

# 35 TOUGHEST INTERVIEW QUESTIONS AND ANSWERS

Most Common In All Interviews



## 1. Tell me about yourself.

Answer: “Sure! I have a Bachelor’s degree in Computer Science and six years of experience in software development. Over the years, I’ve worked on various projects, from building mobile apps to leading a team of developers in my last job at XYZ Company. My strengths include problem-solving and working well with cross- functional teams. Outside of work, I enjoy volunteering at coding boot camps, where I mentor aspiring developers. ”

## 2. Why should we hire you?

Answer: “You should choose me because I have a great combination of technical talents, leadership experience, and a track record of delivering outcomes. At my previous job with ABC Inc., I led a team that completed a crucial project ahead of schedule and introduced process improvements that saved the company 20% in operating costs. I work well with others, and I’m committed to continuous learning, which I believe would benefit your team. ”

## 3. What’s your greatest strength?

Answer: “My greatest strength is adaptability. I excel in fast-paced environments and can quickly pick up new technologies. For example, in my last job, I led a project using a programming language I had never worked with before. I took the time to learn it and successfully delivered the project on time. ”



**Shivani Pokale**

#### 4. What's your greatest weakness?

Answer: "In the past, I battled with delegating, frequently attempting to accomplish too much by myself. However, I've tried to improve this by developing trust and empowerment in my staff. I now understand how distributing responsibilities improves productivity and team morale. "

#### 5. Can you describe a challenging situation you faced at work and how you handled it?

Answer: "In a previous role, my team faced pressure to complete a complex project with a tight deadline, which caused some tension. I organized a meeting to openly discuss our challenges and reshuffled tasks based on everyone's strengths. This not only helped us meet the deadline but also improved our team's collaboration. "

#### 6. Where do you see yourself in 5 years?

Answer: "In five years, I hope to be in a leadership role, perhaps as a senior project manager. I want to continue growing my skills and use my experience to mentor others and drive successful projects that align with the company's long-term goals. "



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## 7. Why did you leave your last job?

Answer: “I quit my previous employment because I thought I had outgrown the chances there. I was seeking for new challenges and a position that was better aligned with my professional goals. I am delighted about this chance because I feel it will allow me to have a greater influence.”

## 8. Tell me about a time you failed and what you learned from it.

Answer: “I once managed a project that ended up going over budget due to unexpected issues. It was tough, but I took responsibility, communicated openly with stakeholders, and created a plan to reduce costs. This experience taught me the value of risk management and better problem-solving, which I now apply to my work.”

## 9. How do you handle stress or pressure?

Answer: “When faced with stress or pressure, I stay organized and break tasks into smaller, manageable steps. I also communicate clearly with my team to keep everyone on the same page. Taking short breaks and maintaining a good work-life balance also helps me stay focused and energized.”



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## **10. Describe working with a challenging coworker.**

Answer: “In a previous job, I worked with someone whose communication style was very different from mine, which led to misunderstandings. I initiated a conversation to better understand their perspective, and together, we set up clear communication guidelines. This improved our collaboration and overall team dynamics.”

## **11. What's your leadership style?**

Answer: “My leadership style is collaborative and focused on achieving results. I believe in empowering team members to make informed decisions in their areas of expertise, while ensuring they have the support and guidance they need. I also prioritize setting clear, measurable goals and regularly tracking our progress to keep us aligned and on course.”

## **12. How do you keep up with industry trends and developments?**

Answer: “I stay current with industry trends by subscribing to relevant publications, attending webinars, and participating in conferences. I also actively engage in professional networks and forums to exchange ideas. In addition, I regularly take online courses and pursue certifications to enhance my skills and knowledge.”



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### **13. What do you know about our company?**

Answer: "I've done thorough research on your company and am impressed by your focus on innovation and sustainability. I noticed your recent global expansion, which aligns with my experience in international project management. Your mission to use technology to improve lives is something I strongly connect with, both personally and professionally."

### **14. Why do you want to work here?**

Answer: "I'm drawn to your company because of its culture of innovation and its commitment to making a positive impact. Your reputation for nurturing employee growth and development fits well with my career goals. I'm excited about the opportunity to contribute my skills and be part of a forward-thinking team."

### **15. Give an example of how you had to adjust to a change at work.**

Answer: "In my previous job, the company went through a major software migration that required everyone to learn a new system. I embraced the change by actively seeking training, helping my coworkers adjust, and giving feedback to improve the process. Thanks to our team's collective effort, we transitioned smoothly and efficiently."



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## **16. What motivates you in your career?**

Answer: "I'm motivated by the chance to continuously learn and grow. Tackling new challenges and expanding my skill set drives me. I also find motivation in knowing that my contributions help the team succeed and make a meaningful impact on the company's overall success."

## **17. Describe a project where you needed to fulfil tight deadlines. How did you handle it?**

Answer: "I worked on a project where a client required immediate delivery." To achieve the short deadline, I developed a thorough project plan, assigned duties based on each team member's capabilities, and kept careful track of our progress. I also kept the customer updated to manage their expectations, and we completed the project on schedule."

## **18. Do you prefer working individually or with a team?**

Answer: "I enjoy both working independently and as part of a team. When working alone, I can focus on detailed tasks, but teamwork brings in different perspectives and ideas. I'm flexible and adapt my work style depending on what the project requires."



