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UNIPR ONLINE ELECTRONIC STORE

Software User Guide

307378 - 310308

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Software Manual, December 2021

Authors
Casciana Andrea (307378)
Kingsley Vanessa (310308)

Università degli studi di Parma
via Università, 12 - I 43121 Parma ▪ Italy
800 904 084 ▪ +39 0521 347038 ▪ andrea.casciana@studenti.unipr.it ▪ vanessaehimwenma.kingsleyovbiolokun@studenti.unipr.it ▪ www.dia.unipr.it

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SOFTWARE DESCRIPTION

The UNIPR ONLINE ELECTRONIC STORE software version 2.0 provides tools for the sale of electronic products.

Description

UNIPR ONLINE ELECTRONIC STORE allows employees to administer an electronic warehouse, managing the deliveries and replenishing the out of stock items. It also offers tools designed for the administrator for managing the employees' account and the product types.
The software also allows customers to purchase electronic products, providing powerful search tools.

Platform Requirements (recommended)

OS	WINDOWS® 7, 8, 8.1, 10
CPU	Intel Core 2 Duo 1.8 Ghz or faster required
MEMORY	1 GB RAM
STORAGE	200 MB

Note that this software also requires Java SE 16 or later.

You can download it here:
https://www.oracle.com/java/technologies/javase/jdk16-archive-downloads.html

MANDATORY SOFTWARE INSTALLATION INFORMATION

Installation of UNIPR Software at Client Site

UNIPR develops software using a number of third-party software products and tools that run on various operating systems and server platforms. Reports from the software industry suggest there are known security issues with some products and systems. UNIPR recommends that, if using the UNIPR ONLINE ELECTRONIC STORE software, review its use with your Information Technology (IT) department and their overall strategy to ensure that all recommended security updates and patches are installed as needed in your corporation. If you have any concerns, please call the UNIPR Customer Assistance Center at 800.904.084 (or email protocollo@unipr.it).

Difficulties Accessing the Application

If difficulties occur accessing the application after standard installation on Windows 7, Windows 8/8.1 or Windows 10, please consult IT department personnel to have proper access permissions setup for use. If the problem cannot be resolved, please call the UNIPR Customer Assistance Center at 800.904.084 (or email protocollo@unipr.it).

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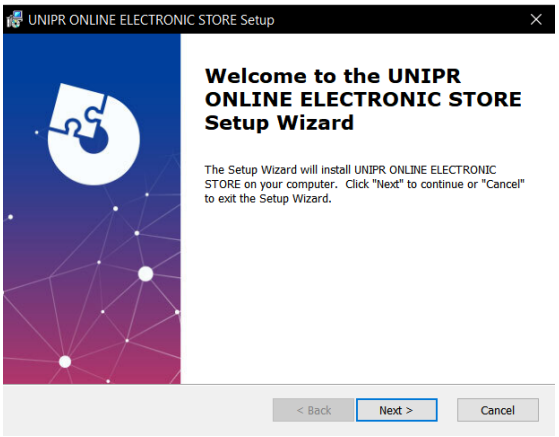
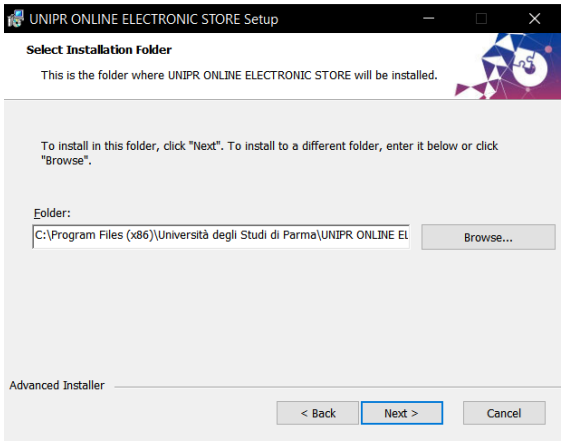
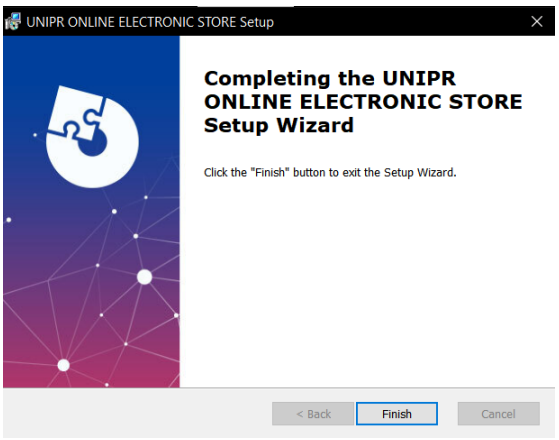
1

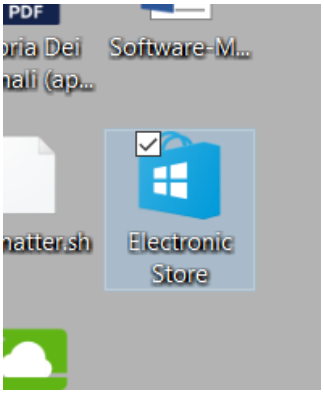
INSTALLING/UNINSTALLING THE SOFTWARE

Extract the project's folder, run "electronic-store-setup.exe" and choose the location where you want to install UNIPR ONLINE ELECTRONIC STORE. Once the installation is completed, run the program by launching it from the shortcut on your desktop.

