

Minutes for Camp it Up Board- December 2015

Call to Order

A Board meeting of Camp it Up was held on 12/13/2015 at the home of Brett Bradshaw 3500 Victor st, Oakland CA.

Start time: Called to order at 10:15 and was presided over by Susan Colson.

Attendees

Members in attendance:

Leslie Baker, Roger MacDonald, Judy Schwartz, Lisa Piccione, Jay Skye, Brett Bradshaw, Rachel Vyda-Venning, Ora Prohovnik

Members Absent:

John Dalal, Matt Fratus, Chiah Connolly-Ingram

Guests in attendance: Carolyn Reyes

Entrances & departures: none

Agenda (sent out by email 12/11/16)

AGENDA

9:30	Nosh, small gab	(9:55 John calls in)
10:00	Intros, agenda review, check-in, welcome Carolyn	
10:15	Approve November minutes	
10:20	Biz committee report: Status of contracts, key question or recommendations, vote if needed	
10:30	Board nominations report	
10:40	Fundraising report: where we are, what we need to do by 12/31/15	
11:00	Mailing and discussion on how we are doing with fundraising!	
12:30	Close	

Approval of Minutes

Business Committee Report presented by Ora & Brett

- Draft contract approved, final ownership of some assets to be determined.
- If we cant sign by Dec 31st, can aim for jan 15th, effective date will be January 1.
- No payout til signing.
- Jill is an employee in year one, contractor thereafter.
- Board needs policy on scholarship/trades/coop time.
- Reviewed employment contract.
- Need to set spending limits for Jill- see motions below
- Cash flow- we have \$30k in the bank- soon need to start payouts, to Jill for down payment, to CIC for deposit, for director's salary.

Fundraising Report presented by Judy

- Send letter, then follow up with phone calls. Cannot get \$500 from an email.
- John is following up on pledges that haven't been fulfilled.

Director's Report – Jill sent via email

- Winter camp almost full, need 5-6 more families

Other Issues Discussed:

- Matt may want to go off the board and just do fundraising

Motions:

- To set per transaction spending limit of \$500 by director without Board director approval. Lisa motioned, Ora seconded, unanimous. To offer Jill free stay at camp for her and a guest for next 3 years (2016-2018). Possibility to be continued beyond for free or at cost pending a decision by the then board and director based on policies in place at that time. Ora will present this offer to Jill.
- By consensus: Jill to use her own credit card if she wants the miles and get reimbursed.

Announcements

none

Adjournment

Formal Meeting adjourned at 11:30. Rest of the time spent working on mass mailing.

Rachel Vyda-Venning

Interim Secretary

Date of Approval