

GINA DAVIS

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Accomplished professional with varied experience in the software development and logistics fields in multiple countries. Currently seeking a growth opportunity to apply learnings in logistics and computer programming. Proactive execution in pursuing process efficiencies and developing productive stakeholder relationships.

EDUCATION

Universidad Nacional de Asunción – Asunción, Paraguay **October 2012**
Licenciatura (Bachelor's Degree Equivalent) in Computer Science (Systems Analysis Emphasis)
• Designed and developed human resource system for thesis using Windev and database PostgreSQL

EXPERIENCE

Siemens Energy
IMEX Imports Exports Compliance **2019 - Present**
• Examines commercial documents and prepares customs entries, sending entries via EDI to brokers
• Determines when to apply FDA, Aphis Lacey, and Other Government Agencies (OGA) regulations as well as verifies the claiming of ADD/CVD and free trade agreements

Expeditors International of Washington – Phoenix, Arizona/Orlando, Florida **2017 – 2019**
Customs Brokerage Agent
• Cultivated productive relationships with customs officers for prompt resolution of shipment requirements
• Complied with customer requirements, meeting KPI standards per company procedures
• Assisted importers of record on conformance with regulations including the Harmonized Tariff Schedule, FDA requirements, EPA restrictions, Aphis Lacey stipulations, and Department of Transportation rules for accurate customs entries
• Coordinated with terminals to transport containers to exam sites for government inspections
• Revamped desktop procedures for improved business continuity on all assigned accounts
• Increased office processing efficiency of customs entries through proactive design of submission templates resulting in ~250 hours of annual time savings

CEVA Logistics – Tempe, Arizona/Austin, Texas **2015 – 2017**
Domestic Logistics Specialist
• Managed inbound and outbound schedules for the branch's largest client
• Reconciled driver data for payroll
• Compiled profit margins for quotas
• Received employee of the quarter awards in both the Tempe and Austin offices
Customer Service Representative
• Developed and sustained customer relationships with clients and their customers
• Compiled tracking reports for data analysis

Infocenter S.A. – Asunción, Paraguay **2012 - 2014**
SAP ABAP Consultant
• Engaged in the successful implementation of a new sales and distribution system for a major Paraguayan pharmacy retailer
• Produced accounting ALV report system with checks for a client utilizing SapScript forms
• Operated on a traveling team to provide direct client service
• Designed technical specifications for software contracts

ADDITIONAL

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- University chorus scholarship recipient
 - Volunteer work teaching children software skills and teaching ESL to Spanish speakers
 - Language Fluency: Spanish – Native Fluency
 - Cisco Systems certifications in CCNA1, 2, 3, & 4

Unrestricted