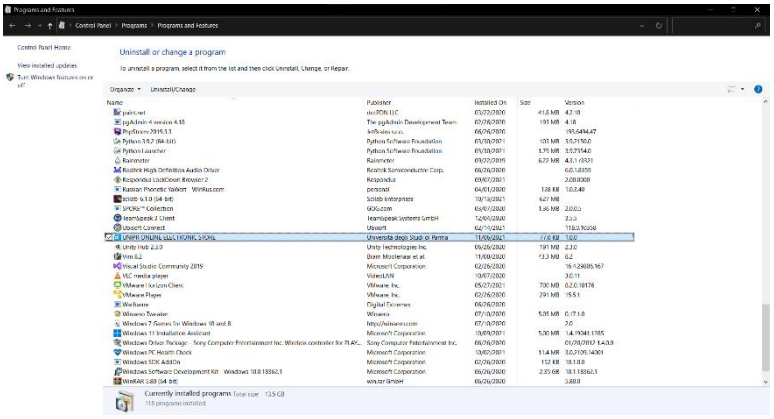


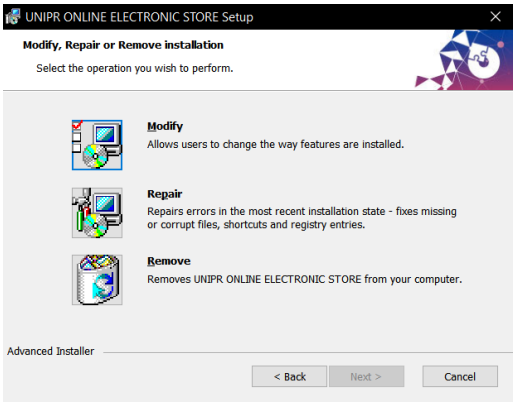






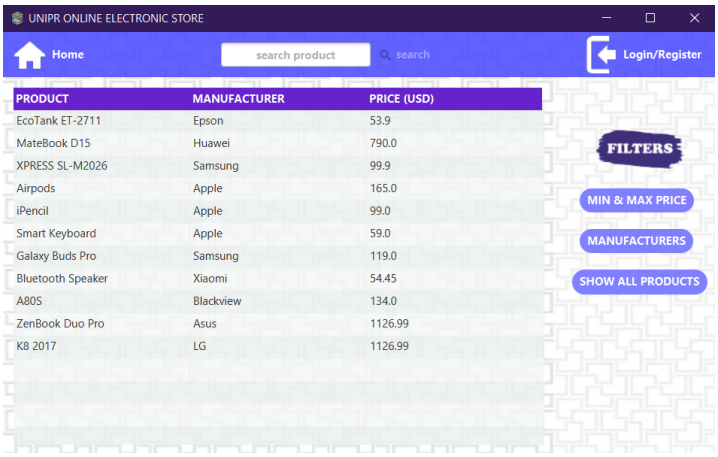
For uninstalling the software, go to "Programs and Features", select "UNIPR ONLINE ELECTRONIC STORE" and click on "Uninstall/Change". Then click next, select "Remove" and click on "remove". The software has now been removed successfully from your system.





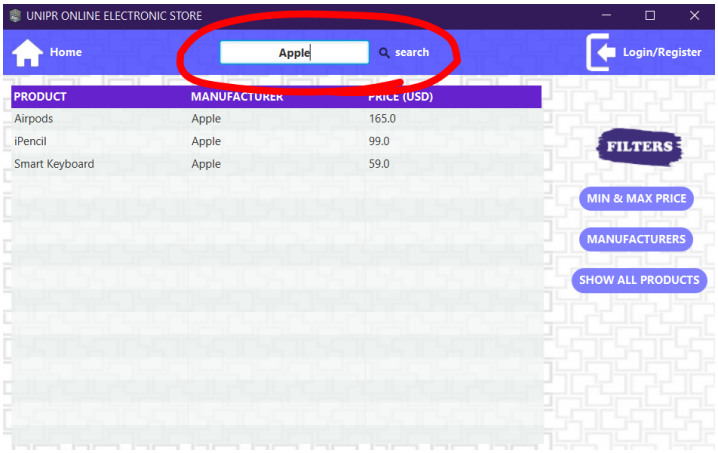
2

CUSTOMER AREA – SEARCHING & ORDERING A PRODUCT

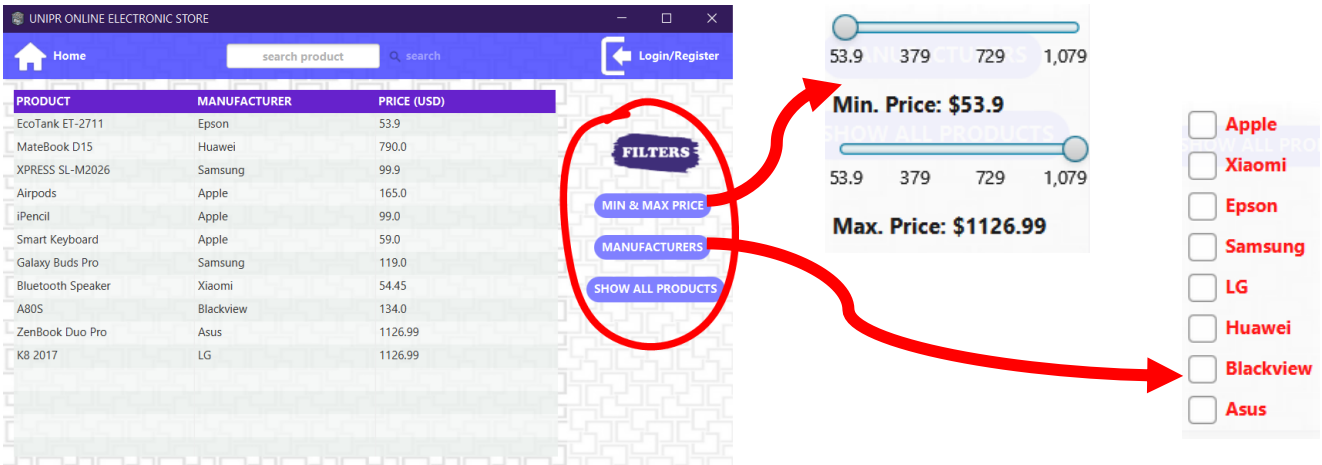


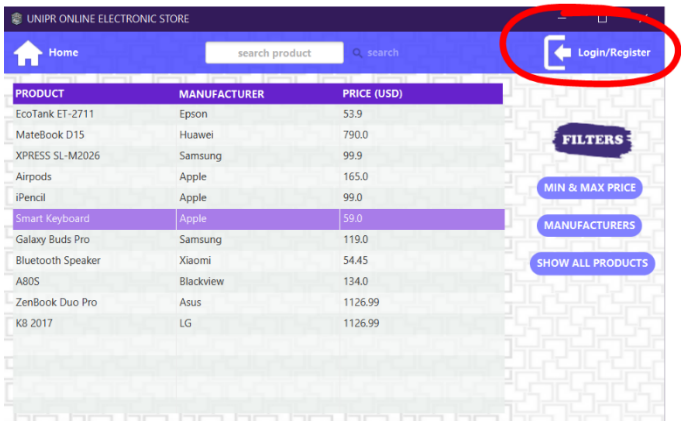
2.A Searching a Product

1. On startup, the software displays a list of the products in the warehouse. It is already possible to browse and look for a specific product, filtering the list. However, you need to sign up for being able to order some items.



