADUATION, SECOND (2nd) SEMESTER, AY 2019-2020 MASTER OF ARTS IN EDUCATIONAL MANAGEMENT - 1 PHD IN EDUC. MGT.(DNSC-SPAMAST CONSORTIUM)- 2 TOTAL 3	• Dr. Girley S. Guamanao, VPAR • Ms. Felicidad L. Forto, College Registrar



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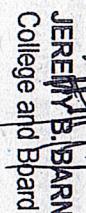
Other Matter 39, s. 2020 A RESOLUTION APPROVING THE CONSTITUTION OF THE SEARCH COMMITTEE FOR THE PRIVATE SECTOR REPRESENTATIVES OF THE DNSC BOARD OF TRUSTEES WITH THE FOLLOWING COMPOSITION: CHAIRPERSON: DR. ERIC ZERRUDO, Director, USTG-CCCPET MEMBERS : DR. JESEBEL R. BESAS, DNSC REP Director, representing the Academic Sector : DR. REY GULANE, CPA, President, Panabo City Chamber of Commerce, representing the Private Sector SECRETARIAT : MR. JEREMY B. BARNIDO, DNSC College and Board Secretary MR. JOHN AMIEL RIVERA, Staff from the Office of Commissioner Aldrin A. Darilag	<ul style="list-style-type: none"> • Office of Commissioner Darilag • Dr. Jesebel R. Besas, REP Director • Mr. Jeremy B. Barnido, College and Board Secretary
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For matters approved, confirmed, or deferred pending the inclusion of the comments, suggestions, recommendations, and conditions required by the Governing Board and which shall be presented again during the 3rd Quarter Regular BOT meeting, compliance and submission of the additional required/amended documents to the Office of the Undersigned and to the College and Board Secretary is **on or earlier than 28 August 2020 as agreed during the cascading of Board of Trustees' actions.**

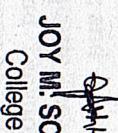
On the other hand, matters which shall be presented during the Special Board of Trustees' Meeting anytime this month (August, 2020), conditions set by the Governing Board must be compiled **as soon as possible.**

This BOT Implementation Order is hereby disseminated for purposes of implementation, guidance, reference and/or information to all concerned personnel, offices, and delivery units of the College.

Certified True and Correct:


JEREMY B. BARNIDO
 College and Board Secretary

Attested:


JOY M. SORROSA, PhD
 College President

Cc:

VPAR
 VPAF
 IAS
 IEd
 IIT
 Macocs
 OSS
 DAS
 Finance Director
 HRMO
 CAO
 COA
 REP
 Records' Office

Address: Davao del Norte State College

Tadeco Road, New Visayas

Panabo City, Davao del Norte, 8105

Tel. No.: (084) 628-6341

Website: www.dnsc.edu.ph

Email: President@dnsc.edu.ph



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DAVAO DEL NORTE STATE COLLEGE

New Visayas, Panabo City

Excerpts from the Minutes of the 2nd Quarter (102nd) Regular DNSC Board of Trustees Meeting, CY2020 dated 30 July 2020, 01:00pm to 03:00pm via Zoom Cloud Meeting Application.

DNSC BOARD OF TRUSTEES

Resolution No. 36, Series of 2020

A RESOLUTION APPROVING THE PROPOSED REVISIONS TO THE BACHELOR OF SCIENCE IN FOOD TECHNOLOGY CURRICULUM

WHEREAS, pursuant to the recently approved CMO no. 07, s. 2019 on the Policies, Standards and Guidelines for the Bachelor of Science in Food Technology; there is a need to revise the existing curriculum of the College for the program;

WHEREAS, the revised curriculum is expected to nurture student with competencies that will enable them to meet the demands of the rapidly changing and globalized environment to make them thrive in the post CoViD-19 world;

WHEREAS, an outcome-based approach was used in developing the curriculum with much emphasis on professional courses and as such, the total number of units of the proposed revision for the degree of the program is the same to the suggested PSG of the program which is 165 units;

WHEREAS, for the acquisition of the Certificate of Technician, the proposed revision is higher than what is required from the PSG;

WHEREAS, the proposal has been scrutinized by the Institute and College Curriculum Review Committee, respectively, before it was presented and endorsed by the Academic Council;

WHEREAS, this proposal has been transmitted to CHED-ROXI for contents' notation.

NOW THEREFORE:

BE IT RESOLVED, AS IT IS HEREBY RESOLVED, upon the motion of Hon. Kenny Allan P. Benigno and duly seconded by Hon. Amalia M. Caballero, the Davao del Norte State College Board of Trustees hereby approved the Proposed Revisions to the Bachelor of Science in Food Technology Curriculum, subject to the following recommendations from CHED-ROXI:

- a. The OJT requirements (550 hrs) be moved instead to the 2nd semester, 4th year of the program to comply with Section 12 of CMO 104, S. 2017;
- b. Some corrections in the course titles = from Sensory Eval of Food Products to Sensory Evaluation, from Environmental Management and Sustainability in the Food Industry to Environmental Sustainability in the Food Industry, from Introduction to Food Technology to Introduction to Food Science and Technology; and
- c. Considering that the school has the niche on Aquatic Technology, electives such as Fish Science and Technology plus Meat Science and Technology or Fruit and Vegetable Processing or Culinary Science and Technology may be included.

RESOLVED, FINALLY, that a copy of this Resolution be furnished to the concerned personnel, offices, units and agencies for implementation, guidance, reference and/or information.

APPROVED AND ADOPTED during the 2nd Quarter (102nd) Regular DNSC Board of Trustees Meeting, CY2020 dated 30 July 2020, 01:00pm to 03:00pm via Zoom Cloud Meeting Application.

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J. B. Romdo
Rector Sacerdote, DNSC

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Tadco Road, New Visayas
Panabo City, Davao del Norte 8105

Tel. No.: (084) 628-6341
Website: www.dnscc.edu.ph
Email: president@dnscc.edu.ph



DAVAO DEL NORTE STATE COLLEGE

New Visayas, Panabo City

I HEREBY CERTIFY to the correctness of the above-quoted resolution.

[Signature]
JEREMY BARNIDO
College Board Secretary

Attested:

[Signature]
ALDRIN A. DARILAG

Chair, DNSC Board of Trustees
Commissioner, Commission on Higher Education

[Signature]
JOY M. SORROSA
Vice-Chair, DNSC Board of Trustees
College President, DNSC

EMMANUEL JOEL J. VILLANUEVA

Chair, Senate Committee on Higher, Technical
and Vocational Education
Member, DNSC Board of Trustees

Represented by

[Signature]
RENATO JUDE P. DIGAO

Vice Chair, HOR Committee on Higher and Technical Education
District Representative, Davao del Norte – 2nd District

Represented by

[Signature]
ADAM R. DUJAI

[Signature]
MARIA LOURDES D. LIM
Member, DNSC Board of Trustees
Regional Director, NEDA XI

[Signature]
ANTHONY C. SALES
Member, DNSC Board of Trustees
Regional Director, DOST XI

[Signature]
ROLANDO C. CASAWAY
Member, DNSC Board of Trustees
Private Sector Representative

[Signature]
DOMINATOR C. CASINO
Member, DNSC Board of Trustees
Private Sector Representative

[Signature]
KENNY ALLAN P. BENIGNO
Member, DNSC Board of Trustees
Faculty Representative

[Signature]
AMALIA M. CABALLERO
Member, DNSC Board of Trustees
Alumni Representative

COPY FROM AUT FILE

[Signature]
J. B. Barnido
Barnido Secretary, DNSC

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CERTIFICATE NO. 001A17-000