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## 19. How do you handle constructive criticism?

Answer: “I view constructive criticism as a valuable opportunity for growth. When I receive feedback, I listen carefully, ask questions if needed, and express appreciation for the insights. I take the feedback to improve my performance and view it as a key part of my professional development.”

## 20. Can you share a moment when you resolved a customer complaint or issue?

Answer: “In my previous customer service role, a client was dissatisfied with one of our products. I listened to their concerns, empathized with their frustration, and provided a solution that went beyond their expectations. By addressing the issue effectively, I was able to turn them into a loyal customer who continued to support our brand.”

## 21. How do you manage ambiguity and uncertainty in projects?

Answer: “When faced with ambiguity, I break it down into smaller, manageable tasks. I gather as much information as possible through research and collaboration with the team to make informed decisions. My ability to stay calm and adaptable helps me navigate uncertainty and keep projects moving forward.”



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## **22. Describe how you persuaded a team to embrace your proposal?**

Answer: “At a prior job, I advised using a more efficient project management application. To convince the team, I presented research showing the tool’s advantages, laid out a step-by-step implementation plan, and encouraged open discussion. By addressing concerns and showcasing the benefits, the team agreed to move forward with the idea.”

## **23. How do you prioritize projects while facing various deadlines?**

Answer: “I manage multiple deadlines by first evaluating the urgency and importance of each task. I create a timeline, break down larger tasks into smaller ones, and delegate when necessary. I also keep track of progress regularly to make sure everything stays on course and deadlines are met.”

## **24. Describe a time you had to make a difficult decision at work?**

Answer: “Once, I had to decide whether to allocate extra resources to a project that was falling behind. After analyzing the situation, I chose to shift resources, knowing it would affect other projects. Ultimately, this decision ensured the successful completion of the project, teaching me the value of making decisions based on data and careful consideration.”



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## **25. How do you deal with a team member that isn't fulfilling their objectives or expectations?**

Answer: "If a team member is struggling, I address the issue by having a one-on-one talk to better understand their situation. I provide assistance, establish clear expectations, and, if required, collaborate with them on an improvement plan. I also give ongoing comments and coaching to help them get back on track."

## **26. What do you believe is your most significant professional accomplishment?**

Answer: "One of my proudest accomplishments was leading a cross-functional team to launch a product ahead of schedule, resulting in a 30% revenue increase." This exhibited my leadership and project management abilities while also positively impacting the company's growth."

## **27. Can you recount an instance when you had to deal with a tough client or customer?**

Answer: "In a previous role, I worked with a demanding client who was unhappy with our service. I listened carefully to their concerns, addressed the issues promptly, and provided a solution that exceeded their expectations. By focusing on excellent service, we not only retained the client but also received referrals."



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## **28. How do you deal with failure or setbacks in a project?**

Answer: "I treat setbacks as learning opportunities. When something goes wrong, I analyze the root cause and develop a plan to resolve the issue and prevent it from happening again. This approach allows me to improve both my work and the project outcomes moving forward."

## **29. What role do ethics and integrity play in your workplace?**

Answer: "Ethics and integrity are essential in everything I do. I believe in being transparent, treating everyone with respect, and following both ethical guidelines and company policies. By doing so, I build trust with colleagues and clients, creating a positive and trustworthy work environment."

## **30. Describe a situation where you had to handle confidential information.**

Answer: "In my prior work, I was in charge of sensitive customer data and diligently adhered to security standards to ensure its safety. Access was limited to authorized individuals, and I regularly updated encryption measures to safeguard the information. Protecting confidential data is a responsibility I take very seriously."



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### **31. What's your strategy for creating and accomplishing career goals?**

Answer: "I follow the SMART framework to set clear and realistic career goals. By breaking large goals into smaller, actionable steps and reviewing my progress regularly, I stay focused. Additionally, I pursue mentorship and professional development opportunities to ensure continuous growth and improvement."

### **32. Can you provide an example of when you had to guide a team through a crisis?**

Answer: "Once, a key team member went on medical leave during a crucial phase of a project. I quickly reassigned responsibilities, adjusted timelines, and kept stakeholders informed. By focusing on the team's strengths and maintaining clear communication, we successfully managed the crisis and met our deadlines."

### **33. How do you stay organized and manage your time efficiently?**

Answer: "I rely on a combination of digital tools and time management strategies. I keep a detailed calendar, prioritize tasks, and break larger projects into smaller steps. The Pomodoro Technique helps me maintain focus and productivity throughout the day."



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### **34. Can you share an instance when you had to negotiate a difficult contract or deal?**

Answer: "I once had to negotiate a challenging contract with a customer that had strict requirements and a restricted budget. I thoroughly studied various solutions, selected terms that benefitted both parties, and kept open communication. Finally, we struck a satisfactory deal for everyone."

### **35. How would you handle a scenario in which you disagree with your supervisor's decision?**

Answer: "When I disagree with a supervisor, I address the problem respectfully. I try to grasp their rationale, provide my point of view with supporting evidence, and, if necessary, propose alternate alternatives. Ultimately, I appreciate the final choice and will continue to engage productively." budget. "



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