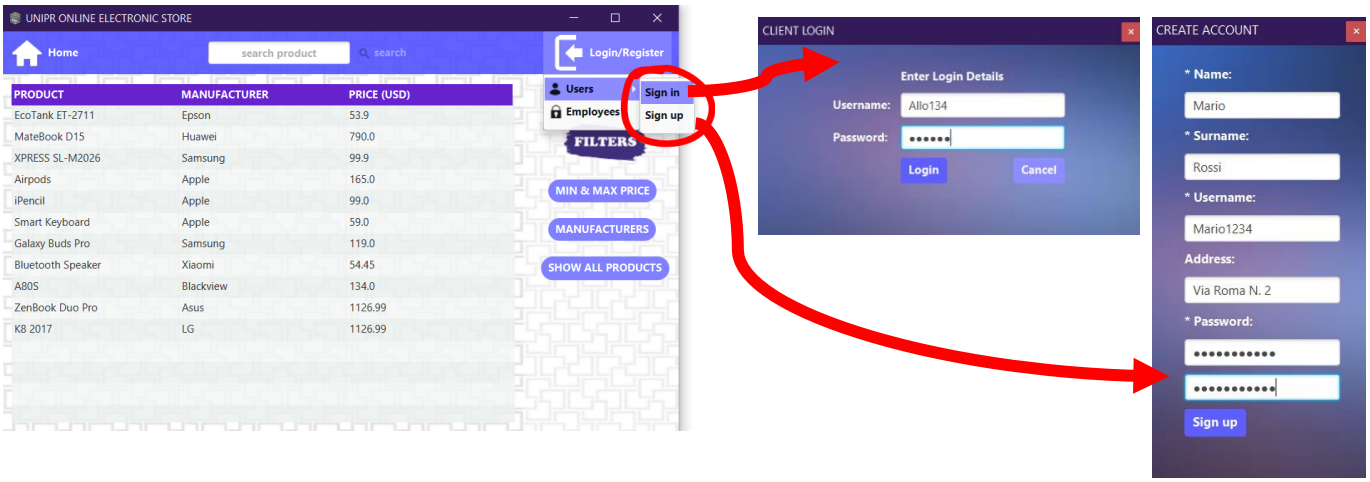
2. For searching a specific product, you can simply type the product you want to search as shown in the picture on the left. The software also provides powerful tools for searching in a more efficient way. You can filter your search by minimum and maximum price and/or by manufacturer as shown in the pictures below.

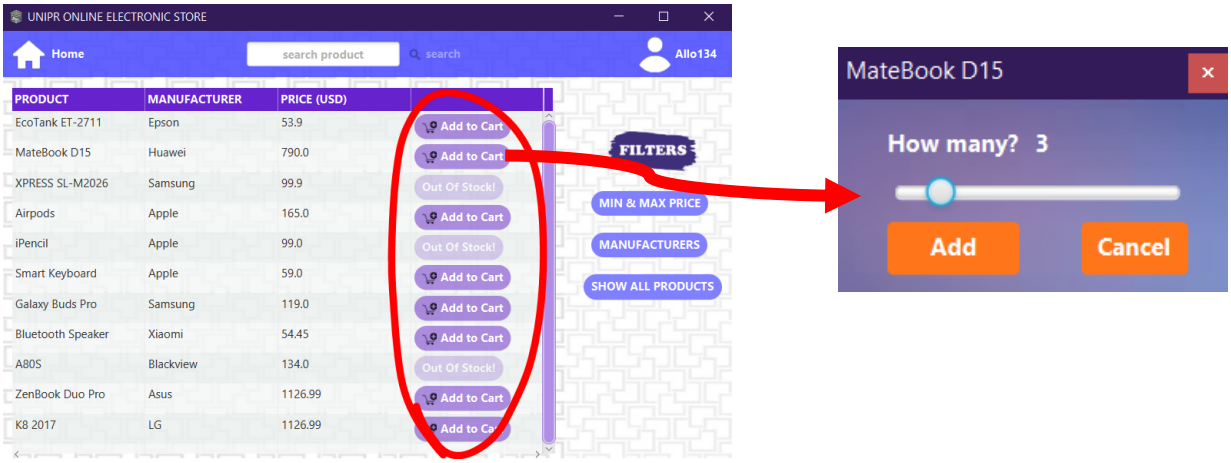




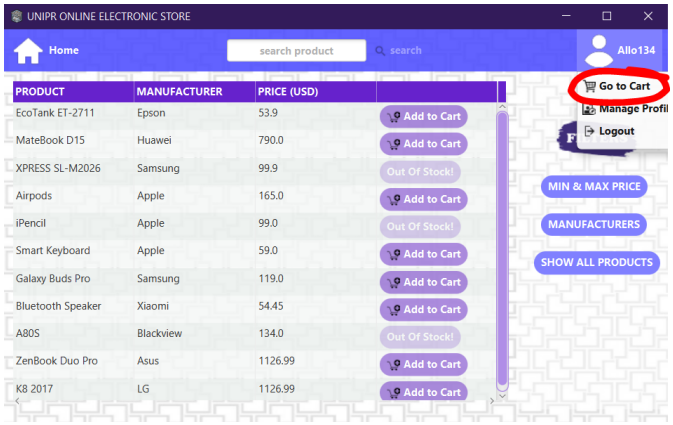
2.B Buying your first product

1. From the home page, click on the "Login/Register" button.
2. If you already have an account, simply click on "Sign in" and enter your credentials.
3. If you haven't already created your account, click on "Sign up" and fill up the fields with your information.

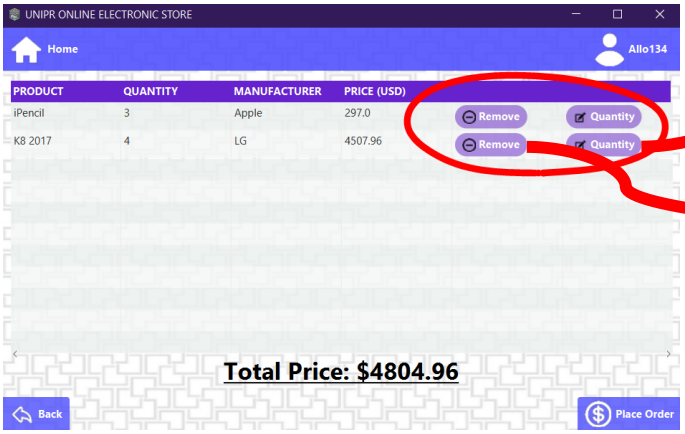


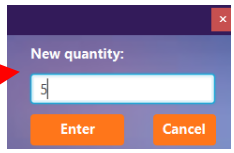


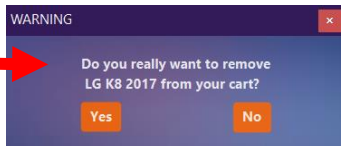
4. You can now add a specific product to the cart by clicking on the "Add to Cart" button and specifying the quantity you want to add to the cart.

