

CAMP IT UP INC.

Board Meeting Minutes

18-SEP-2016

10-12:30

Location:

Lisa's house

Minute Taker:

Rachel. Typed up by Katie (Jan 2017)

Attendance:

Present: Board members: Lori, Susan, Ora, Rachel, John, Judy, Em, Jay, Lisa

Board members not present: Leslie, Roger, Brett

Guests: Katie (R), Ty, Marguerite, Jill

(R) = Remotely attending via web

***=Parking Lotted Items

10:05 Minutes Approval:

Last month's minutes approved with corrections unanimously.

10:10 Affirmation of Officers:

Lori and Susan as Co-Chairs, Brett as Treasurer, Rachel as Secretary. Unanimous.

10:10 Treasurer's Report:

Banking Summary

Operating Budget- Some of the merch/activity.reg is lumped together when they pay in cash at camp. Katie says it is tracked in a blue book.

Summer Camp Consultants: Julia, Sabra, Lisa Angelot

Paypal 2.5% online fee, 3.5% for hand swipe in person

Treasurer's report spreadsheet includes future payroll for directors

Upcoming winter camp-- we have put down a \$1,200 deposit to prepaid

Short Fundraising Discussion-- Fundraising is going well. We need an ongoing fundraising target. Suggestion to build up deficit to keep fees low and fundraise for the difference and scholarship. It is time to think about reserves and how much do we want to keep. Susan sees 10k as the baseline fundraising from our community. In the future foundations will give for camperships. We could add camperships to the operating budget and work towards breaking even in our Operating Income. Financial policies is something to discuss. Brett

mentions we will need to pass a budget by year end. Need to decide on Winter Camp Fees. Jill says we need the fees to be posted in early October

Motion to get a credit card--Unanimously agreed upon.

10:52 Executive Director's Report (Jill):

Sabra and Mark are not available to cook for Winter Camp so the food will cost more.

Winter Camp is 90 people max capacity.

We want some of the supplies at Feather River Camp for the fundraising event. Also, no one is living at camp this year. Many thousands of dollars worth of supplies are stored there. No caretaker means more vulnerable to vandalism. Maybe we could get a storage unit. Does insurance cancel without an occupier? Is someone going to be there? What's happening!!??

Yearbook needs release forms. We need to change general release forms to include a photo release.

We will approve Winter Camp Fees via email and this must be unanimous. Please respond quickly!

11:10 Fundraising Report:

Judy passed out a prospects and ask template. Choose prospects and customize template. Every board member needs to pick 5 prospects. A donation at the sponsorship level includes free tickets to the fundraising event. We need to focus on major donors in our camp list and people who gave at least \$250 last year and have not yet given this year.

Since camp, the fundraising committee has sent 2 emails. The first was that we only got 40% of our goal at camp. Second was asking if people wanted to sponsor the event. Led to nothing unless they were followed up by a phone call.

11:45 Break

Ty and Katie left.

11:45 Board Recruitment:

Craig- No

Kevin- No

We'll hear from Joan this afternoon

Katie and Ty maybe

Lisa is talking to Ty's parents (they are comfortable with it), John talked to Katie and Ty
Jeremy from staff is interested

Bakura is too busy

Jes Montesinos didn't reply after 2 reach outs.

Brainstormed ideas of board members

Em will join board development and drop fundraising after the event

12:00 Personnel Committee:

Meeting with all of the counselors-- Craig, Stacy, Robin

“EAP” Employee Assistance Program--its consultation rather than therapy. Jill mentions that we will need someone because things will come up. ***

Community Values and collaborative problem solving***

Train staff to do restorative justice. Roger mentions that the mental health person should not have a kid at camp. We should make that a policy. We also should not hire people who can't do their jobs. ***

Motion to join “ACA”. Personnel committee will draft a more concrete proposal.

12:30 Meeting Adjourned!