



Technology Support Services Unit

ACTIVITY DESIGN

Title: Conducting a Privacy Impact Assessment
Participants: Unit Heads and Selected DNSC Personnel
Venue: GAD Conference Room
Collaborators: Office of the Human Resource Management
Date: March 26, 2025



Rationale

A Privacy Impact Assessment (PIA) is a crucial process for ensuring compliance with the Data Privacy Act of 2012 (DPA 2012) by systematically evaluating the collection, storage, processing, and protection of personal data. Conducting a PIA helps institutions identify potential privacy risks and implement appropriate safeguards to mitigate them, thus adhering to legal and regulatory requirements.

This seminar aims to equip DNSC participants with the knowledge and skills needed to effectively conduct a PIA. It highlights the importance of data protection principles like transparency, legitimate purpose, and proportionality.

By understanding the key steps of a PIA, including data mapping, risk assessment, and mitigation planning, the participants will be better prepared to integrate privacy considerations into their office operations and decision-making processes.

Objectives

The webinar aims to:

- Explain the key provisions of the Data Privacy Act 2012 and its relevance to conducting a Privacy Impact Assessment (PIA).
- Describe the purpose and benefits of a PIA in identifying and mitigating privacy risks.
- Apply the principles of transparency, legitimate purpose, and proportionality in data processing activities.
- Discuss the essential steps of conducting a PIA.
- Identify potential privacy threats and evaluate their impact on data subjects and organizational compliance.

| TIME | ACTIVITY | PERSONS INVOLVE |
|-------------------|---|---|
| 1:00 PM – 1:10 PM | Opening Prayer, National Anthem | AVP |
| 1:10 PM – 1:20 PM | Opening Remarks | Dr. Reir Erlinda E. Cutad VP for Admin and Finance |
| 1:20 PM – 1:25 PM | Introduction of Resource Person | Emcee |
| 1:25 PM – 4:00PM | Conduction Privacy Impact Assessment seminar proper | Ian Jay T. Padios Data Protection Officer |
| 4:00 PM – 4:10 PM | Closing Remarks | Melissa G. Dalumay |

VISION

A premier Higher Institution in Agri-Fisheries and Socio-cultural Development in the ASEAN Region.

MISSION

DNSC strives to produce competent human resource, generate, and utilize knowledge and technology, uphold good governance and quality management system for sustainable resources and resilient communities.

CORE VALUES

Excellence
 Integrity
 Innovativeness
 Stewardship
 Love of God and Country





Technology Support Services Unit

| | | |
|--|--|-----------------------------|
| | | Director, Executive Affairs |
|--|--|-----------------------------|

Budgetary Requirements

| PARTICULARS | QTY | UNIT PRICE | TOTAL |
|-------------|-----|------------|----------|
| PM Snacks | 45 | 90 | 4,050.00 |

- po

Prepared by:


IAN JAY T. PADIOS
TSSU Head/Data Protection Officer




RAQUEL J. EDJEC, MPA
AO V (HRMO)

Noted by:


MELISSA G. DALUMAY
Director, Executive Affairs


REIR ERLINDA E. CUTAD
Vice President for Admin and Finance

Funds Available:


MARCK LESTER L. NAVALES
Accountant III 

Approved:


JOY M. SORROSA
College President

VISION

A premier Higher Institution in Agri-Fisheries and Socio-cultural Development in the ASEAN Region.

MISSION

DNsc strives to produce competent human resource, generate, and utilize knowledge and technology, uphold good governance and quality management system for sustainable resources and resilient communities.

CORE VALUES

Excellence
Integrity
Innovativeness
Stewardship
Love of God and Country





PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP)
January 1, 2025 - December 31, 2025

Delivery Unit: Administrative and Finance Unit
Office/ Committee: Office of the Human Resource Management Officer
Program/ Activity/ Project (PAP) Title: TF-Allocation for Faculty and Staff Development
Fund Source: 164
Specific Fund Source/Fee: Tuition-FSD
Budget Code: 164-2025-023

| CODE | GENERAL DESCRIPTION | QUANTITY/ SIZE | ESTIMATED BUDGET | MODE OF PROCUREMENT | SCHEDULE/ MILESTONE OF ACTIVITIES | | | | | | | | | | | |
|----------------|---|-------------------|---------------------|------------------------|-----------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
| | | | | | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec |
| | Honorarium, Professional Fee, & Talent Fee, | 100000 lot | 115,000.00 | | 100000 | | | | | | | | | | | |
| 164-OSML-0019 | Leis, For college official/ other guests | 33 piece | 6,600.00 | | 33 | | | | | | | | | | | |
| | Meals 1, Regular | 550 pax | 99,000.00 | | 550 | | | | | | | | | | | |
| 164-OSI-P-0160 | Paper, Certificate, A4, 10 sheets/pack | 50 pack | 1,750.00 | | 50 | | | | | | | | | | | |
| | Snacks 1, Regular | 4585 pax | 412,650.00 | | 4585 | | | | | | | | | | | |
| 164-OSM-T-0250 | Token, tumbler | 30 piece | 15,000.00 | | 30 | | | | | | | | | | | |

TOTAL BUDGET **PHP 650,000.00**

NOTE: Technical Specifications for each item/ Project being proposed shall be submitted as part of the PPMP

Prepared by:


NESTLE JOY R. ARGUILLA
Office/ Committee Head

Certified Funds Available/
Certified Appropriate Funds Available:


MARCK LESTER L. NAVALES
Accountant III

Recommending Approval:


LEO JR D. RAYON
Program Chairperson

Approved by:


JOY M. SORROSA
College President

VISION

A premier higher education institution in Asia, known and respected for its quality education and leadership in the ASEAN Region.

MISSION

Provide a premier higher education institution to serve the needs of the ASEAN Region and the global community, through a system of quality education and leadership in the ASEAN Region.

CORE VALUES

Integrity
Excellence
Innovation
Teamwork
Service
Leadership
Quality
Commitment
Respect
Transparency
Accountability
Sustainability
Inclusivity
Resilience
Adaptability
Innovation
Leadership
Teamwork
Service
Quality
Commitment
Respect
Transparency
Accountability
Sustainability
Inclusivity
Resilience
Adaptability



(Page 2/2)
Note: This is a system-generated document. Persons whose names appeared in this document have authorized to affix their electronic signature.