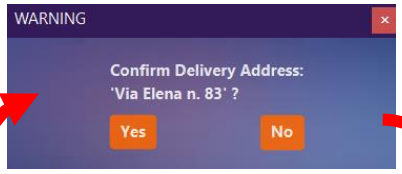


5. You have now successfully added the product to the cart, but you haven't purchased it yet.
6. For purchasing the products, you need to go the cart first. Click on the button on the top-right corner and select "Go to Cart".
7. You will be redirected to your cart. Here you can see the items you've added, remove the products you no longer wish to purchase and change the quantity of a specific product in the cart.

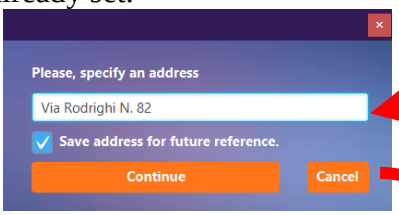




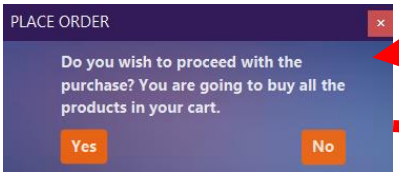




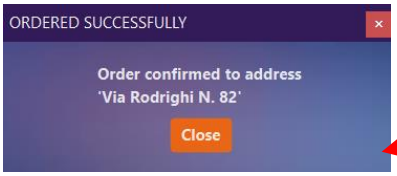
9. You will be asked to confirm your shipping address in case you have already set.

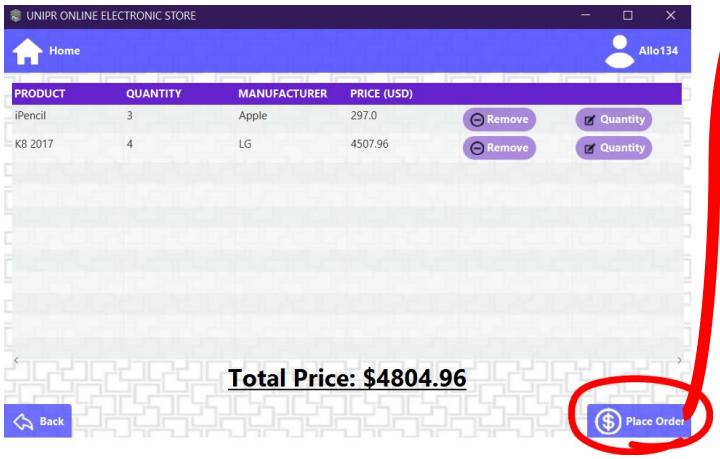


10. In case you haven't, or you simply want to receive the products at a different address, the software will display this window where you can specify an address.



11. You can now confirm the purchase and proceed with the order.



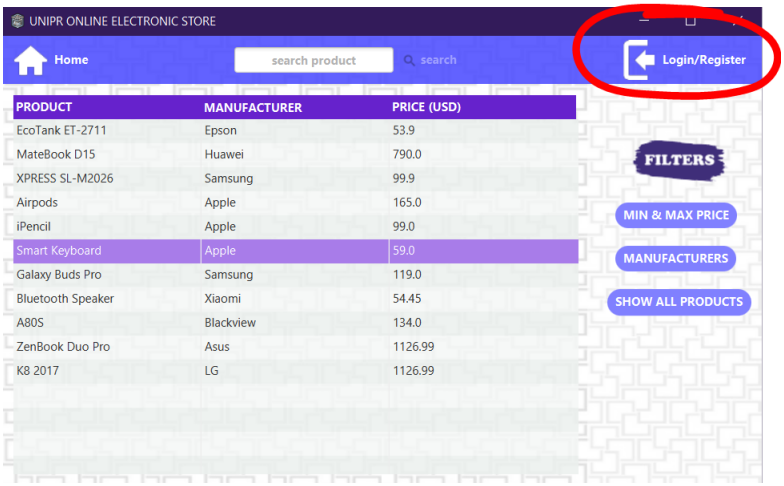


8. Click on "Place Order" for purchasing the products, you will be guided step by step to the purchase of your products.

3

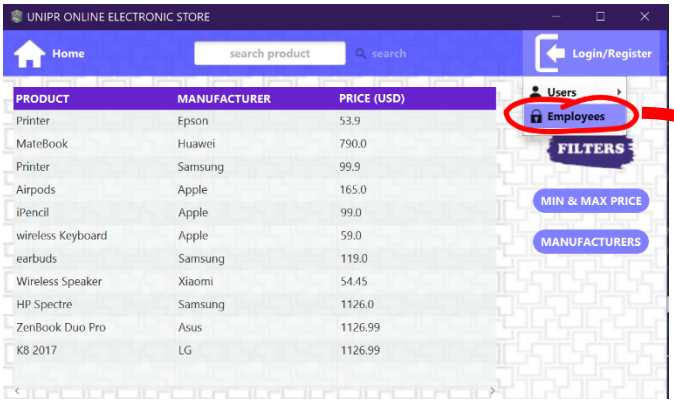
ADMIN AREA - MANAGING PRODUCTS & ACCOUNTS

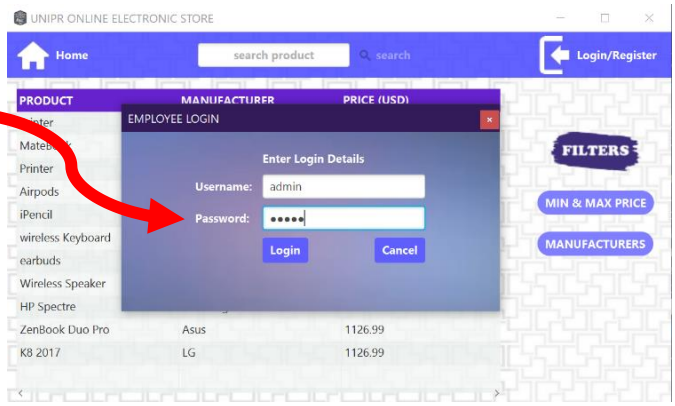
The administrator is an employee with special permissions, being able to manage accounts and product types.

