

Ardagh, Rosscarbery, Co Cork, 14th May 2015

To Whom It May Concern:

It is a pleasure for me to write a letter of reference for Giorgio De Simone. I have known Giorgio since January 2013 when he enrolled in **Rosscarbery English School** as a full time student of English. He was a student in my school from 25th January 2013 to 4th August 2014.

Giorgio is a highly intelligent young man with exceptional problem solving skills. During his time in Rosscarbery English School he was an extremely enthusiastic, hardworking student. He never missed a lesson and his class work was always produced on time and to the highest standard. As a result, he made outstanding progress in the English language.

Giorgio is responsible, reliable and has exceptional strength of character. Giorgio thrives when working on personal projects and no matter what task he takes on, he always sets himself the highest standard and never fails to achieve success. Through his participation in school activities he showed excellent leadership skills and equally enjoyed the challenges of working as part of a team.

Because of these qualities Giorgio was given extra responsibilities during his time here and helped with the induction process of new students. He proved to be generous with his time and was always available to help other students. He has excellent interpersonal skills and gives and takes instruction well. He has a caring and compassionate personality and a great sense of humour. He was popular with his teachers and peers, always showing respect for authority and his class mates, and earning their respect in return.

Giorgio would be an asset to any organisation and I have no hesitation in recommending him for a position in your company.

Please do not hesitate to contact me if you require additional information regarding Giorgio.

Sincerely, Fiona O'Riordan (School Principal)