Group name or number: _____

Note-taker name: _____

1. Define

Identifying opportunities and use cases

Questions:

- What problem(s) in the case could GenAI help address?
- Which solutions seem promising?
- What kind of GenAI solutions are imaginable?

Notes:

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2. Analyse

Context, constraints, and risks

Questions:

- What technical, legal, or organizational barriers exist?
- What assumptions need to be tested first?
- What's missing in capabilities or resources?

Notes:

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3. Build

First steps and experimentation

Questions:

- What would a first prototype or pilot look like?
- What should be built internally vs. externally?
- Who should be involved in building/testing?

Notes:

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4. Measure

Defining success and tracking outcomes

Questions:

- What would success look like in the short term?
- Which KPIs or qualitative signals should be tracked?
- What could go wrong?

Notes:

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5. Learn

Adapting and deciding next steps

Questions:

- How would the team learn from success/failure?
- What decisions or pivots might follow?
- What are the next steps if the pilot succeeds?

Notes:

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6. Framework Feedback (meta-level)

Questions:

- Where did the framework help?
- Where did it confuse or constrain the discussion?
- What was missing or unclear?

Notes:

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