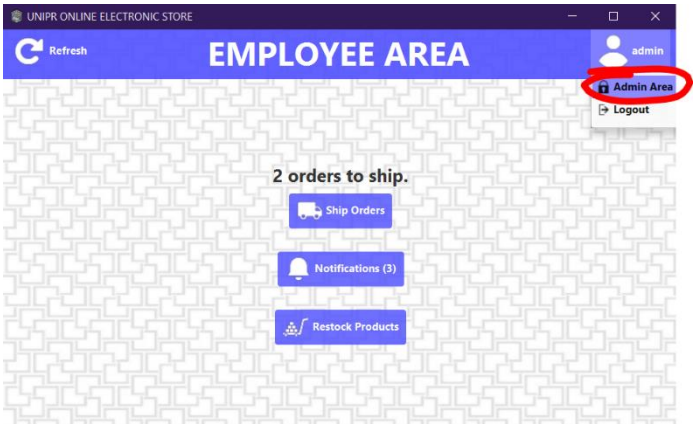


3.A Access to the Admin Area

1. From the home page, click on "Login/Register" button
2. Select "Employees"
3. You will now be asked to enter your credentials.
4. The default credentials for the admin account are:
   Username: admin
   Password: admin
5. Don't forget to change the default password!

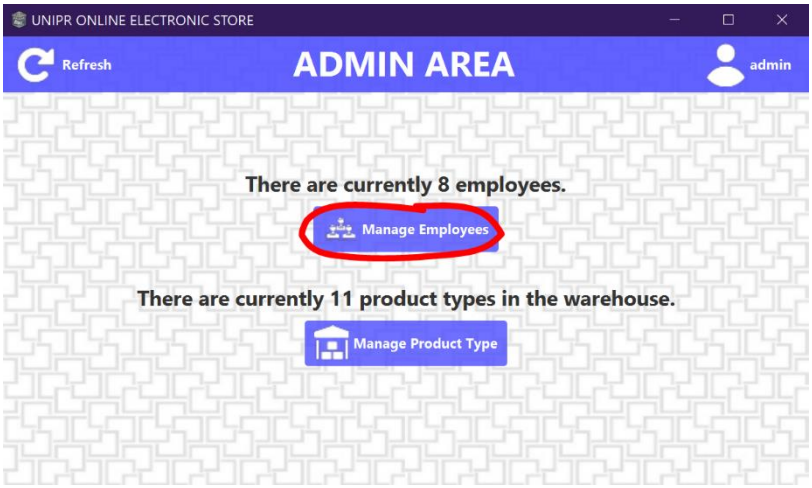






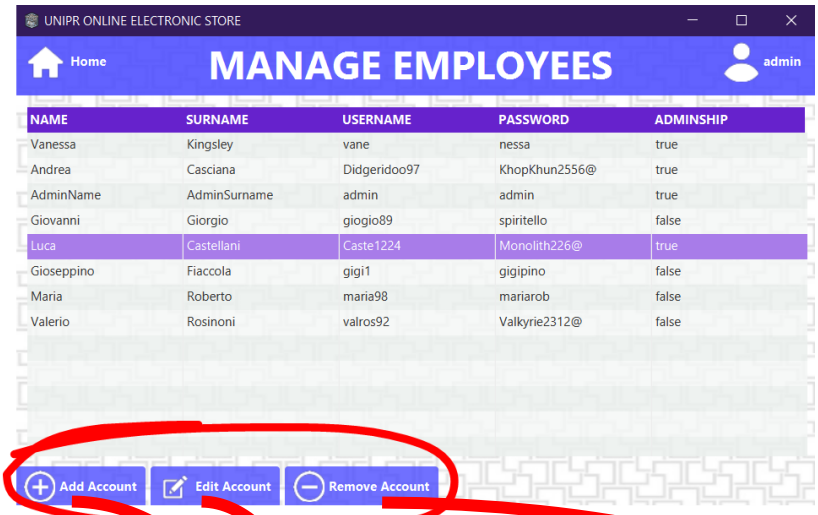
6. You will be redirected to the employee area.
7. For entering the admin area, click on the button on the top-right corner of the window and then select "Admin Area" as shown in the picture on the left.

From here, you can add or remove a product type ("Manage Products Type" button), manage the employees' accounts ("Manage Employees" button) by adding a new account, removing or editing an existing account. You'll also be able to see all the employees' account and product types.



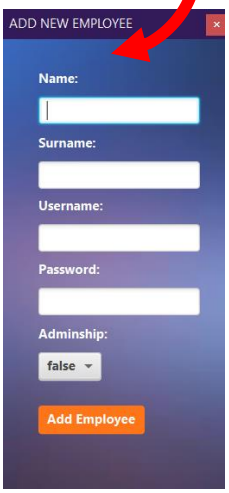
3.B Manage Employees

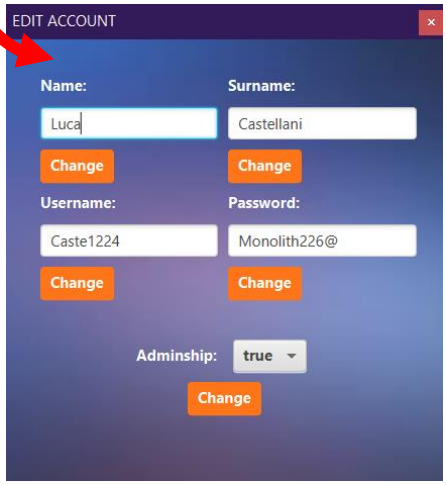
1. From the home menu, click on the “Manage Employees” button
2. You will now be redirected to the manage employees page
3. You can add, edit or delete an employee’s account by using the three buttons on the bottom
4. For editing or removing an account, you need to select the account you want to remove/edit first

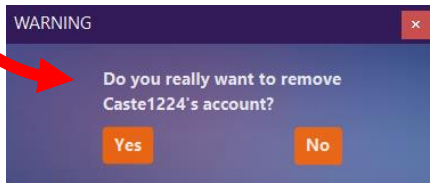


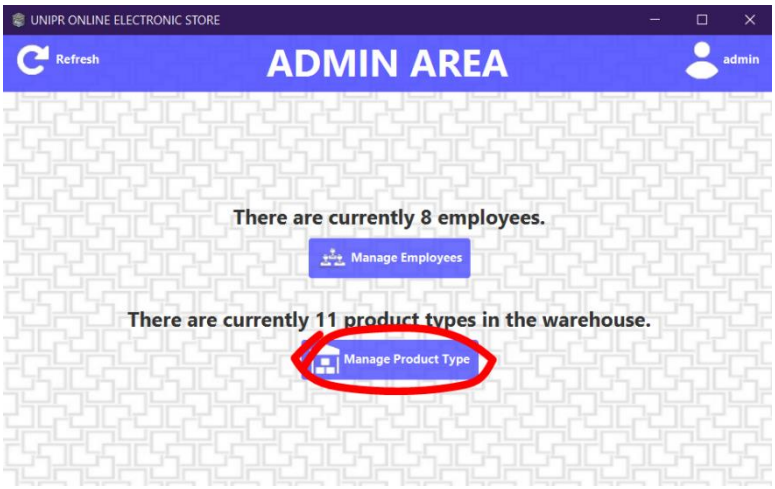
5. You can click the “Home” button for going back to the main menu

6. **Warning:** by setting your adminship to false, you’ll lose the ability to access to the admin area!



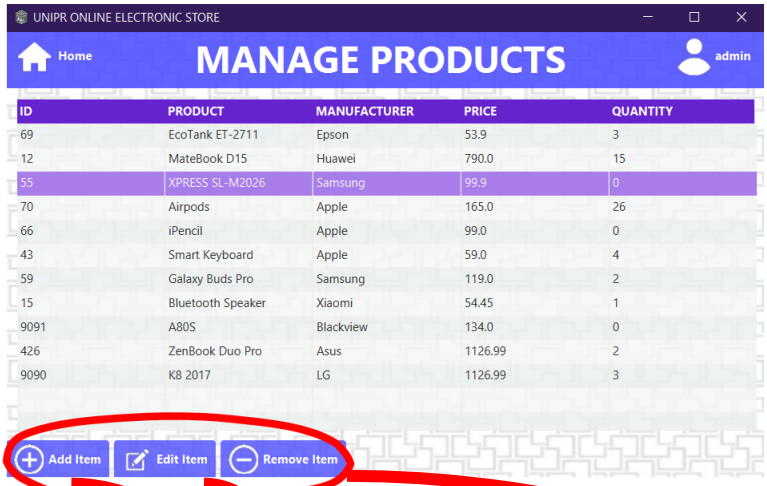




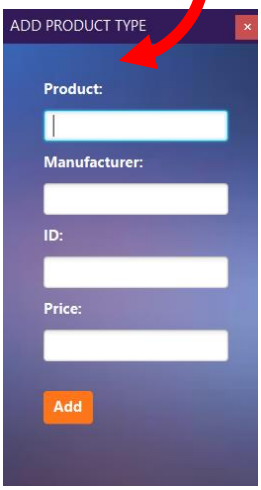


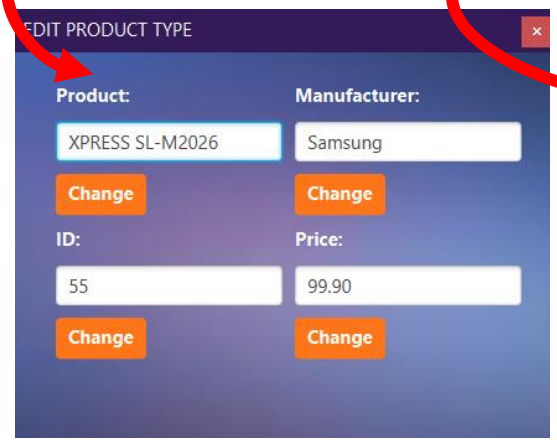
3.C Manage Product Types

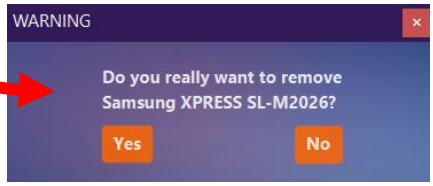
1. From the home menu, click on the "Manage Product Type" button.
2. You will now be redirected to the manage products page.
3. You can add, edit or delete a product type by using the three buttons on the bottom.
4. For editing or removing an account, you need to select the product you want to remove/edit first.



5. You can click the "Home" button for going back to the main menu.



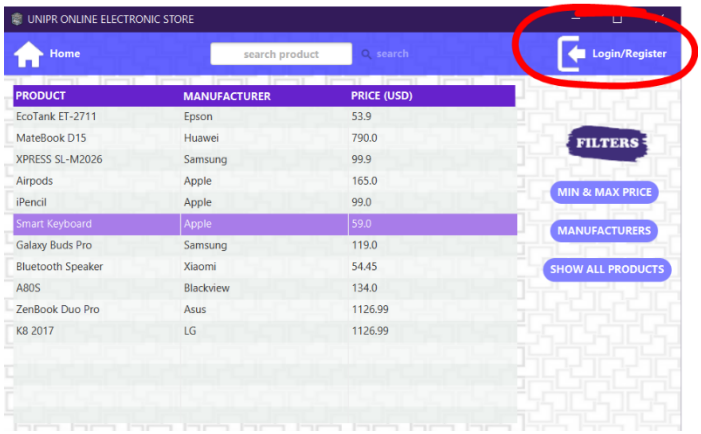




4

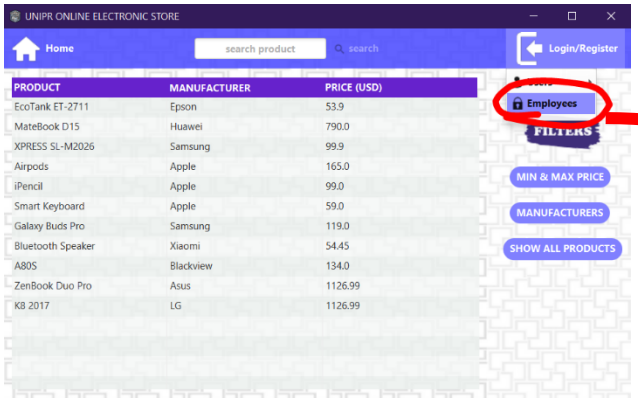
EMPLOYEE AREA – SHIPPING & RESTOCK

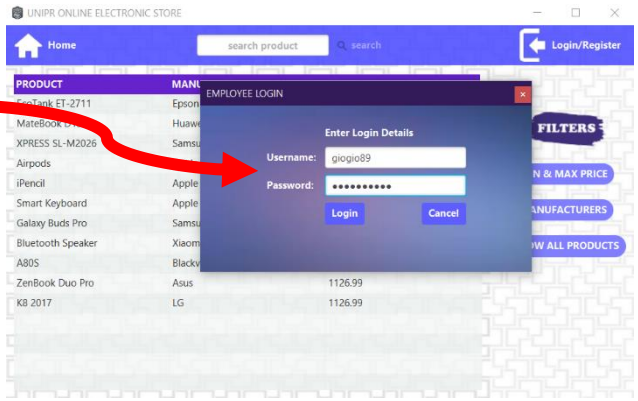
The employees take care of the orders and restock the out of stock products. Whenever a product goes out of stock, you receive a notification showing you which products need to be replenished. You are also able to check the orders and ship the ordered products to the customer.

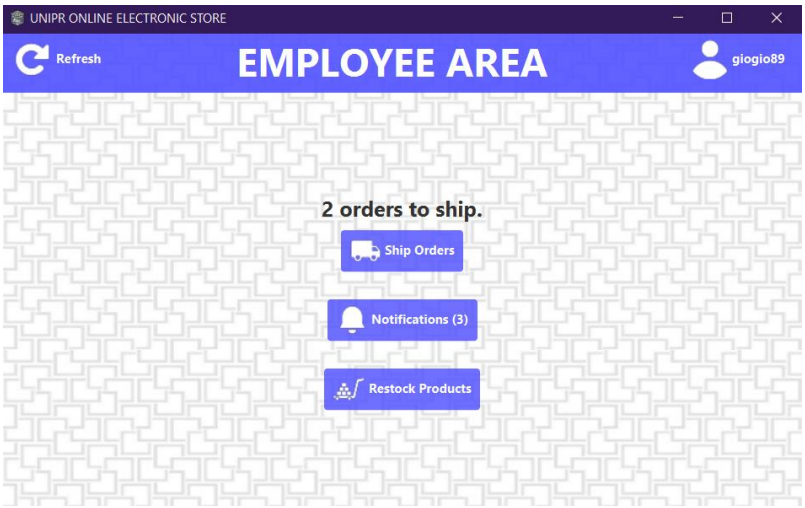


4.A Access to the Employee Area

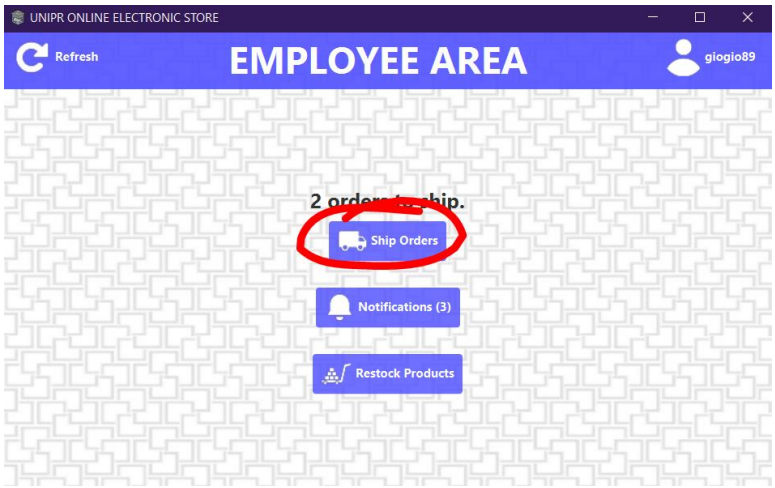
1. From the home page, click on the "Login/Register" button.
2. Select "Employees".
3. You will now be asked to enter your credentials.
4. Sign in with your credentials. If you do not have any, please contact the administrator.
5. You will be redirected to the employee area.







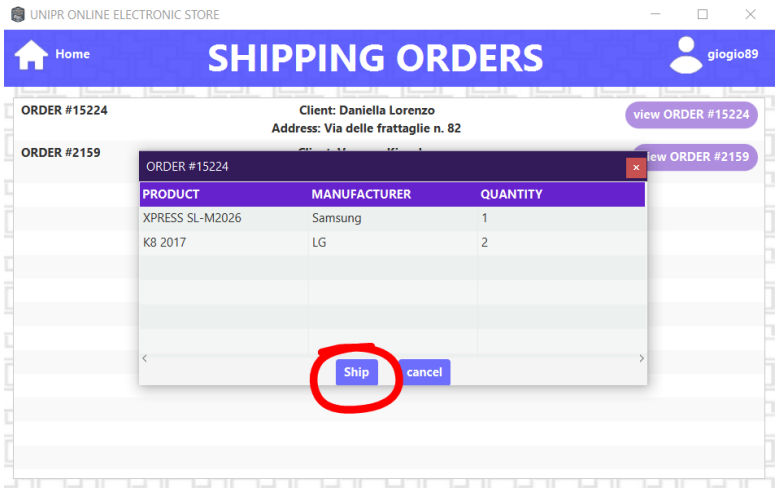
From here, you can ship orders (“Ship Orders” button), check which products are out of stock (“Notifications” button) and restock them, restock products that are still in stock (“Restock Products” button).



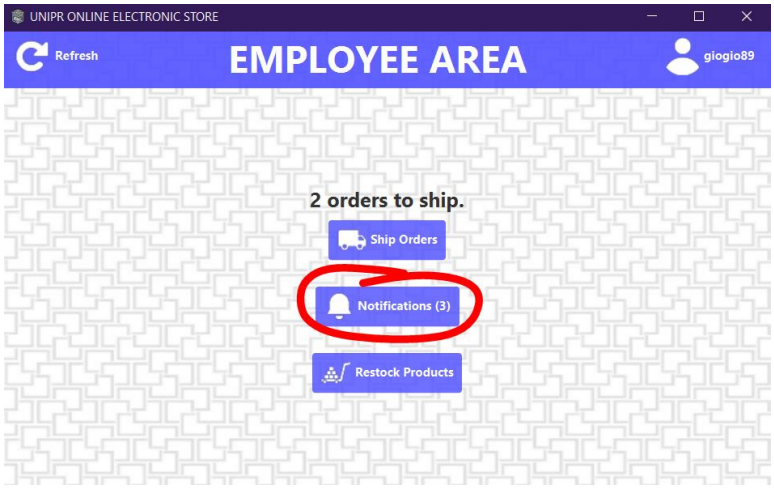
4.B Shipping Orders

1. From the home menu, click on the “Ship Orders” button.
2. You will now be redirected to the shipping orders page.
3. Here you can view and ship the single orders.

4. For shipping an order, click on the button “view ORDER” on the right.

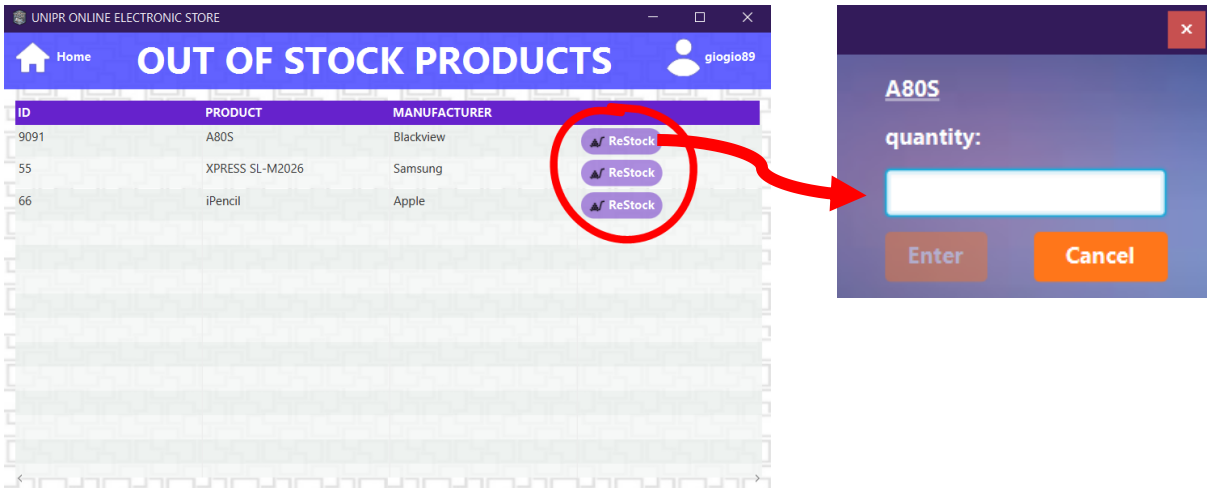


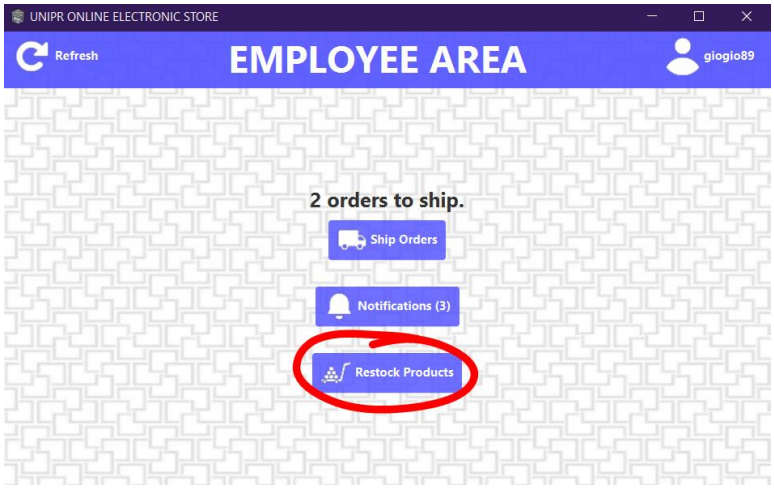
5. Click on the “Ship” product as shown in the picture on the left.

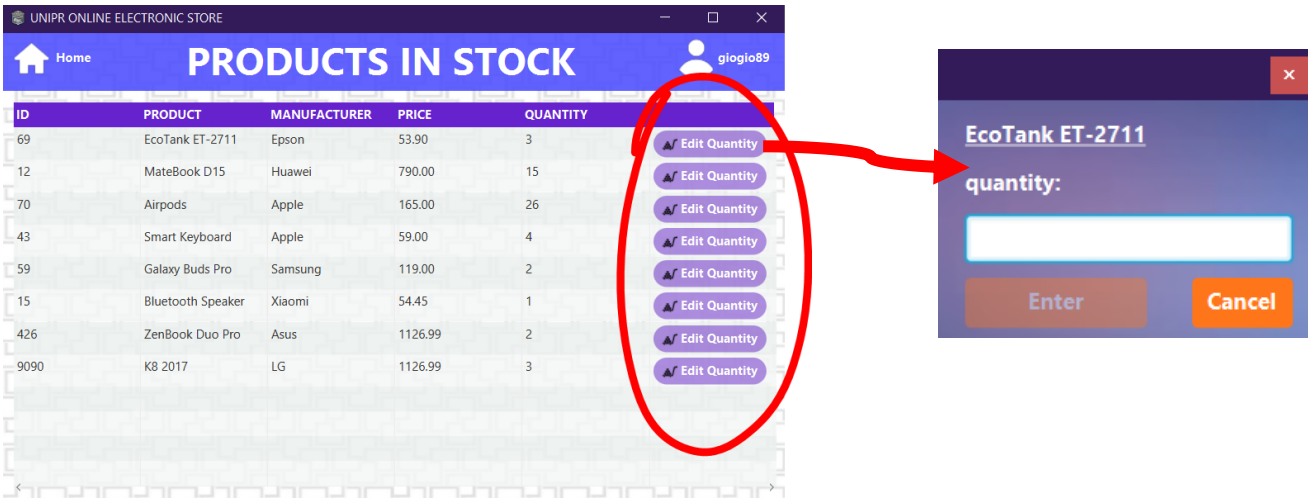


4.C Out of Stock Products

1. From the home menu, click on the “Notifications” button.
2. You will now be redirected to the out of stock products page.
3. Here you can check which products in the warehouse are out of stock and replenish them.
4. For restocking a product, simply click on the “ReStock” button and enter the new quantity available as shown below.





4.D Products in Stock

1. From the home menu, click on the “Restock Products” button.
2. You will now be redirected to the products in stock page.
3. Here you can update the quantity of the products that are still in stock.
4. For updating the quantity of a certain product, simply click on the “Edit Quantity” button on the right and enter the new quantity as shown below.